

RESOLUTION NO. 14-015

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, CREATING THE HISTORIC ARCHITECTURE REVIEW COMMISSION (HARC) - FAIR INSURANCE RATES MONROE COUNTY (FIRM) TASK FORCE (HARC-FIRM TASK FORCE); PROVIDING FOR RECOMMENDATIONS TO HARC CONCERNING METHODS TO HARMONIZE THE GOALS OF HISTORIC PRESERVATION AND FLOOD/WINDSTORM INSURANCE PROVIDERS REGARDING HAZARD MITIGATION AND INSURANCE RATES IN THE HISTORIC DISTRICT OF KEY WEST; PROVIDING FOR MEMBERSHIP; PROVIDING FOR ITS COMPOSITION, STAFFING AND DUTIES; PROVIDING FOR A SUNSET DATE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, some current historic architectural preservation regulations in the Historic District of Key West limit the ability of home owners from taking advantage of materials available to comply with federal requirements for windstorm/flood insurance.

WHEREAS, such a predicament can result in situations where strict compliance with historically appropriate restoration/improvement of certain buildings can render a property uninsurable or insured through excessive premiums by FEMA standards and by Windstorm Insurance Providers; and

WHEREAS, the City Commission finds it would be appropriate to appoint a task force of local and federal experts, to develop

policies and proposed regulations to preserve the interests of both historic preservation and hazard mitigation, to the benefit of insurers and residents alike;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1:

A. *Creation, Membership, Term:* There is hereby created a Historic Architectural Review/ Fair Insurance Rates Monroe County Task Force (HARC-FIRM Task Force), consisting of 10 members. The members shall be Annalise Mannix, P.E., Pat Cummings, former City Commissioner Carmen Turner, Michael Miller, Bert Bender, Barbara Bowers, FIRM shall appoint two members, one additional HARC member shall be appointed by vote of that Commission, the final member of the task force shall be an expert in windows or doors. The window/door expert shall be appointed by the Task Force prior to their first meeting.

B. *Qualifications and Procedures:* The HARC-FIRM Task Force shall be governed by The City of Key West Code of Ordinances Chapter 2, Article V, Division 2 "Uniform Procedures for Advisory Boards".

C. *Mission and Duties:* The HARC-FIRM Task Force shall perform a comprehensive review of all of the city ordinances on historic preservation and HARC guidelines that may affect

flood/windstorm insurance coverage in the historic district. The HARC-FIRM Task Force shall then forward its recommendations and findings to HARC, the Planning Board and the City Commission for review and further action, if appropriate.

D. *Sunset*: HARC-FIRM Task Force shall be created at the passage of this Resolution and shall exist no longer than six months from the date of the signature of the Mayor, below unless extended by a subsequent majority vote of the City Commission.

Section 2: The HARC-FIRM Task Force shall operate in accordance with the Florida Sunshine Law and the Florida Public Records Law. The HARC-FIRM Task Force shall appoint a chairperson and vice-chairperson, and establish a schedule of its public meetings. The City Manager shall provide staff to support and an appropriate budget to facilitate the mission of the HARC-FIRM Task Force. The City Clerk shall provide staff to keep accurate written minutes of the public meetings and the City Attorney may provide staff as required at his discretion. No later than four months after its inception, the HARC-FIRM Task Force shall issue a written report of its findings and recommendations to the City Commission for discussion and deliberations

Section 3: That this Resolution shall go into effect

immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 7th day of January, 2014.

Authenticated by the Presiding Officer and Clerk of the Commission on 18th day of March, 2014.

Filed with the Clerk on March 18, 2014.

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Yes</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Absent</u>
Commissioner Billy Wardlow	<u>Absent</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>



CRAIG CATES, MAYOR

ATTEST:



CHERYL SMITH, CITY CLERK

LISA TENNYSON
1709 Rose Street Key West, Fl 33040
lisatennyson@yahoo.com
305-509-1709

Education

Masters Degree, Urban/Regional Planning, State University of New York at Albany (*pending completion of final credits.*)
Graduate Studies Certificate, Urban/Regional Planning, State University of New York at Albany, 1990
Bachelor's Degree, Liberal Arts, State University of New York at Albany, 1985

Experience

2013-Present

Director of Legislative Affairs
County Administrator's Office
Monroe County Board of County Commissioners, Monroe County Florida

Manage the legislative and intergovernmental initiatives and functions for the County. This includes: development of the County's annual legislative agenda; coordinating County positions on and responses to pending legislation; analyzing, monitoring, and reporting on state and federal legislation affecting Monroe; working with County's state and federal lobbyists to support and advance the County's legislative priorities, funding priorities and appropriations; preparing regular legislative updates and memos, briefings, resolutions, talking points, press releases, testimony; working closely with state and congressional legislative delegation and their staffs; includes being actively involved in major legislative issues of direct importance to the County including specifically those related to the changes to the National Flood Insurance Program at the federal level and Citizens' wind insurance at the State level. Also responsible for implementing and managing the Monroe County RESTORE Act program which to date has entailed developing \$80M in federal RESTORE Act grant requests and positioning the County for \$11M in local RESTORE Act grant funding.

2008-2013

Senior Grants Administrator
Office of Management and Budget
Monroe County Board of County Commissioners, Monroe County, Florida

Managed Monroe County grants department, financial and management oversight of local, state and federal grant contracts (managed a \$3M annual portfolio of county funded grant contracts), responded to competitive funding opportunities (secured a \$2.6M state Energy Grant, a \$1.9M FEMA Trap Debris Water Clean Up grant and a \$2M DEP Working Waterfront grant), led the Monroe County strategic planning effort (developed and wrote Monroe County's draft Strategic Plan), provided support to the County's legislative and lobbying efforts (developed the County's first annual Legislative Agenda), provided staff support to the County's Human Services Advisory Board the Substance Abuse Policy Advisory Board and the Mental Health and Substance Abuse Reinvestment Grant Planning Council), and coordinated the response to hurricane recovery grant funding and managing millions of dollars in FEMA and state storm-related grants.

2006-2008

Affordable Housing Coordinator
Division of Housing
Monroe County Board of County Commissioners, Monroe County, Florida

Coordinated Monroe County's response to affordable housing including drafting land use regulations and ordinances to facilitate development of affordable housing, preparing comprehensive plan and FLUM amendments, stewarding affordable housing applications and development agreements through review and approval; preparing technical reports, studies and implementation materials, preparing grant applications; providing educational outreach to residents and developers regarding the County's housing programs, initiatives and requirements; staffed the County's Affordable Housing Taskforce.

1999- 2006

Director of Development
Grant Writer
The Valley, Inc., New York, New York

Preparation and stewardship of federal, state, local government and philanthropic grants, development of long-term strategic growth plan, and training development staff of this social services agency; grew the organization's total operating budget from \$3 to \$10M.

1998-1999

Grant Writing Technical Assistance Provider
Columbia University, New York, New York

Provided training to NYC public school system and education-based non-profit organizations related to the preparation of competitive federal funding applications, including program development and budgets.

1996-1998

Housing Authority Management Consultant
SMART, Inc., Camden, New Jersey

To HUD-assisted public housing authorities and multi-family units under or in threat of HUD administrative receivership, my responsibilities included development of financial and property management deficiency and needs assessments, development of corrective measures for HUD policy compliance, resident service coordination, and re-organization of program contracts.

1994-1996

Housing Development Project Manager
Mutual Housing Association of New York, Brooklyn, New York

Responsible for coordinating, planning and implementing all aspects of low-income, multi family residential development and rehabilitation projects for non-profit affordable housing developer, including planning, design, construction, public and private financing including LIHTC, and preparation of competitive funding applications.

1992-1994

Director of Community Development
South Brooklyn Local Development Corporation, Brooklyn, New York

Developed community-based land use plans and zoning change recommendations designed to balance economic and residential development needs in mixed-use, waterfront communities in South Brooklyn. Implemented economic and community development initiatives. (Secured numerous grants, including winning federal recognition of one community as an Economic Enterprise Zone.)

Appointments/Commendations

Current Member, City of Key West Planning Board
Current Member of FIRM's Biggert-Waters Taskforce
Current Member of Florida Association of Counties Medicaid Taskforce
2007-2009, Member of City of Key West Affordable Housing Committee
Recipient of Honorary Conch Certificate, Monroe County
Recipient of Mayor's Award, Key West

1403 Pine Street, Key West, Florida 33040
Phone 305-294-1677 / 301-335-5231
E-mail: blollywoodkw@gmail.com

Patricia D'Avanza Cummings

Board Experience

Old Island Restoration Foundation, Board of Directors, 2013-present

Key West Botanical Garden Society, Board of Directors, 2009-2011

Inwood House, Board of Directors, 1998-2005 (A 150-unit non-profit residential apartment building in Silver Spring, MD, serving individuals living with disabilities.)

Rock Creek Village Condominium, Board of Directors, 1989-1995 (A post-WWII, 224 unit garden-style condominium community in Silver Spring, MD.)

Professional Experience

Realtor, 1987-2006 (Licensed in Maryland and DC.)

Community Association Manager, 1992-1998 (Managed a portfolio of residential homeowners associations, including condos and coops, working with Residential Boards. Responsibilities encompassed all aspects of building & grounds maintenance, contractor and employee supervision, budget preparation, long-term planning, and rules enforcement.)

Grant Program Specialist, National Endowment for the Humanities, 1976-1986 (Grants for research collections, concentrated on graphic collections.)

Current Volunteer Activities

Researcher/writer for OIRF House Tours—2009 - Present

Docent, Key West Botanical Garden Society, 2006 - Present

(Also assist with public relations and advertising for both of the above organizations.)

Usher, Tennessee Williams Theatre

Education

B.A., University of Michigan, Ann Arbor (History of Architecture)

Dept. of Agriculture Graduate School (Courses in Landscaping with emphasis on native flora of mid-Atlantic region.)

Certificate of Modern Archival Practice, National Archives

Key West Ambassador Academy, Class IX, 2007

ANNALISE MANNIX, P.E., M.S.

3739 Paula Avenue ♦ Key West, FL 33040 ♦ 305.797-0463 ♦ amannix@aol.com

CURRICULUM VITAE

Licensed Professional Engineer with over 28 years experience from conception to completion in design, construction contract management, program management, and department management

EDUCATION AND TRAINING

HODGES UNIVERSITY

Master of Science in Management major Executive Management, 2013; Summa Cum Laude

SUNY MARITIME COLLEGE

Bachelor of Engineering, Naval Architecture, 1985

SAMPLE OF FORMAL CONTINUING EDUCATION

- Design of Anchors, Embedments, and Foundations to Resist Horizontal and Vertical Forces
- Structural Evaluation of Concrete Structures
- Trenching and Shoring Excavations
- Structural Design of Residential Buildings Using the 2009 International Residential Code
- Academy for Strategic Management; Florida International University Metropolitan Center, Miami
- Performance Measurement for Government; The George Washington University Center for Excellence in Municipal Management, Georgetown VA
- Construction Project Management
- Florida Building Code - Wind Load Design
- Florida Fire Prevention and Building Code Core Courses

PUBLICATIONS AND PRESENTATIONS

Mannix, A., Candy, V., & Forrer, D. (2012). Renegotiation of waste disposal services in Key West, Florida. *The Journal of Business and Economic Research*, 10(4) 207-216.

Presented January 3, 2012 at *The 2012 Orlando International Academic Conference*, Orlando, FL and published in the *Proceedings*.

Mannix, A., Forrer, D., & Zimmerman, M. (2013). Water issues that affect affordability and safety in a community – The Camden Ohio experience. *Journal of Business Case Studies*, 9(1) 63-74.

BUSINESS AND PROFESSIONAL EXPERIENCE

PROFESSIONAL ENGINEER

- Engineer in Responsible Charge/Design Engineer for structures, utilities, beach nourishment, piers, parks and roadway transportation systems including:
 - Single Family Residences
 - Commercial/Industrial Building Renovations/Additions
 - Cozumel Park Rehabilitation
 - Smathers Beach Dune System/Planting
 - Louie's Backyard Seawall Replacement
 - Bertha Street Seawall and Rip Rap
 - Garrison Bight Fire Protection System
 - Bertha Street Bike Path
 - Palm Ave Sewer System.

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PROJECT AND CONSTRUCTION MANAGEMENT

- Project manager/construction manager for transportation, utility, parks and recreation, beach, environmental, and building construction projects including:
 - Rest Beach Nourishment and Park Landscaping
 - White Street Pier Bridges and Higgs Beach Rip Rap
 - Key West Bight Dock, Pier and Seawall Reconstruction
 - Richard Heyman Sewage Treatment Plant PE Pumps
 - Paving and Sidewalks.

DEPARTMENT MANAGEMENT

- Manager of the City of Key West Engineering Services Department, Stormwater Utility, and Environmental Programs; responsible for management and training of up to 13 engineers, designers, architects, surveyors and project managers responsible for the construction of municipal public works.
- Successfully managed the application process for FDEP and USACE permits for beach renourishment projects, seagrass and coral restoration, seawall, dock, rip rap, and pier installations.
- Responsible for management of strategic/long term planning, safety requirements, budget preparation/justification/administration; grant development and implementation.
- Presentation of planning and other proposals directly to City Commission, responsible for operations and construction budget of engineering division; example budget 31 projects/\$18 million.
- Developed Long Range Plans (beach, stormwater, paving, ADA, etc.).
- Logistics Chief for Emergency Operations Center for hurricanes and tropical storms.

PROGRAM MANAGER

- Advised State and Federal legislators, City and County Commissioners, State, and local staff on insurance, environmental, planning and engineering topics.
- Developed the City of Key West community Climate Action Team forging alliances with other government agencies and businesses to develop oversee the implementation of a City Commission-directed community wide goal of 15% reduction in greenhouse gasses by 2015
- Conceptualized and assisted the organization of the Southeast Florida 4-County Regional Climate Compact and Leadership Summit.
- Designed the Citizens Insurance funded program to analyze the wind and flood risk to residential structures in the Florida Keys.

EMPLOYMENT HISTORY

ANNALISE MANNIX ENGINEERING AND CONSULTING, LLC – Key West, FL **2001 – PRESENT**

Principal Design Engineer

Manage small engineering firm in performing design, inspection and construction management of new structures, additions, renovations, and site work (stormwater, seawall, sewer, grading, paving).

FAIR INSURANCE RATES IN MONROE (FIRM) – Monroe County, FL **2010 - PRESENT**

Executive Director (2010-2012) Technical Expert (2013-2014)

Managed a grassroots non-profit organization of over 3,000 members: Educated legislators on the need for insurance reform; testified before house and senate banking and Insurance sub-committees; Instrumental in rolling back insurance rates and implementing consumer friendly legislation. FIRM's efforts save the homeowners of Monroe County \$40 million dollars per year.

G. M. SELBY, INC. – KEY WEST, FL **2010 – 2011**

Engineering Director of Key West Office

Responsible for client relations and engineering design of structures and environmental projects.

CITY OF KEY WEST – Key West, FL **1990 – 2010**

Held positions as Manager of Engineering Services, Environmental Programs Manager, Stormwater Utility Manager, Commenced as Building/Mechanical Inspector in 1990; promoted every few years.

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THE BROOKLYN UNION GAS COMPANY -- BROOKLYN, NY

1985 – 1989

Senior Staff Engineer

Energy Engineer; designing commercial, industrial and residential energy reduction projects and heating and air conditioning systems

LIEUTENANT, US NAVY RESERVE

1985 – 1998

Lieutenant

Military Sealift Command, Merchant Marine Naval Reserve, Individual Ready Reserve
Held Secret Clearance

CERTIFICATIONS

Registered Professional Engineer, State of Florida License #57533 since 2001
FEMA National Incident Management System (NIMS) Incident Command System certification ICS100, ICS200, ICS300, ICS400, ICS700 (Introduction through Advanced ICS Command and General Staff-Complex Incidents), 2007
FDOT Certification for Advanced Maintenance of Traffic, 2002-2014
FDEP Qualified Stormwater Management Inspector, since 2008
USCG Licensed Third Assistant Engineer Any Horsepower Steam or Motor Vessel, 1985-1989

MEMBERSHIPS

American Society of Civil Engineers
National Society of Professional Engineers
Florida Engineering Society
US Green Building Council's South Florida Chapter

SOME COMMUNITY SERVICE AND AWARDS

SERVICE

Monroe County Climate Advisory Board, 2011-Present, Chair (2 Terms)
National Association of Insurance Commissioners 2014-2017 Consumer Representative
Florida Department of Economic Opportunity Monroe County Hurricane Evacuation Clearance Workgroup, 2012
Monroe County Hazard Mitigation Strategy Group - Technical Expert 2012-2013
Fair Insurance Rates in Monroe - Board of Directors
Florida Office of Insurance Regulation Wind Mitigation Technical Advisory Committee
Florida Keys EPA Reasonable Assurance Document Technical Advisory Committee
American Youth Soccer Organization - Former Board of Directors, Coordinator and Coach
Montessori Elementary Charter School - Former Board President

AWARDS

Florida Beach and Shore Preservation Society "Local Government Award"
Last Stand "Green Public Service Award"
Green Living and Energy Education (GLEE) "Individual Award" (2011)
Green Living and Energy Education (GLEE) "Local Government Award" (2008 and 2010)
ICLEI-Local Governments for Sustainability Award for Completing Milestones I, II and III
Mistletoe "Public Service Award"

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