

City of Key West
Budget Preparation Worksheets
Fiscal Year 2024/2025

Fund: 001 General Fund

Department: 4302 Port Operations

Key	Object	Account Description	Category	FY 2021/2022 Actuals	FY 2022/2023 Actuals	FY 2023/2024 Adopted	FY 2023/2024 6 Mth Amnd	FY 2023/2024 6 Mth Actuals	FY 2024/2025 Dept Req	FY 2024/2025 CM Review
0014302	5431200	Regular Salaries & Wages		\$270,193	\$243,641	\$259,397	\$259,397	\$119,723	\$272,367	\$272,367
0014302	5431400	Overtime		\$4,043	\$0	\$0	\$0	\$0	\$0	\$0
0014302	5431500	Special Pay		\$1,275	\$600	\$4,800	\$4,800	\$2,370	\$4,680	\$4,680
0014302	5432100	FICA Taxes		\$21,061	\$18,629	\$20,211	\$20,211	\$9,315	\$21,194	\$21,194
0014302	5432200	Retirement Contributions		\$11,678	\$19,491	\$20,752	\$20,752	\$9,578	\$21,789	\$21,789
0014302	5432300	Life & Health Insurance		\$24,624	\$17,276	\$34,981	\$34,981	\$7,966	\$35,426	\$35,426
Personnel Services				\$332,874	\$299,638	\$340,141	\$340,141	\$148,951	\$355,456	\$355,456
0014302	5433100	Professional Services		\$0	\$0	\$0	\$0	\$0	\$50,000	\$90,000
		WHARF PILING ASSESSMENTS								\$90,000
0014302	5433420	Port Security		\$0	\$0	\$103,680	\$103,680	\$0	\$15,000	\$10,000
0014302	5434000	Travel & Per Diem		\$0	\$0	\$2,500	\$2,500	\$1,602	\$3,000	\$3,500
		TRAVEL FOR PORT COUNCIL								\$3,500
0014302	5434400	Rentals & Leases		\$8,571	\$8,759	\$2,700	\$8,414	\$6,588	\$3,000	\$13,000
		POWER BOAT RENTAL								\$10,000
		PRINTER LEASE (UPSTAIRS 201 WILLIAM STREET)								\$3,000
0014302	5434600	Repairs and Maintenance		\$7,484	\$13,119	\$40,000	\$36,500	\$7,715	\$50,500	\$49,000
		ANNUAL X-RAY MAINTENANCE & CERTIFICATION								\$13,000
		BIRD DETERRENT								\$1,000
		CCTV SYSTEM EQUIPMENT REPAIR								\$5,000
		FENDER REPAIR								\$25,000
		REPAIRS & MAINTENANCE SUPPLIES								\$5,000
0014302	5435100	Office Supplies		\$279	\$509	\$500	\$500	\$0	\$500	\$500
0014302	5435400	Books-Subscrip-Membership		\$16,078	\$15,675	\$17,000	\$20,500	\$20,675	\$25,000	\$25,000
		FL PORTS COUNCIL DUES								\$25,000
Operating Expenditures				\$32,412	\$38,063	\$166,380	\$172,094	\$36,580	\$147,000	\$191,000
Port Operations - Total				\$365,286	\$337,701	\$506,521	\$512,235	\$185,531	\$502,456	\$546,456

City of Key West
 FY 24/25 BUDGET
 Personnel Allocation

AUTHORIZED BUDGET	
FY23/24	FY24/25
2.00	2.00

4302 PORT OPERATIONS

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY23/24	FY24/25		FY23/24	FY24/25
FULL TIME:			PART TIME:		
Deputy Director - Marine Services	1.00	1.00			
Director - Marine Services	1.00	1.00			
TOTAL FULL TIME:			TOTAL PART TIME:		
	2.00	2.00		-	-

**SALARY BUDGET
FY 24/25 POSITION CONTROL**

SS Cap (does not incl Med)
174,900 FY25

7.65%

\$17,713 PY \$17,491

<u>COST CENTER/ POSITION TITLE</u>	<u>GRD/ STEP</u>	<u>FY 23/24 Apprvd FTEs</u>	<u>FY 24/25 Proposed FTEs</u>	<u>Health Insurance FTEs</u>	<u>PART TIME</u>	<u>CTRCT COUNT</u>	<u>TEMP COUNT</u>	<u>Notes</u>	<u>Change in FTEs</u>	<u>Annual Salary</u>	<u>12 FY 24/25 Salary</u>	<u>12 Longevity</u>	<u>14 Over time</u>	<u>15 Special Pay</u>	<u>21 FICA Medicare</u>	<u>22 Retire Contrib</u>	<u>23 Health Life Ins</u>	<u>TOTAL</u>	
4302 PORT OPERATIONS																			
DEPUTY DIRECTOR - MARINE SERVICIU	136	1.00	1.00	1.00						114,812	120,553			480		9,644			
DIRECTOR - MARINE SERVICES	U 140	1.00	1.00	1.00						144,585	151,814			4,200		12,145			
		2.00	2.00	2.00	0.00	-	-		0.00	259,397	272,367	0	0	4,680	21,194	21,789	35,426	355,457	
											Base	Taxes	Pension						
											2% Merit Inc	5,447	417	436	6,300	Merit Contingency			