

# RFQ 11-003

## POINCIANA ELEMENTARY SCHOOL SIDEWALK INSTALLATION

City of Key West, City Clerk, 525 Angela Street, Key West, Florida 33040



**Due March 16, 2011 / Time: 3:00 P.M.**

**ORIGINAL**



**Calvin, Giordano & Associates, Inc.**  
EXCEPTIONAL SOLUTIONS



March 16, 2011

City Hall, City Clerk  
City of Key West  
525 Angela Street  
Key West, Florida 33040

**RE: RFQ #11-003 Poinciana Elementary School Sidewalk Installation**

Dear Selection Committee Members:

**Calvin, Giordano & Associates, Inc. (CGA)** is pleased to submit our *Statement of Qualifications* to provide professional consulting services for the above-referenced contract. We are a well-established, multi-disciplinary firm with offices located in Fort Lauderdale, Homestead, West Palm Beach, and St. Lucie County. For more than 70 years, our firm has been providing municipal consulting services – mostly to the South Florida area. If selected, Jeffery Maxwell, PE, PTOE, will serve as the Project Manager of the assembled Team.

Our in-house team is highly experienced working within the parameters of federally funded projects. We are prequalified with the Florida Department of Transportation (FDOT) in the following groups relevant to the project:

- |  |   |
|--|---|
| 3.1: Minor Highway Design                            | 7.3: Signalization                                      |
| 3.2: Major Highway Design                            | 8.1: Control Surveying                                  |
| 6.1: Traffic Engineering Studies                     | 8.2: Design, Right of Way<br>and Construction Surveying |
| 6.2: Traffic Signal Timing                           | 8.4: Right of Way Mapping                               |
| 7.1: Signing, Pavement Marking<br>and Channelization | 10.1: Roadway Construction<br>Engineering Inspection    |
| 7.2: Lighting  |   |

We are also prequalified in Group 13, Planning, as well as Group 15, Landscape Architect. We are committed to providing the City of Key West with such quality services that both benefit the local community and contribute to the City's international appeal.

Thank you for giving us the opportunity to respond to this solicitation. I know that given the opportunity, the City will benefit from our extensive experience in the industry.

Sincerely,  
**CALVIN, GIORDANO & ASSOCIATES, INC.**

  
Dennis J. Giordano  
President

- Building Code Services
- Code Enforcement
- Construction Engineering & Inspection
- Construction Services
- Contract Government
- Data Technologies & Development
- Emergency Management Services
- Engineering
- Governmental Services
- Indoor Air Quality
- Landscape Architecture & Environmental Services
- Municipal Engineering
- Planning
- Public Administration
- Redevelopment & Urban Design
- Surveying & Mapping
- Transportation Planning & Traffic Engineering
- Utility & Community Maintenance Services

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## SECTION 1 – UNDERSTANDING OF WORK TO BE PERFORMED

### *City of Key West – Poinciana Elementary School Sidewalk Installation*

#### **DATA COLLECTION**

After an initial project kickoff meeting with City Staff, CGA will immediately begin the data collection phase of the project. We will collect the necessary surveying data and compile traffic, pedestrian and bicycle data as well.

#### **Neighborhood Sensitivity**

CGA has extensive experience working in established neighborhoods on projects that include elements of retrofitting. Our data collection process will be sensitive to the neighborhood and we will work to minimize disruption of traffic as well as the daily routines of residents. We will utilize our state of the art 3D scanners to collect high volumes of data points with no traffic interruptions. We will also employ traditional surveying equipment to collect data points without any disruption or interference with existing on street parking facilities.

#### **Multi-modal Traffic Data**

CGA is currently conducting the Key West Carrying Capacity Traffic Study which includes extensive data collection. We have compiled traffic data for key intersections in the vicinity of the project which will be important to consider when developing conceptual plans. Our data includes a breakdown of eight different modes of travel, including bicycles, as well as pedestrian counts. We have paid special attention to nearby Staples Avenue in order to collect bicycle ridership information along this important bike route. Staples Avenue is considered a key bike route by local enthusiasts as it provides an accessible canal crossing. The traffic data will help to identify pedestrian, bicycle and vehicle patterns in the vicinity of the project which will influence signing and marking plans as well as any necessary traffic calming elements.



#### **CONCEPTUAL DESIGNS AND PUBLIC OUTREACH**

CGA will develop conceptual design plans for the installation of sidewalks and traffic calming devices along Duck Avenue and 12th Street. The conceptual design phase is critical for eliciting public comment and participation. Our illustrative concepts will include full color dimensional renderings of the proposed improvements, such as those illustrated below, which CGA created for the City of North Miami. The illustrated North Miami project was a retrofit of sidewalks and parking in an established neighborhood. CGA was proactive with public outreach, including an open house to present renderings and gather feedback from residents before proceeding to the construction documents phase.



CGA will again utilize an open house format to encourage neighborhood participation. We have found this format allows residents who may be reluctant to attend a public meeting to drop in at their convenience and provide input on a more personal level. Once we have received public feedback on the project, we will finalize the project concepts with city staff before proceeding to the construction document phase.



## SIXTY PERCENT PLANS

CGA will develop and present sixty percent complete plans for city staff review. Some key issues for consideration are outlined below.

### Alignment and Buffer Zones

Working within the existing right-of-way limitations, CGA will strive to incorporate placement buffers between the sidewalk and travel way, wherever possible. Although available space is limited, we will incorporate landscape features to address existing and proposed signage placement. Continuity of the sidewalk network as well as the bike route will be a priority in the project design process. Existing deficiencies in continuity will be addressed wherever possible.



### Encroachment on Driveways, Utility Conflicts

Working within the constraints of existing conditions, CGA will strive to balance minimizing the impacts of the project on adjacent private property, while providing a safe and adequate sidewalk network. Sidewalks should continue across driveways at the same elevation and the driveway apron should not encroach on the sidewalk. This may not always be possible, given existing property elevations. When this is not possible due to physical constraints, we will incorporate proper entrance crossings, including advance warning truncated domes, or similar. Working within the project constraints, CGA will work to address utility conflicts to provide an ADA compliant sidewalk facility.



### Landscaping

CGA dedicated landscape architecture department will work to address existing landscape issues within the project limits. Our landscape architects not only look to beautification issues, but also address constructability issues as well. We will consider existing landscaping features within the project limits to ensure the construction process will not damage tree roots or we will identify issues that need to be addressed before the project goes to construction, such as root pruning.



### Year 2009 MUTCD

The newly adopted 2009 Manual on Uniform Traffic Control Devices includes new signing and marking for designated bike routes that don't have dedicated bike lanes. Available options will be presented for city staff and stakeholder review.

## CONSTRUCTION DOCUMENTS

Once city staff has approved the sixty percent plan set, CGA will prepare final plans for construction. The construction documents will be prepared in compliance with FDOT standards for LAP projects. CGA has extensive experience preparing construction documents to these standards, including large scale municipal projects in the last few months alone. Our in-house Construction Management division will be actively involved in the project to ensure not only that the plans are FDOT compliant, but also that every aspect of the plans have full constructability. We go to great lengths to ensure there are no unforeseen issues when the plan set goes out to bid.



## SECTION 2 – RELEVANT PREVIOUS EXPERIENCE

### *City of Key West – Poinciana Elementary School Sidewalk Installation*

**Bay Harbor Islands, Florida – Completed 2010**

#### **KANE CONCOURSE SIDEWALK AND ROADWAY ENHANCEMENTS**

**STAFF:** Doug Taylor, PE, Roadway Engineer; Jeff Maxwell, PE, PTOE, Traffic Engineer; Tammy Cook, RLA, LEED AP, Landscape Architecture; Gianno Feoli, AIA, Public Outreach; Robert Jackson, PSM, Survey

CGA designed and is in the process of implementing sidewalk and roadway improvements for the entirety of the Kane Concourse Business District. The intent of the project is to update the look and experience of the concourse, consistent with the vision outlines in their adopted master plan, without compromising the integrity of the corridor importance as one of the few remaining stretches to boast predominantly well-preserved MIMO buildings. The project scope includes paving design, landscape planting improvements, lighting and street furnishings. **The project was funded through the FDOT LAP process, for which CGA provided all administrative services.**



**City of North Miami, Florida – Ongoing**

#### **NW 131<sup>ST</sup> STREET SIDEWALK IMPROVEMENTS, BIKE LANES, ROADWAY WIDENING AND ROUNDABOUT**

**STAFF:** Doug Taylor, PE, Roadway Engineer; Ray Pippitt, PE, Roadway Engineer; Jeff Maxwell, PE, PTOE, Traffic Engineer; Tammy Cook, RLA, LEED AP, Landscape Architecture; Gianno Feoli, AIA, Public Outreach; Robert Jackson, PSM, Survey; Robert Roush, PE, Lighting

CGA designed roadway improvements for one mile of NW 131<sup>st</sup> Street in North Miami. Improvements included modifications to existing sidewalks, the addition of bike lanes, auxiliary turn lanes, curb and gutter, drainage facilities, on-street parking facilities and landscaping. In addition, CGA provided complete designs for the conversion of a two-way stop controlled intersection to a roundabout. CGA staff worked with city staff to conduct neighborhood open house meetings and encourage input from residents. CGA created postcards of the conceptual designs for delivery to residents in order to spur interest in the project and increase turnout at the neighborhood open house. Full color renderings of the conceptual design and landscaping options were developed to visually simulate full build out of the project. These renderings were presented at neighborhood meetings to develop consensus on the project.





### **Town of Jupiter, Florida - Ongoing**

#### **A1A SIDEWALKS, BIKE LANES, ROADWAY WIDENING AND UTILITY RELOCATION**

**STAFF: Ray Pippitt, PE, Roadway Engineer; Jeff Maxwell, PE, PTOE, Traffic Engineer; Tammy Cook, RLA, LEED AP, Landscape Architecture; Robert Jackson, PSM, Survey**

CGA is providing all civil engineering services for this roadway-widening project to provide bike lanes. The project includes milling, resurfacing and overlay of over 2,700 linear feet of County Road A1A from Indiantown Road to Jupiter Beach Road. Improvements will include sidewalk relocation, 5-foot bike lanes, drainage improvements, water main replacement, underground utility relocation, signing and marking improvements and improvements to the turn lanes at both ends of the project limits. **The project is being funded through the FDOT LAP process. CGA is providing designs in accordance with FDOT LAP project standards.**

### **City of Weston, Florida - Completed 2010**

#### **MANATEE BAY ELEMENTARY SIDEWALKS, BIKE LANES AND ROADWAY WIDENING**

**STAFF: Ray Pippitt, PE, Roadway Engineer; Jeff Maxwell, PE, PTOE, Traffic Engineer; Tammy Cook, RLA, LEED AP, Landscape Architecture; Gianni Feoli, AIA, Public Outreach; Robert Jackson, PSM, Survey; Robert Roush, PE, Lighting**

CGA designed all improvements associated with the widening of the two-lane Manatee Isles Drive roadway in the vicinity of Manatee Bay Elementary School. Improvements included modifications to existing sidewalks, roadway widening to provide 6-foot bike lanes and additional deceleration lanes, landscaping and lighting. The roadway is in a residential area of the city and connects several neighborhoods with Manatee Bay Elementary School to the east and the Florida Nature and Cultural Center on the west. The project added bike lanes, sidewalk, curb and gutter, drainage improvements, street lighting, landscaping, and improved school zone markings. CGA also provided all surveying services as well as complete construction management. CGA developed fully animated 3-D traffic simulations of the proposed improvements to illustrate how the roadway would operate after construction. CGA conducted presentations to residents and the City Commission to develop consensus.

### **Town of Davie, Florida - Ongoing**

#### **COLLEGE AVENUE SIDEWALKS AND ROADWAY IMPROVEMENTS**

**STAFF: Doug Taylor, PE, Roadway Engineer; Ray Pippitt, PE, Roadway Engineer; Jeff Maxwell, PE, PTOE, Traffic Engineer; Tammy Cook, RLA, LEED AP, Landscape Architecture; Robert Jackson, PSM, Survey; Robert Roush, PE, Lighting**

CGA is currently in the process of designing and permitting the Phase I improvements to College Avenue within the Town of Davie Regional Activity Center (RAC). This phase involves the upgrade of roadway from SW 30th Street to Nova Drive from a two lane rural section to a four lane major collector with eight foot wide sidewalks and walkways, bike lanes and planted medians in an educational campus environment. The proposed improvements will create a safer driving environment by providing safer turning opportunities as well as a safer environment for pedestrians and bicyclists by providing designated uses for each.

The project involves extensive coordination, interaction and communication with the local community including Broward College, Nova Southeastern University, Florida Atlantic University, and the University of Florida as well as local residents and the student population. **This project is being funded through the FDOT LAP process, for which CGA is providing all administrative services.**



## City of Weston, Florida – Completed 2010

### **BONAVENTURE BOULEVARD ROADWAY IMPROVEMENTS**

**STAFF: Doug Taylor, PE, Roadway Engineer; Ray Pippitt, PE, Roadway Engineer; Jeff Maxwell, PE, PTOE, Traffic Engineer; Tammy Cook, RLA, LEED AP, Landscape Architecture; Gianni Feoli, AIA, Public Outreach; Robert Jackson, PSM, Survey; Robert Roush, PE, Lighting**

CGA completed the design and construction management of roadway improvements to Bonaventure Boulevard, an arterial roadway connecting residential neighborhoods throughout the City of Weston. The projects included the design of a one-lane roundabout at Blatt Boulevard as well as four left-turn lanes, in order to improve traffic flow and safety along Bonaventure Boulevard. In addition, CGA designed a second roundabout at Saddle Club Road. **The Saddle Club Road roundabout was funded through the FDOT LAP process, for which CGA provided all administrative services.** The roundabout projects included a redesign of sidewalks and pedestrian crossings on all four approaches of each intersection as well as reconstruction and re-configuration of the approach roadways to reduce traffic to one through lane prior to the roundabout approaches. Maintenance of Traffic design was a critical component of these plans, due to the need to keep the intersections open to traffic throughout construction. Project components include sidewalks, roadway and drainage design, signing & pavement marking design, utility coordination, project permitting, landscape architecture & survey. CGA developed fully animated 3-D traffic simulations of the proposed improvements to illustrate how the roadway would operate after construction. This animation was especially helpful in demonstrating how efficiently the proposed roundabouts would operate. Full color renderings of future landscaping improvements were incorporated into the simulation model, as well as pedestrian transit interactions. CGA conducted presentations to residents and the City Commission to develop consensus.





## SECTION 3 – EXPERIENCE OF KEY PERSONNEL

### *City of Key West – Poinciana Elementary School Sidewalk Installation*

#### Project Manager Overview



The Calvin, Giordano & Associates (CGA) team will be lead by **Jeffery Maxwell, PE, PTOE, Director of Traffic Engineering**, who will serve as project manager and dedicate up to 35% of his time to the City of Key West. Mr. Maxwell is a hands-on manager with extensive experience serving municipal clients throughout Florida as well as Colorado, Arizona and Nevada. He has been working in the transportation-engineering field for over 15 years.

Some of his current responsibilities include serving as the City Traffic Engineer for the City of Weston and providing project management to CGA team members serving FDOT District 6, FDOT District 4 and the St. Lucie Transportation Planning Organization (TPO). He also currently serves on the Technical Coordinating Committee of the Broward County MPO.

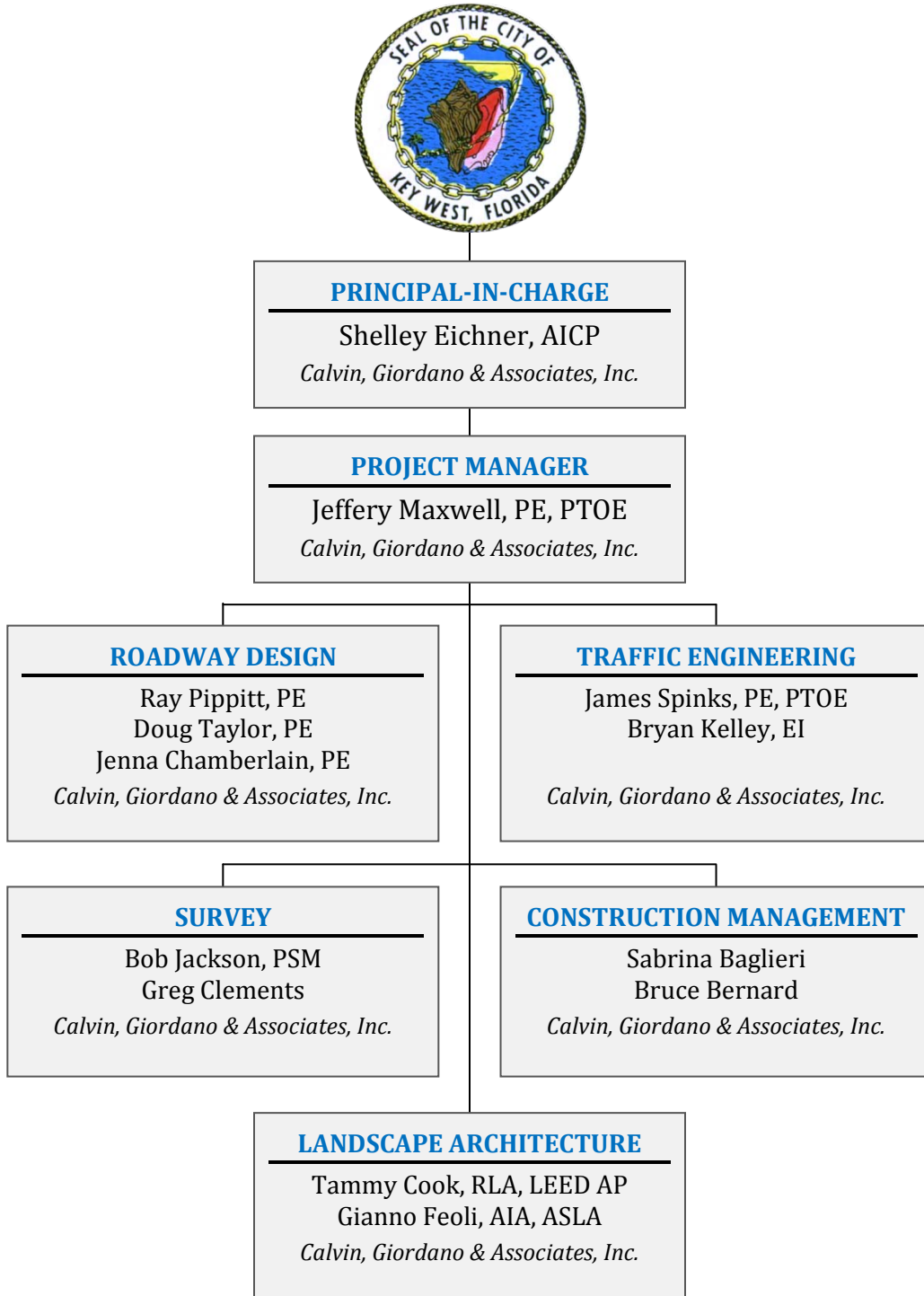
Team members assembled for this proposal have worked together under the direction of Mr. Maxwell on numerous recent traffic engineering and transportation planning projects. His team currently oversees the reviews of traffic studies, parking studies and site plans on behalf of the City of Weston, City of Parkland, Town of Surfside, City of West Park, City of Greenacres, and the Town of Loxahatchee Groves. Where appropriate, associated concurrency management systems are updated as well.

In addition to his comprehensive technical knowledge and capabilities, Mr. Maxwell is highly skilled in assisting jurisdictions in obtaining regional and federal grant money for transportation projects. As municipalities cope with shrinking revenues, the ability to identify and secure alternative funding sources is becoming a necessity to ensure that residents continue to enjoy the level of service to which they have become accustomed. Most recently, Mr. Maxwell has been instrumental in obtaining the following grant awards:

- N.W. 116th Avenue Corridor Study for the Town of Medley. Grant source: Miami-Dade MPO Municipal Grant Program 2010
- Town-wide parking study for the Town of Surfside. Grant source: Miami-Dade MPO Municipal Grant Program 2011
- Collins Avenue Median Improvements for the City of Sunny Isles Beach. Grant source: FDOT Local Agency Program (LAP) funds 2010
- Saddle Club Road Intersection Improvements for the City of Weston. Grant source: FDOT LAP funds 2011
- City-wide Bus Shelter Construction Program for the City of Weston. Grant source: FDOT safety funds 2010



## Organizational Chart





# SHELLEY EICHNER, AICP

## Senior Vice President

### SUMMARY OF QUALIFICATIONS

Ms. Eichner is Senior Vice President and a Partner of Calvin, Giordano & Associates and oversees all private sector and public sector planning activities. She has nearly 30 years of diversified planning and platting experience in securing land development approvals, land use plan amendments and local government planning.

Ms. Eichner previously served as Sr. Planner for Broward County's Dept. of Planning and Environmental Protection. She managed and supervised plat applications, created a permit monitoring system, and monitored compliance with all aspects of development approvals. Duties included coordinating the development review agencies in the preparation and adoption of the ordinances amending the Weston Development of Regional Impact.

### PROJECT EXPERIENCE

**Growth Management Director and Provision of General Planning Services: City of West Park, City of Weston, Town of Surfside, Town of Loxahatchee Groves.** Responsible for all planning activities, including plat and site plan review as well as the creation and modification of land development regulations; establishment of zoning, landscaping, sign codes; and, preparation of a master park plan. Oversaw communication and coordination between city management, elected officials, major developers, and residents.

**Site Plan Review: City of Miramar, City of North Lauderdale.** Supervised preparation and presentation of site plan reviews and reports under an ongoing cost recovery process. Plans from the cities are distributed to various plan review disciplines and the final reports are presented in a cohesive and consistent manner.

**Comprehensive Planning:** Supervised preparation of comprehensive plan evaluation and appraisal reports, EAR-based amendments, water supply plan goals, and capital improvements element updates for various local governments.

**Transit Oriented Development: Sheridan Station-side Village, Hollywood, Florida.** Coordinated all planning and engineering services for the site plan application and land use plan amendment for the Sheridan Station-side Village, a mixed-use development integrating an existing Tri-rail station and other transit services.

**Zoning Codes: City Weston, City of West Park, City of Sunny Isles Beach, Town of Surfside.** Responsible for preparation, presentation and adoption of the first zoning code. Direction required the coordination of workshops and consensus building among the elected officials, residents and developers in the city.

**Town Center Zoning Overlay Districts: City of Hollywood, City of Miami Gardens, City of Sunny Isles Beach.** Responsible for development of zoning overlay district comprising zoning criteria, architectural, and landscape requirements leading to town center master plan implementation and for special districts.

**Ongoing Private Development Coordination: Duke Realty Development, Westbrooke Homes.** Responsible for coordinating all aspects of land development activities including platting and site planning, rezoning, and obtaining all government approvals and building permits. Specific tasks involve ensuring that engineering, survey, landscape architecture, and construction management personnel are working together to bring a project to completion.

### EDUCATION

M.P.A., Florida Atlantic University, Boca Raton, Florida

B.A., Psychology and Management, McGill University, Montreal, Canada

### PROFESSIONAL REGISTRATION

American Institute of Certified Planners  
No. 116948

### PROFESSIONAL ASSOCIATIONS

American Planning Association -  
Past President of Broward Chapter

### PROFESSIONAL MEMBERSHIPS

Broward County Management Efficiency and Study Committee, Member (Appointed by County Commission);  
Chair of Growth Management Subcommittee, 2004-2006, & 2009-2011

Technical Advisory Group to the Broward County League of Cities, Chair, 2003-2006

Chair Staff Working Group, School Board of Broward County, 2005-Present



## JEFFERY A. MAXWELL, PE, PTOE

### *Director of Traffic Engineering*

#### SUMMARY OF QUALIFICATIONS

Mr. Maxwell is Director of the Traffic Engineering Department for Calvin, Giordano and Associates and has over 15 years of hands on experience in transportation and traffic engineering. He manages all aspects of ongoing consulting contracts with the Florida Department of Transportation in District IV and District VI. Mr. Maxwell has also served as the City Traffic Engineer for the City of Weston since 2008 and currently sits on the Technical Coordinating Committee for the Broward County Metropolitan Planning Organization (MPO).

#### PROJECT EXPERIENCE

##### **City Traffic Engineer, Weston, Florida.**

Currently perform all traffic and transportation analysis for the City of Weston including intersection analysis, traffic signal warrant analysis, alternative intersection design analysis including roundabouts, as well as roadway signing and marking. Coordinate the traffic engineering element of development review including site plans and traffic studies and review of Developments of Regional Impact.

**Traffic Engineering Consultant: City of Homestead, City of Greenacres, City of Parkland, Village of Pinecrest, City of Palmetto Bay, Town of Loxahatchee Groves, St. Lucie County, St. Lucie Transportation Planning Organization (TPO), City of West Park, City of Sunny Isles Beach, Town of Surfside, Florida.** Currently provide ongoing traffic and transportation engineering services as needed including review of developer site plans and traffic studies, intersection analysis, traffic signal warrant analysis, alternative intersection design analysis including roundabouts, and roadway signing and marking plans

**FDOT, District IV General Planning Consultant, Florida Department of Transportation District VI Public Transportation Consultant.** Currently under contract to provide ongoing traffic and transportation analysis and review for FDOT District IV and District VI. Recent projects have included reviews of Developments of Regional Impact and Interstate corridor studies as well as IOAR and IMR reviews.

**State Road 80 Access Control Plan, Palm Beach County, Florida.** Traffic and transportation analysis and design for an access control plan of State Road 80 in the vicinity of Loxahatchee Groves. The project included intersection analysis, site access analysis, definition of performance standards, stakeholder and general public outreach and coordination with FDOT and adjacent communities.

**Master Roadway, Equestrian and Greenways Plan, Loxahatchee Groves, Florida.** Traffic and transportation analysis and design for an overall master roadway plan for the Town of Loxahatchee Groves Florida. The project included traffic analysis on all local, collector and arterial roadways throughout the Town, definition of design and performance standards as well as coordination with FDOT, stakeholders and the general public.

**Carrying Capacity Traffic Study, Key West, Florida.** Currently conducting a city-wide carrying capacity traffic study to determine the impacts of traditional and non-traditional modes of transportation on the overall Key West roadway network.

#### EDUCATION

Master of Science –  
Transportation,  
University of Colorado

Bachelor of Science –  
Civil Engineering,  
University of Colorado

#### PROFESSIONAL CREDENTIALS

Professional Traffic  
Operations Engineer  
No. 821

Professional Engineer,  
FL, No. 71659

Professional Engineer,  
CO, No. 35848

Professional Engineer,  
NV, No. 17338

#### PROFESSIONAL AFFILIATIONS

Institute of  
Transportation  
Engineers

Broward County MPO -  
Technical Coordinating  
Committee Member



## RAYMOND J. PIPPITT, PE

### *Director, Highway Design*

#### SUMMARY OF QUALIFICATIONS

Mr. Pippitt has 35 years of experience in project management and is CGA's Director of Highway Design. His primary area of expertise is highway design, work zone traffic, quality control and project management. Mr. Pippitt's experience in managing transportation projects has included more than 150 projects. His extensive experience includes bridge replacement, bridge rehabilitation, new roadway construction, widening and reconstruction, milling and resurfacing and several traffic capacity and safety improvement projects.

#### PROJECT EXPERIENCE

**N.W. 131<sup>st</sup> Street, City of North Miami, Florida.** Acting as Engineer of Record I was in responsible charge of all Design elements of the roadway design. The project objective was resurfacing, adding bicycle lanes, drainage, safety improvements, traffic calming, on street parking, roadway lighting and landscaping.

**A1A from Beach Road to US-1, Town of Jupiter, Florida.** Acting as Engineer of Record for the Maintenance of traffic for the project design I was responsible for preparing a constructible approach to the protection of the traveling public and construction workers within the project limits. The objective of the project was to add bicycle lanes, sidewalk, curb & gutter, drainage improvements, replace water main, cross slope corrections, traffic signal, roadway and pedestrian lighting, and landscaping. Project Manager for the Town of Jupiter is Thomas Driscoll.

**I-75 at Pines Boulevard (SR-820) LAP project FDOT/City of Pembroke Pines, Florida.** Acting as Engineer of Record Mr. Pippitt was in responsible charge of all design elements of the roadway design. Specifically related to Design Groups 3.3, 7.1 and 7.3, for the urbanization of this interstate interchange. City of Pembroke Pines City Engineer: Joe McLaughlin, P.E. (954) 435-6511 and FDOT Project Manager: Leslie Wetherell, P.E. (954) 777-4438.

**I-75/Alligator Alley FDOT, Broward County, Florida.** Acting as Engineer of Record Mr. Pippitt was in responsible charge of all design elements of the roadway design. Specifically related to Design Groups 3.3 and 7.1, for the Interstate RRR project to resurface and widen the inside shoulders for 12 miles of interstate. FDOT Project Managers: Christine Bacomo, P.E. (954) 777-4147 and Ronald Wallace, P.E. (954) 777-4641.

**Pembroke Roadway Corridor Improvements, Pembroke Pines, Florida.** These improvements to seven project segments in southwest Pembroke Pines included milling resurfacing, roadway widening, median construction, pavement reconstruction, drainage, permitting, sidewalk, signing and maintenance of traffic. City of Pembroke Pines Project Manager: Paul Edelstein (954) 437-1115

**SR-A1A from West McArthur Boulevard to Hutchinson House West, Martin County, Florida.** Acting as Engineer of Record Mr. Pippitt was in responsible charge of all design elements of the roadway design. Specifically related to Design Group 3.2 and 7.1 for the milling and resurfacing and widening of this 2 lane rural roadway. FDOT Project Manager: Fernando Morales, P.E. (954) 777-4687.

#### EDUCATION

B.S. Civil Engineering,  
Newark College of  
Engineering (NJIT),  
Newark, New Jersey

#### PROFESSIONAL REGISTRATION

Registered  
Professional Engineer,  
State of Florida,  
No. 33878

State of New Jersey  
No. GE028506

Registered  
Professional Planner,  
State of New Jersey No.  
L1002752

#### PROFESSIONAL AFFILIATIONS

FICE Transportation  
Committee

Florida Engineering  
Society

National Society of  
Professional Engineers

Institute of  
Transportation  
Engineers

American Society of  
Highway Engineers

#### CERTIFICATIONS

FDOT - Advanced Work  
Zone Traffic Control

FDEP - Stormwater,  
Erosion and  
Sedimentation Control  
Inspector



## ROBERT JACKSON, PSM

### *Director of Surveying and Mapping*

#### SUMMARY OF QUALIFICATIONS

Mr. Jackson has over 40 years of experience in all phases of land surveying including boundary, coastal control, hydrographic, route surveys, topographic, and as-built surveys; sketch and descriptions; legal descriptions, record plats; and, boundary descriptions for annexations and de-annexations for municipalities.

Mr. Jackson is highly active in professional surveying organizations and is a Past President of the Florida Surveying and Mapping Society. As President his role was, reviewing Florida surveying laws and helping to develop a plan to professionally address GIS mapping and new technologies in surveying. He supports the four-year-degree requirement and to benefit the University of Florida Scholarship Fund for the Geomatics program, he has organized golf tournaments which raised approximately \$10,000. As part of the Planting Seeds Program, he is spear-heading a plan to introduce the surveying profession to students throughout the nation. He remains very active today. Prior to CGA, Mr. Jackson worked for the Florida Department of Transportation as a rodman, instrument man, and party chief. His last position there was in the Right-of-Way (R/W) Engineering Department Calculation Section, where he supervised the preparation of the R/W maps.

#### SAMPLE PROJECT EXPERIENCE

##### FDOT VI:

- **SR-924/Gratigny Parkway, Miami, Florida.** Project manager for production of Survey Design File and Project Network Control sheet for major intersection.
- **SR- 953/Lejeune Road, Miami, Florida.** Project manager for production of survey design file and Project Network Control Sheet for Le Jeune Road from US-1 to NW 11th Street, approximately 4 miles.
- **SR- 973/Galloway Road, Miami, Florida.** Project manager for production of survey design file and Project Network Control Sheet for Galloway Road from SW 40<sup>th</sup> Street to SW 5<sup>th</sup> Street, approximately 2 miles.
- **SR-A1A, Martin County, Florida.** Project manager for engineering design files and Project Network Control Sheet for an extension of McArthur Boulevard and the new Publix shopping center.
- **SR-816/I-95, Broward County, Florida.** Project manager engineering design files and Project Network Control Sheet for six Interstate on and off ramps from field files.
- **SR-A1A, Palm Beach County, Florida.** Project manager for coordinate geometry calculations of recorded plats, lot lines. Reviewed title work for ownership. Worked closely with maintenance engineering and location survey department to determine maintained ROW line for revetment.
- **Broward Boulevard (SR-7 to Andrews Avenue), Fort Lauderdale, Florida.** Responsible for coordinate geometry calculations and R/W.

#### PROFESSIONAL REGISTRATION

Professional Surveyor and Mapper, State of Florida No. 4158

#### PROFESSIONAL ORGANIZATIONS

Past President, Florida Surveying and Mapping Society



## SABRINA BAGLIERI

### *Director of Construction Services*

#### **SUMMARY OF QUALIFICATIONS**

Ms. Baglieri has 22 years of experience as a civil engineer. She is an expert in the selection, setup, management, and control of roadway, parks and buildings projects from the bidding process to its culmination, including management of the hurricane debris collection monitoring and data recording. Ms. Baglieri has extensive computer knowledge on operative systems such as DOS, Windows and the following programs: Cadd2000, Excel, Microsoft Word, Timberline, Construction Link (CLI), Primavera, PowerPoint, and Quattro Pro for Windows.

Ms. Baglieri has extensive experience and knowledge directly applicable to all types of projects, relying on her background in engineering, construction and project administration. Furthermore, she is well versed in the municipal processes necessary to get work tasks completed on time, as well as she has demonstrated experience working within allocated budgets. These skills and aptitudes have all been exercised in her capacity as Director of Capital Improvements for several local municipalities through Calvin, Giordano & Associates' various continuing services municipal contracts. The breadth of her work has spanned all realms of implementation projects – from small residential-scale, community-scale, and urban scale. As such she has the necessary knowledge in the management of the dynamics inherent in work scheduling, tasking, sequence matrices necessary to maintain continuity of work and fulfillment of the assessed milestones. These are important issues, especially when dealing with LAP funding, grants monies, bond assessments, and in both responding to the expressed needs of the community and to the management of complaints and issues in an expedited manner

#### **PROJECT EXPERIENCE**

##### **City of Weston, Florida Projects**

- Vista Park:
  - Boulevard: new roadway construction
  - Construction of 4 soccer fields, 4 softball fields, 2 concession buildings, a maintenance building, and parking area. Provided lighting, lift station, water and sewer designs.
- Traffic Signals for Weston Road/South Commerce Parkway
- Tequesta Trace Concession Building Parking and Drainage
- Bonaventure Master Plan Phase I, II, III and IV. Upgrade of all drainage, landscape, and roadway elements.
- Saddle Club Rd @ South Post Road Roundabout
- Bonaventure Blvd. @ Blatt Road Roundabout
- New traffic signals for Weston Road/North Corporate Lakes
- FS 55 Emergency Signal
- Saddle Club/Arvida/Bonaventure overlay of roads and road/drainage improvements
- Bonaventure/Racquet Signal
- Regional Park/Parking Modification. Construction of Loop Road to connect existing parking lots.
- Drainage Improvements
- I-75 Master Plan Local Traffic Improvements
- Windmill Lakes West Buffer; Weston City Hall; Weston Public Works Facility with Fuel Station

#### **EDUCATION**

B.A., Civil Engineering,  
Universidad Rafael  
Urdeneta Maracaibo,  
Venezuela

#### **CERTIFICATIONS**

- Governor's Hurricane  
Conference
- Recovery Disaster –  
The Local Government  
Role
- Erosion Control  
Certified Inspector
- CTQP Final Estimates 1
- CTQP Earthwork  
Construction Inspector  
1
- CTQP Asphalt Paving  
Technician Level 1
- OSHA Construction  
Safety + Health



## SECTION 4 – REFERENCES; FEDERALLY FUNDED PROJECTS

### *City of Key West – Poinciana Elementary School Sidewalk Installation*

1. **Client:** **City of Weston**  
Contact: John Flint, City Manager  
Address: 17200 Royal Palm Boulevard, Weston, Florida 33326  
Phone: (954) 385-2000  
Fax: (954) 385-2010  
Email: [jflint@westonfl.org](mailto:jflint@westonfl.org)
  
2. **Client:** **City of North Miami**  
Contact: Russell Benford, City Manager  
Address: 776 Northeast 125th Street, North Miami, FL 33161  
Phone: (305) 895-9888  
Fax: (305) 893-1367  
Email: [rbenford@northmiamifl.gov](mailto:rbenford@northmiamifl.gov)

### **Federally Funded Projects**

CGA is well versed in developing plan sets in accordance with FDOT standards for LAP projects. Our involvement can include full contract administration on behalf of the municipality and we have even assisted several municipalities in becoming LAP certified. Our most recent FDOT LAP projects include the following:

- A1A Bike Lanes – Town of Jupiter
- Saddle Club Roundabout – City of Weston
- Pines Blvd at I-75 Interchange Urbanization – FDOT
- Holmberg Road Improvements – City of Parkland
- Collins Avenue Median - Sunny Isles Beach
- Pines Boulevard from 136<sup>th</sup> to Hiatus Rd Improvements – City of Pembroke Pines
- Kane Concourse Sidewalk Replacement – Town of Bay Harbor Islands
- ADA Ramps – Town of Surfside
- Indian Creek Drive Improvements – City of Miami Beach





## SECTION 5 – AVAILABILITY; AFFIRMATIVE AND LITIGATION STATEMENT; MBE/DBE/WBE STATUS

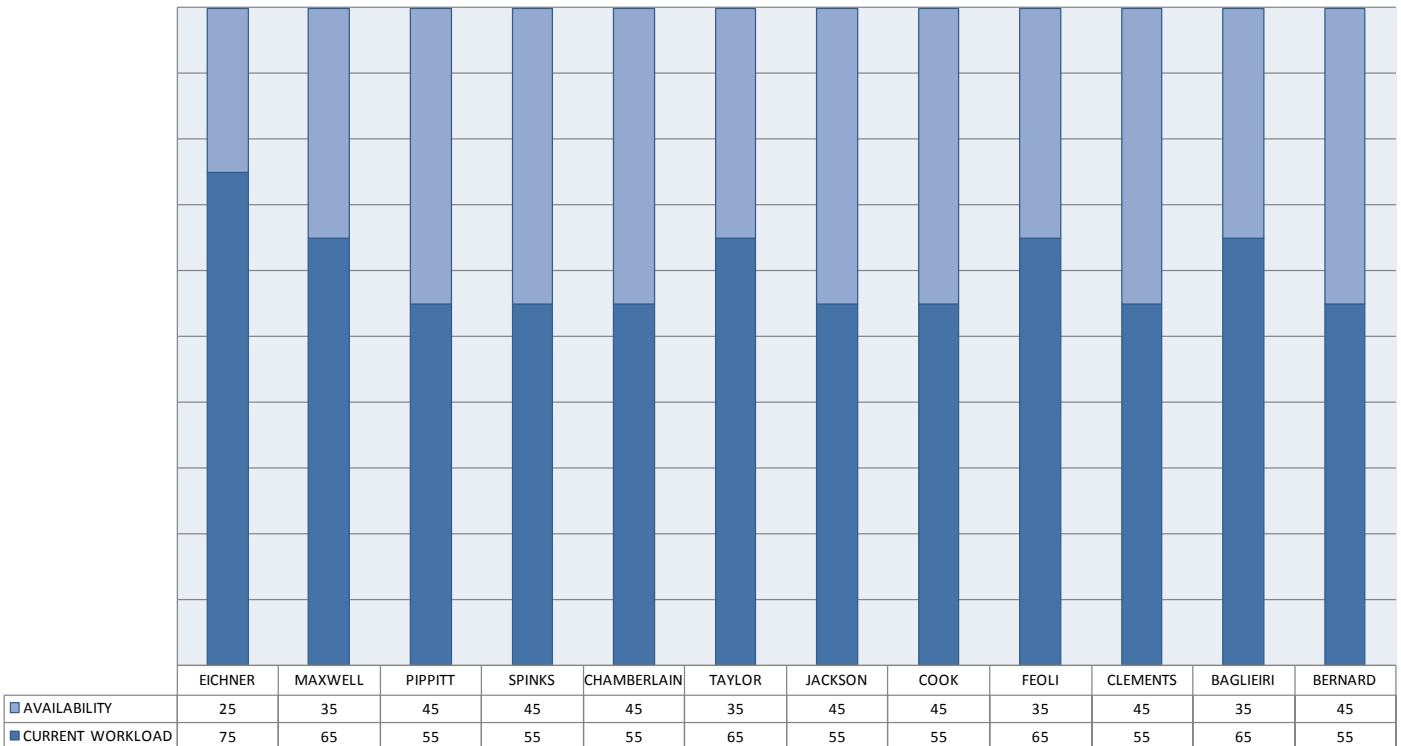
### City of Key West – Poinciana Elementary School Sidewalk Installation

#### LOCAL AVAILABILITY

CGA has offices located in Fort Lauderdale, West Palm Beach, and Homestead. If selected, CGA’s office located at 1800 Eller Drive, Suite 600, Fort Lauderdale, Florida will be the responsible office for this contract. CGA has the staff and resources available to respond to the City’s assigned projects. We take pride in our past performances on projects completed under budget and on schedule.

#### AVAILABILITY OF TEAM MEMBERS

CGA’s many repeat clients attest to the firm’s consistent maintenance of time and cost budgets; we often complete our assigned projects ahead of schedule and below budget. Calvin, Giordano & Associates is able to accommodate new projects effortlessly without delay. We would consider an eighty-five percent current workload to be roughly at full capacity. Based on the table below identifying the current workload for the proposed team members, we anticipate having ample resources to complete the City of Key West project in a timely manner.





### **AFFIRMATIVE STATEMENT**

If selected, CGA will accept the provisions included in RFQ #11-003. CGA has no conflicts of interest, as described therein.

### **LITIGATION**

Customer satisfaction is CGA's primary objective for every project undertaken by the firm. As such, CGA endeavors to complete each project on time and within budget. CGA is proud to assert that CGA has not failed to provide products, perform services, or furnished goods for which we have been contracted. Furthermore, CGA has no judgments or claims pending or outstanding.

In the last five (5) years CGA has been involved in the following litigation:

1. James A. Cummings, Inc. v. Calvin, Giordano & Associates, Inc., Case No: 06-019973(18) in the 17th Judicial Court, in and for Broward County. This case which was filed in 2006 was related to the Palm Beach County Airport Parking Structure. The case was settled in August 2007.
2. Yvette Lorenzo, personal representative of the estate and survivors of Orestes Lorenzo v. Florida Department of Transportation, City of Pembroke Pines, William J. Russo, Natasha Russo, and Calvin, Giordano & Associates, Inc., Case No: 0601924(12) in the 17th Judicial Court, in and for Broward County. CGA was a co-defendant in a wrongful death action brought by the deceased's relatives. This case was filed on or about June 30, 2006, and was settled to the satisfaction of both parties in September 2008.
3. Vue Condominium Association, Inc. vs. Vue Fort Lauderdale, L.L.C., ET AL, Case No. CACE09012422 .Suit was filed March 3, 2009. This is a typical condominium construction defect suit involving the developer, contractor, numerous subcontractors and all the design team. The condominium association voluntarily dismissed its claim against Calvin Giordano February 2011.
4. Walnut Creek Community Development District vs. Standard Pacific of South Florida, GP, Inc., Et Al, Case No. CACE10019353. Suit was filed May 4, 2010. The case concerns the failure of an HDPE drainage system and is in the early stages of discovery. The other parties include the developer, the pipe manufacturer and the contractor which is defunct but which may have insurance coverage. Our understanding is that the problems are primarily the result of defective manufacture of the HDPE pipe although design and construction deficiencies also are alleged.

### **MBE/DBE/WBE STATUS**

Calvin, Giordano & Associates is not certified as a MBE/DBE/ or WBE company.



**Calvin, Giordano & Associates, Inc.**  
EXCEPTIONAL SOLUTIONS

# SECTION 6 – LICENSES, INSURANCE, REQUIRED FORMS

## City of Key West – Poinciana Elementary School Sidewalk Installation

| Name                                | Professional License State of Florida |
|-------------------------------------|---------------------------------------|
| Calvin, Giordano & Associates, Inc. | 514                                   |
| Shelley Eichner, AICP               | AICP 116948                           |
| Jeff Maxwell, PE                    | PE71659                               |
| Ray Pippitt, PE                     | PE33878                               |
| Doug Taylor, PE                     | PE50569                               |
| Jenna Chamberlain, PE               | PE69035                               |
| Survey & Mapping Business           | LB6791                                |

**ACORD CERTIFICATE OF LIABILITY INSURANCE** OPID S9 DATE (MM/DD/YYYY) 01/12/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |   |
|---|---|
| <b>PRODUCER</b><br>Brown & Brown of Florida, Inc.<br>1201 W Cypress Creek Rd # 130<br>P. O. Box 5727<br>Ft. Lauderdale FL 33310-5727<br>Phone: 954-776-2222 Fax: 954-776-4446 | <b>CONTACT NAME:</b><br>PHONE (A.C. No. Ext):<br>FAX (A.C. No.):<br>EMAIL:<br>ADDRESS:<br>PRODUCER:<br>CUSTOMER ID #: CALVI-2 |
| <b>INSURED</b><br>Calvin, Giordano & Associates, Inc<br>Attn: Dennis Giordano<br>1800 Miller Drive #500<br>Ft. Lauderdale FL 33316  | <b>INSURER(S) AFFORDING COVERAGE</b>  |
|   | INSURER A: Hartford Fire Insurance Co. NAIC# 19682  |
|   | INSURER B: Hartford Ins Co of Midwest 37478   |
|   | INSURER C: American Guar & Liab Ins Co 26247  |
|   | INSURER D: Hartford Ins. Co. of the S.E. 38261  |
|   | INSURER E: Zurich American Insurance Co. 16535  |
|   | INSURER F:  |

AC# 4573929 STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF LANDSCAPE ARCHITECTURE SEQ# L09090901619

| DATE       | BATCH NUMBER | LICENSE NBR |
|------------|--------------|-------------|
| 09/09/2009 | 090130636    | LC0000339   |

The LANDSCAPE ARCHITECT BUSINESS  
Named below HAS REGISTERED  
Under the provisions of Chapter 481 F.S.  
Expiration date: NOV 30, 2011

CALVIN GIORDANO & ASSOCIATES INC  
1800 MILLER DRIVE  
SUITE 500  
FT. LAUDERDALE FL 33316

CHARLIE CRIST GOVERNOR CHARLES W. DRAGO SECRETARY  
DISPLAY AS REQUIRED BY LAW

**COVERAGES** CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| LINE | TYPE OF INSURANCE   | INSR | WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|------|---|------|-----|---------------|-------------------------|-------------------------|---|
| A    | GENERAL LIABILITY<br>COMMERCIAL GENERAL LIABILITY<br>CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  |      |     | 21UONLK3645   | 01/01/11                | 01/01/12                | EACH OCCURRENCE \$ 1,000,000                              |
|      |   |      |     |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000      |
|      |   |      |     |               |                         |                         | MED EXP (Any one person) \$ 10,000                        |
|      |   |      |     |               |                         |                         | PERSONAL & ADV INJURY \$ 1,000,000                        |
|      |   |      |     |               |                         |                         | GENERAL AGGREGATE \$ 2,000,000                            |
|      |   |      |     |               |                         |                         | PRODUCTS - COMP/OP AGG \$ 2,000,000                       |
|      |   |      |     |               |                         |                         | \$  |
| B    | AUTOMOBILE LIABILITY<br>ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON OWNED AUTOS<br>Comp \$1,000 ded  |      |     | 21UENJB7000   | 01/01/11                | 01/01/12                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000          |
|      |   |      |     |               |                         |                         | BODILY INJURY (Per person) \$                             |
|      |   |      |     |               |                         |                         | BODILY INJURY (Per accident) \$                           |
|      |   |      |     |               |                         |                         | PROPERTY DAMAGE (Per accident) \$                         |
|      |   |      |     |               |                         |                         | \$  |
| C    | UMBRELLA LIAB<br>EXCESS LIAB<br>DEDUCTIBLE<br>RETENTION \$ 0  |      |     | AUC594612802  | 01/01/11                | 01/01/12                | EACH OCCURRENCE \$ 5,000,000                              |
|      |   |      |     |               |                         |                         | AGGREGATE \$ 5,000,000                                    |
|      |   |      |     |               |                         |                         | ProdCoops \$ 5,000,000                                    |
|      |   |      |     |               |                         |                         | \$  |
| D    | WORKERS COMPENSATION AND EMPLOYERS LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If YES, describe under DESCRIPTION OF OPERATIONS below |      |     | 21WBNO3209    | 01/01/11                | 01/01/12                | <input checked="" type="checkbox"/> WORK STATUTORY LIMITS |
|      |   |      |     |               |                         |                         | <input type="checkbox"/> OTHER LIMITS                     |
|      |   |      |     |               |                         |                         | E.L. EACH ACCIDENT \$ 1,000,000                           |
|      |   |      |     |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$ 1,000,000                   |
|      |   |      |     |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$ 1,000,000                  |
| E    | Professional Liab<br>Retro Date- 8/1/59   |      |     | EOC666915218  | 08/27/10                | 08/27/11                | Each Occ 5,000,000  |
|      |   |      |     |               |                         |                         | Aggregate 5,000,000                                       |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

AC# 4717003 STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF LANDSCAPE ARCHITECTURE SEQ# L09111100378

| DATE       | BATCH NUMBER | LICENSE NBR |
|------------|--------------|-------------|
| 11/11/2009 | 098088315    | LA0001328   |

The LANDSCAPE ARCHITECT  
Named below HAS REGISTERED  
Under the provisions of Chapter 481 F.S.  
Expiration date: NOV 30, 2011

COOP, TAMB DANN  
1040 SW 8TH STREET  
FT. LAUDERDALE FL 33312

CHARLIE CRIST GOVERNOR CHARLES W. DRAGO SECRETARY  
DISPLAY AS REQUIRED BY LAW

Florida Department of Agriculture and Consumer Services  
Division of Consumer Services License No: LS4479  
Board of Professional Surveyors and Mappers Expiration Date February 28, 2013  
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

**Professional Surveyor and Mapper License**  
Under the provisions of Chapter 472, Florida Statutes

GREGORY JOHN CLEMENTS  
6751 NW 27TH WAY  
FT LAUDERDALE, FL 33069-1354

Charles H. Bronson  
CHARLES H. BRONSON  
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

Florida Department of Agriculture and Consumer Services  
Division of Consumer Services License No: LS4158  
Board of Professional Surveyors and Mappers Expiration Date February 28, 2013  
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

**Professional Surveyor and Mapper License**  
Under the provisions of Chapter 472, Florida Statutes

ROBERT WARK JACKSON JR  
495 SW 2 ND STREET  
BOCA RATON, FL 33432

Adam H. Putnam  
ADAM H. PUTNAM  
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

ACORD 25 (2009/09)

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**ATTACHMENT J: ANTI-KICKBACK AFFIDAVIT**

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA

SS:

COUNTY OF MONROE

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS,

This sworn statement is submitted to the City of Key West, Florida, by CALVIN, GIORDANO & ASSOCIATES, INC.

(print individual's name and title)

for Dennis J. Giordano, President

(print name of entity submitting sworn statement)

whose business address is 1800 Eller Drive, Suite 600, Fort Lauderdale, FL 33316

and (if applicable) its Federal Employer Identification Number (FEIN) is

65-0013869 (if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement):

I, the undersigned, being hereby duly sworn, depose and say that no sum has been paid and no sum will be paid to any employee or elected official of the City of Key West as a commission, kickback, reward or gift, directly or indirectly, by me or any member of my firm, or by any officer or agent of the corporation.

BY: Dennis J. Giordano

TITLE: President

sworn and prescribed before me this 14 day of March, 2011

NOTARY PUBLIC, State of Florida

My commission expires: 02/18/13



**ATTACHMENT K: PUBLIC ENTITY CRIMES CERTIFICATION**

PUBLIC ENTITY CRIMES CERTIFICATION

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS,

1. This sworn statement is submitted to the City of Key West, Florida, by CALVIN, GIORDANO & ASSOCIATES, INC.  
(print individual's name and title)  
  
for Dennis J. Giordano, President  
(print name of entity submitting sworn statement)  
  
whose business address is 1800 Eller Drive, Suite 600, Fort Lauderdale, FL 33316  
and (if applicable) its Federal Employer Identification Number (FEIN) is  
65-0013869 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement \_\_\_\_\_):

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "conviction" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

- 1. A predecessor or successor of a person convicted of a public entity crime: or
- 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers,

directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment of income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (indicate which statement applies).

Neither the entity submitting this sworn statement, or any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before an Administrative Law Judge of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Administrative Law Judge determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN

Safe Routes to School "Poinciana Elementary School Sidewalk Installation"

Page 60 of 70



**ATTACHMENT L: SUSPENSION AND DEBARMENT CERTIFICATION**

**CERTIFICATION REGARDING DEBARMENTS, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER FEDERALLY FUNDED TRANSACTIONS**

1. The undersigned hereby certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. The undersigned also certifies that it and its principals:

(a) Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(b) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2.(a) of this Certification; and

(c) Have not within a three-year period preceding this certification had one or more public transactions (Federal, State or local) terminated for cause or default.

3. Where the undersigned is unable to certify to any of the statements in this certification, an explanation shall be attached to this certification.

Dated this day 14 of March, 2011.

By  \_\_\_\_\_

Authorized Signature/Contractor

Dennis J. Giordano / President

Typed Name/Title

CALVIN, GIORDANO & ASSOCIATES, INC.

Contractor's Firm Name

1800 Eller Drive

Street Address

Suite 600

Building, Suite Number

Fort Lauderdale, Florida 33316

City/State/Zip Code

(954) 921-7781

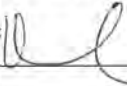
Area Code/Telephone Number

Safe Routes to School "Poinciana Elementary School Sidewalk Installation"



**ATTACHMENT M: DISCLOSURE OF LOBBYING ACTIVITIES**  
**NOT APPLICABLE**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

|   |  |   |
|---|--|---|
| <b>1. Type of Federal Action:</b><br><input type="checkbox"/> NOT APPLICABLE<br>a. contract<br>b. grant<br>c. cooperative agreement<br>d. loan<br>e. loan guarantee<br>f. loan insurance  | <b>2. Status of Federal Action:</b><br><input type="checkbox"/> NOT APPLICABLE<br>a. bid/offer/application<br>b. initial award<br>c. post-award  | <b>3. Report Type:</b><br><input type="checkbox"/> NOT APPLICABLE<br>a. initial filing<br>b. material change<br><br><b>For Material Change Only:</b><br>year _____ quarter _____<br>date of last report _____ |
| <b>4. Name and Address of Reporting Entity:</b><br><input type="checkbox"/> Prime <input type="checkbox"/> Subawardee<br>Tier _____, <i>if known:</i><br><br>Congressional District, <i>if known:</i>   |  | <b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b><br><br>Congressional District, <i>if known:</i>  |
| <b>6. Federal Department/Agency:</b><br>NOT APPLICABLE  | <b>7. Federal Program Name/Description:</b><br>CFDA Number, <i>if applicable:</i> _____  |   |
| <b>8. Federal Action Number, <i>if known:</i></b><br>NOT APPLICABLE   | <b>9. Award Amount, <i>if known:</i></b><br>\$ _____   |   |
| <b>10. a. Name and Address of Lobbying Entity</b><br><i>(if individual, last name, first name, MI):</i><br><br><br>(attach Continuation Sheet(s))   | <b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i><br><i>(last name, first name, MI):</i><br><br><br>(attach Continuation Sheet(s)) <i>SF-LLL.A. if necessary</i>  |   |
| <b>12. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b> | <b>Signature:</b> <br><hr/> <b>Print Name:</b><br>Dennis J. Giordano<br><hr/> <b>Title:</b><br>President<br><hr/> <b>Telephone No.:</b> (954) 921-7781 <b>Date:</b><br>3/14/2011 |   |
| <b>Federal Use Only:</b>  |  | Authorized for Local Reproduction<br>Standard Form - LLL (Rev 7 - 97)   |

Form DEP 55-221 (01/01)

**ATTACHMENT N: NON-COLLUSION DECLARATION AND COMPLIANCE**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**NON-COLLUSION DECLARATION AND  
COMPLIANCE WITH 49 CFR §29.**

FORM 575-060-13  
RIGHT OF WAY - 05/01

ITEM/SEGMENT NO.: \_\_\_\_\_  
F.A.P. NO.: \_\_\_\_\_  
MANAGING DISTRICT: \_\_\_\_\_  
PARCEL NO.: \_\_\_\_\_  
COUNTY OF: \_\_\_\_\_  
BID LETTING OF: \_\_\_\_\_ , \_\_\_\_\_

I, Dennis J. Giordano \_\_\_\_\_, hereby  
(NAME)  
declare that I am President \_\_\_\_\_ of Calvin, Giordano & Associates, Inc.  
(TITLE) (FIRM)  
of Fort Lauderdale, Florida  
(CITY AND STATE)

and that I am the person responsible within my firm for the final decision as to the price(s) and amount of this Bid on this State Project.

I further declare that:

1. The prices(s) and amount of this bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition with any other contractor, bidder or potential bidder.
2. Neither the price(s) nor the amount of this bid have been disclosed to any other firm or person who is a bidder or potential bidder on this project, and will not be so disclosed prior to the bid opening.
3. No attempt has been made or will be made to solicit, cause or induce any other firm or person to refrain from bidding on this project, or to submit a bid higher than the bid of this firm, or any intentionally high or non-competitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary bid.
5. My firm has not offered or entered into a subcontract or agreement regarding the purchase of materials or services from any firm or person, or offered, promised or paid cash or anything of value to any firm or person, whether in connection with this or any other project, in consideration for an agreement or promise by any firm or person to refrain from bidding or to submit a complementary bid on this project.

6. My firm has not accepted or been promised any subcontract or agreement regarding the sale of materials or services to any firm or person, and has not been promised or paid cash or anything of value by any firm or person, whether in connection with this or any other project, in consideration for my firm's submitting a complementary bid, or agreeing to do so, on this project.

7. I have made a diligent inquiry of all members, officers, employees, and agents of my firm with responsibilities relating to the preparation, approval or submission of my firm's bid on this project and have been advised by each of them that he or she has not participated in any communication, consultation, discussion, agreement, collusion, act or other conduct inconsistent with any of the statements and representations made in this Declaration.

8. As required by Section 337.165, Florida Statutes, the firm has fully informed the Department of Transportation in writing of all convictions of the firm, its affiliates (as defined in Section 337.165(l)(a), Florida Statutes), and all directors, officers, and employees of the firm and its affiliates for violation of state or federal antitrust laws with respect to a public contract or for violation of any state or federal law involving fraud, bribery, collusion, conspiracy or material misrepresentation with respect to a public contract. This includes disclosure of the names of current employees of the firm or affiliates who were convicted of contract crimes while in the employ of another company.

9. I certify that, except as noted below, neither my firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of Federal funds:

- (a.) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 49 CFR §29.110(a), by any Federal department or agency;
- (b.) has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against him or her for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, State or local government transaction or public contract; violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- (c.) is presently indicted for or otherwise criminally or civilly charged by a Federal, State or local governmental entity with commission of any of the offenses enumerated in paragraph 9(b) of this certification; and

(d.) has within a three-year period preceding this certification had one or more Federal, State or local government public transactions terminated for cause or default..

10. I(We), certify that I(We), shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this contract by any Federal Agency unless authorized by the Department.

Where I am unable to declare or certify as to any of the statements contained in the above stated paragraphs numbered (1) through (10), I have provided an explanation in the "Exceptions" portion below or by attached separate sheet.

EXCEPTIONS:

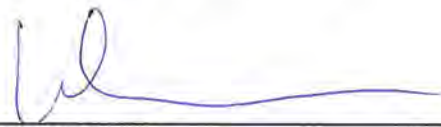
(Any exception listed above will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted, indicate to whom it applies, initiating agency and dates of agency action. Providing false information may result in criminal prosecution and/or administrative sanctions.)

I declare under penalty of perjury that the foregoing is true and correct.

CONTRACTOR: \_\_\_\_\_ (Seal)

BY: Dennis J. Giordano, President  
NAME AND TITLE PRINTED

WITNESS: 

BY:   
SIGNATURE

WITNESS: P. R. ...

Executed on this 14 day of MARCH, 2011

**FAILURE TO FULLY COMPLETE AND EXECUTE THIS DOCUMENT  
MAY RESULT IN THE BID BEING DECLARED NONRESPONSIVE**

**ATTACHMENT O: PROHIBITED INTERESTS FORM AND NOTICE**

**Prohibited Interests Form and Notice**

I Dennis J. Giordano President certify that neither Calvin, Giordano & Associates, Inc.  
(Printed Name) (Title) (Company Name)

nor any of its subcontractors shall enter into any contract, subcontract or arrangement in connection with the project or any property included or planned to be included in the project in which any member, officer or employee of the agency or the locality during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interests is immediately disclosed to the City of Key West, The City of Key West, with prior approval of the Department of Transportation, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the City of Key West or the locality relating to such contract, subcontract or arrangement

NOTICE: The FDOT requires the City of Key West to insert in all contracts entered into in connection with the project or any property included or planned to be included in any project, and shall require its contractors to insert in each of their subcontracts, the following provision:

“No member, officer or employee of the Agency or of the locality during this tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof.”

The provisions of this paragraph shall not be applicable to any agreement between the Agency and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a government agency.

  
\_\_\_\_\_  
Signature

**ATTACHMENT P: CITY OF KEY WEST INDEMNIFICATION FORM**

The Contractor shall indemnify and hold harmless the City of Key West, its officers, and employees, from liabilities, damages, losses and costs, including, but not limited to reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of Contractor and persons employed or utilized by Contractor in the performance of this agreement. Except as specifically provided herein, this agreement does not require Contractor to indemnify the City of Key West, its employees, officers, directors, or agents from any liability, damage, loss, claim, action or proceeding.

These indemnifications shall survive the term of this agreement. In the event that any action or proceeding is brought against the City of Key West by reason of such claim or demand, Contractor shall, upon written notice from the City of Key West, resist and defend such action or proceeding by counsel satisfactory to the City of Key West.

The indemnification provided above shall obligate Contractor to defend at its own expense to and through appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at the City of Key West's option, any and all claims of liability and all suits and actions of every name and description covered above which may be brought against the City of Key West whether performed by Contractor, or persons employed or utilized by Contractor.

The Contractor's obligation under this provision shall not be limited in any way by the agreed upon Contract Price as shown in this agreement, or the Contractor's limit of or lack of sufficient insurance protection.

CONTRACTOR: Calvin, Giordano & Associates, Inc.

SEAL:

1800 Eller Drive, Suite 600  
Fort Lauderdale, Florida 33316

Address



Signature

Dennis J. Giordano

Print Name

President

Title

DATE: March 14, 2011

We began as M. E. Berry & Associates in 1937 and became Berry & Calvin in 1985. Twelve years later, the transformation was made to Calvin, Giordano & Associates, Inc. (CGA). From the beginning, much of our reputation was built on repeat business with clients from the public and private sectors. Our success is reflected in the quality of work we consistently provide and also in the personal approach we take with each client.

Founded in Hollywood, our main office is now in Fort Lauderdale, within Port Everglades. To better serve our growing client base, we opened a second office in West Palm Beach in 1992. Our Homestead office opened in 2004 and most recently offices opened in Orlando and Fort Pierce. Today our firm employs nearly 200 professionals who provide a broad range of services including:

- Engineering
- Construction Engineering & Inspection
- Municipal Engineering
- Transportation Planning & Traffic Engineering
- Survey & Mapping
- Planning
- Landscape Architecture & Environmental Services
- Construction Services
- Indoor Air Quality
- Data Technologies & Development
- Emergency Management
- Building Code Services
- Utility & Community Maintenance Services



**Calvin, Giordano & Associates, Inc.**  
EXCEPTIONAL SOLUTIONS

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Fort Lauderdale • West Palm Beach • Orlando • Homestead