



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Meeting Agenda Full Detail - Final

City Commission

Wednesday, March 16, 2016

6:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

CALL MEETING TO ORDER

ROLL CALL

INVOCATION - Commissioner Clayton Lopez

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

PROCLAMATIONS

1 Child Sexual Abuse Prevention Day

Sponsors: Mayor Cates

Attachments: [Proclamation](#)

2 Rotary 100 Year Anniversary

Sponsors: Commissioner Wardlow, Mayor Cates, Commissioner Romero, Commissioner Kaufman, Commissioner Weekley, Commissioner Payne and Commissioner Lopez

PRESENTATIONS

City Attorney's Report

City Manager's Report

No. 15-23-0904, pursuant to Section 2-797 (3) of the Code of Ordinances for use by Key West Sewer Plant Operations.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Don Reid Quote](#)

[*Large File* Florida Sheriff's Association \(FSA\) Contract](#)

[Duncan Auto Sales Letter of decline](#)

- 7 *Authorizing the purchase of four (4) Ford F-250s and one (1) Ford F-350 in an amount not to exceed \$144,546.00 from Duval Ford Fleet Sales, through piggybacking on the Florida Sheriff's Association Contract, pursuant to Section 2-797 (3) of the Code of Ordinances for use by the Key West Public Works Department.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Quotes](#)

[*Large File* Florida Sheriff's Association \(FSA\) Contract](#)

[Duncan Auto Sales Letter of decline](#)

- 8 *Awarding pursuant to Sections 2-797 (4)(b) and 2-797 (3) of the Code of Ordinances the Bid of Duncan Ford in an amount not to exceed \$20,683.00 for one (1) Toyota Prius C Hybrid Vehicle with accessories, and in an amount not to exceed \$19,088.00 for one (1) Ford Transit connect with accessories (total amount of \$39,771.00).

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Florida Sheriff's Association \(FSA\) Contract Ford Prius C](#)

[Florida Sheriff's Association \(FSA\) Contract Ford Transit Connect](#)

[Duncan Auto Sales Toyota Prius quote](#)

[Duncan Auto Sales Ford Connect quote](#)

- 9 *Authorizing the purchase of one (1) Ford F-350 in an amount not to exceed \$33,517.00 from Duval Ford Fleet Sales, through piggybacking on the Florida Sheriff's Association Contract, pursuant to Section 2-797 (3) of the Code of Ordinances for use by the Key West Fleet Services Department.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Quote](#)
[*Large File* Florida Sheriff's Association \(FSA\) Contract](#)
[Duncan Auto Sales Letter of decline](#)

- 10 *Authorizing the purchase pursuant to Section 2-797 (3) and 2-797 (4) (B) of the Code of Ordinances of a specialty Ford Police Transit Van from the Sirchie Acquisition Company, LLC - - Vehicle Division under GSA Contract #GS07F007DA in an amount not to exceed \$51,228.73 for the Key West Police Department.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[SRT Van GSA Contract](#)
[SRT Van Basic Specifications](#)
[Sirchie quote](#)
[Open Market Transit Van](#)

- 11 *Approving the purchase of Two (2) Discflo Pumps from Gerber Pumps International, Inc., in an amount not to exceed \$59,100.00 on a Sole Source Basis pursuant to Section 2-797(1) of the Code of Ordinances for installation at the Richard A. Heyman Environmental Protection Facility.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Discflo Pump Quote](#)
[Justification Memo from OMI](#)
[2015 Discflo Sole Source Letter](#)

- 12 *Approving the attached "Second Amendment to Agreement for the Transportation and Disposal of Solid Waste" between the City and Waste Management Inc. of Florida.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Amendment 2](#)
[Resolution 04-082](#)

- 13 *Approving the attached "Second Amendment to Contract" between the City and the United States of America, hereinafter called the Navy.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Second Amendment to Contract](#)
[*Large File* Navy Utility Service Contract](#)
[Email Correspondence](#)

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**QUASI-JUDICIAL HEARING: ADMINISTRATIVE APPEAL OF
PLANNING BOARD RESOLUTION 2015-62**

(Granting/Denying) the Appeal by Attorney Dustin S. Hunter as representative for Property owner Natividad Villa (Upholding/Amending/Denying) the Planning Board's denial in Resolution 2015-62 of an after-the fact Variance for 1324 20th Terrace.

Attachments: [Resolution](#)
[Planning Board Resolution 2015-62](#)
[Filed Appeal letter](#)
[Transcript from Planning Board Meeting](#)
[*Large File* Planning Board Packet](#)
[Mailing Labels](#)

15

Approving the Committee ranking of firms submitting responses to Request for Proposals (RFP) No. 16-005: Collection Services; Authorizing the City Manager or designee to negotiate a Contract in conformance with the RFP Documents; Authorizing the City Manager to execute a Contract upon consent of the City Attorney.

Sponsors: City Manager Scholl
Attachments: [Resolution](#)
[Executive Summary](#)
[City's Request for Proposal #16-005](#)
[Addendum 1](#)
[Addendum 2](#)
[Matrix Scoring Sheet](#)
[*Large File* Penn Credit](#)
[*Large File* Creditech Collection Solutions](#)
[*Large File* Valley Collection Service, LLC](#)
[Duncan Solutions](#)

16

Approving the attached "Agreement to furnish Grant Writing Services to the City of Key West" between the City and Mary Casanova and Angie Brewer & Associates, LC; Authorizing the City Manager to execute the agreement on behalf of the City.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Agreement](#)
[Agreement Exhibit A](#)
[Agreement Exhibit B](#)
[Certificate of Insurance Mary Casanova dba Writers at Large](#)
[Certificate of Insurance Angie Brewer & Associates LC](#)
[Resolution 16-056](#)

- 17 Authorizing a Local Agency Program (LAP) agreement between the City of Key West and the Florida Department of Transportation (FDOT) in the amount of \$250,000.00 for a Bicycle and Pedestrian Master Plan (FM# 438687-1); Authorizing the City Manager to execute necessary documents; Authorizing a budget amendment.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Local Agency Program \(LAP\) agreement](#)
[Transportation Alternatives Program application](#)

- 18 Approving Design Task Order No. 15-03 to William P. Horn, Architect, PA under the General Architectural Services Contract, for the Martin Luther King Community Center Roof Replacement and Solar System Project in an amount not to exceed \$35,067.50; Approving necessary budget transfers.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Task Order 15-03](#)
[Resolution 14-307](#)

- 19 Approving a one-year extension of the agreement between the City of Key West and the Key West Tourist Development Association, Inc. ("Association"); Authorizing the City Manager to negotiate and execute a one-year extension upon consent of the City Attorney.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[First amendment to agreement](#)
[*Large File* Resolution 11-166](#)
[Letter from Gregory Lloyd](#)

- 20 Authorizing the execution of a Memorandum of Settlement in the case of Murphy et. al. v. City of Key West and Marc Siracuse (Case

15-CV-10044-JEM); Authorizing the City Manager and the City Attorney to execute necessary documents.

Sponsors: City Attorney Smith

Attachments: [Resolution](#)

[City Attorney Smith's memorandum](#)

[Letter from Michael Burke](#)

[Memo of Agreement](#)

DISCUSSION

21 Building Permit Allocation System (BPAS) units for Affordable Housing

Sponsors: Commissioner Kaufman

CITIZEN COMMENTS

COMMISSION COMMENTS

ADJOURNMENT