

## Facilities

### Steps to Requesting Use of a Monroe County Facility.

- So that you are well aware of what you can and cannot do in county facilities: Please review Monroe County's Policy For Use Of Public Facilities.
- Click here to view the available facilities.
- Click on the facility name to see the facility details, location & amenities.
- Then click "Request Reservation," to the right of the facility name, near the top.
- Fill out the small form to check availability of the facility.
- Fill out the small form to give details about your event, then click "Submit."

#### **AT THIS POINT YOU ARE NOT DONE AND HAVE NO RESERVATION CONFIRMED.**

- Download and fill out the:
  - Hold Harmless Agreement (this must be notarized) &
  - The Request For Use of County Property.
- Then return these documents to county staff.

Once you have turned in all of your paperwork, and paid all related fees, staff will post the reservation on the website calendar. If you do not see your reservation on the room calendar, you do not have a reservation. For any questions regarding reservations, please contact county staff listed on the detail page of the desired facility.

**MONROE COUNTY BOARD OF COUNTY COMMISSIONERS**  
**POLICY FOR USE OF PUBLIC FACILITIES, ROADS, BRIDGES**  
**COUNTY MEETING ROOMS AND THEATER**  
**MONROE COUNTY, FLORIDA**

**GENERAL RULES AND REGULATIONS:**

Any individual or organization requesting the use of a County facility, building, park, beach, road, bridge, airport, meeting room or theater **MUST** complete the "**REQUEST FOR USE OF COUNTY PROPERTY**" form and return to the responsible County Department. The **ORIGINAL REQUEST FOR USE OF COUNTY PROPERTY FORM** shall be submitted to the appropriate department no later than five working days prior to the desired date. If a public assembly permit and/or extensive coordination with other County Departments, the Sheriff's office, or State Department of Transportation is needed, the **ORIGINAL REQUEST FOR USE OF COUNTY PROPERTY FORM** must be submitted no later than ten working days prior to the desired date.

1. **FEES:** Fees apply to all agencies excluding for one-time uses only, divisions or departments of any local, state, or federal Government Agency. Divisions or departments of any non-County (whether local, state, or federal) Government Agency shall pay the same fees as all other external users for all uses subsequent to the first in a series of recurring uses. Fees are mandatory regardless of an organization's non-profit status, with the exception of Monroe County School sponsored functions, all sports leagues, fitness events with 500 or less participants, and the use of Library facilities. The County Administrator or his designee is the only individual authorized to waive any applicable fee.
  - A. Fees for the use of county property are stated on pages 7, 8 and 9. If there are regular County admission fees to the facility, those fees will be charged in addition to the group user fees.
  - B. If the organization, group, etc., proposes to charge an admission fee greater than \$10.00 per person, then the admission charges must be approved by County Administrator.
  - C. Any organization that impacts normal services to the facility will be charged the cost above normal expenses for using the facility, in addition to the fees assessed per the schedule. The charges will be assessed by the Public Works Director or his designee.
  - D. Groups whose only purpose for the use of the facility or property is for improvements (ex. planting shade trees), shall not be required to pay user fees, however, they will be responsible for clean up and dump fees. If part of the purpose is for facility or property improvements (ex. planting shade trees and holding a tree selling event), the Director of Public Works or his designee shall determine a prorated fee.
  - E. If an event requires additional time other than what was originally stated on the request and for which the location was reserved, the additional time owed the County will be invoiced at the applicable rate. Should any individual/group not pay these additional charges, then they cannot use any County facility until the County has been reimbursed for these charges.

Non-payment of any invoice by any group, organization, agency, sponsor, etc. will result in that group, organization, agency, sponsor, etc. not being able to use any County facility until full payment for any and/or all outstanding invoice(s) has been received by the County.
  - F. There are no fees for Memorial services
  - G. For purposes of the provision that other governmental agencies shall pay for all but the first in a series of recurring uses, recurring shall mean that the agency schedules at any given time more than one future use or that the scheduling of uses for that entity becomes a de facto pattern of recurring uses.

2. **INSURANCE:** Groups/organizations/sponsors/individuals shall be required to execute an **original** Hold Harmless/Indemnity Agreement and furnish **original** insurance certificates naming **Monroe County BOCC** as an additional insured (except for Worker's Compensation), unless these provisions are waived by the Monroe County Risk Management Department. Groups utilizing a meeting room do not need to furnish insurance documentation, however they are required to execute the Hold Harmless/Indemnity Agreement.

Risk Management will determine if coverage may be needed as follows:

- Worker's Compensation
- General Liability
- Vehicle Liability
- Aircraft/Watercraft Liability
- Liquor Liability (if applicable and necessary)

3. **250 + PARTICIPANTS:** All functions expecting 250 or more participants/spectators for more than one day events are required to contact the Monroe County Planning Department as well as the Monroe County Facilities Maintenance Department to obtain a Public Assembly Permit. (Ordinance No. 030-1996)

4. **ALCOHOLIC BEVERAGES:** The use or sale of alcoholic beverages shall be prohibited unless prior approval is obtained by the County Administrator or his designee. The sponsor will be responsible for concurrence with applicable state permits and additional insurance as may be required by the Monroe County Risk Manager. In accordance with Monroe County Resolution No. 156-2001, adopted on March 21, 2001, the following fees must be collected from the non-charitable organizations or social event sponsor before the County Administrator may accept an application for the per event sale of alcoholic beverages on County-owned property:

<u>Number of persons expected to attend the event:</u>	<u>Fee:</u>
1 – 20	\$10.00
21 – 50	\$20.00
51 – 100	\$40.00
101 or more	\$50.00

**All organizations must comply with the insurance requirements provided by Monroe County Risk Management.**

5. **TRAFFIC CONTROL:** Events, projects, etc., affecting or occurring on any road or bridge must be pre-approved by the Monroe County Engineering Department. The use of off duty police may likewise be required. Coordination with off duty police is the user's responsibility and shall be coordinated directly with the police agency. In addition to the direct costs for a deputy, the Monroe County Sheriff's Department is required to charge overhead costs. Proof of coordination is needed.
6. **BBQ GRILLS:** Groups/Organizations/Sponsors/individuals wishing to utilize a personal BBQ grill other than the grills supplied by the Monroe County Facilities Maintenance Department, which are permanently placed at the beaches or parks, will require approval from the County Administrator or his designee prior to event. Groups are responsible for disposal of personal grills and charcoal.
7. **RECYCLING:** Any and all events from any group and/or organization, profit or non-profit, requesting use of a County facility, property, building, theatre, park, beach, road, bridge, airport, or meeting room must comply with Monroe County's recycling efforts. Any and all garbage/waste/debris generated by the organization using County property as defined above must

be managed properly with all recycle materials separated and placed in marked "recycle" collection bins. Plastic, cans, etc. must be disposed of in the appropriate containers provided by Monroe County.

In the event there will be a large quantity of recycle materials generated or for any function expecting 250 or more attendees/participants, the requesting group shall be responsible to provide extra trash and recycle collection bins, i.e. if additional trash receptacles are needed a recycle bin must accompany each additional trash receptacle, and ensure that they are placed in the appropriate area for pick-up by the waste management contractor. Within thirty (30) days after the event, the responsible person shall submit a report to the Monroe County Solid Waste Department, 1100 Simonton Street, Room 2-231, Key West, FL 33040 providing the total amount of recycled material, measured in pounds, gallons, tons; and the name and address of the recycling facility within the County.

8. **MEETING ROOMS (EXCLUDING LIBRARIES) AND THEATER:** Organizations requesting use of meeting rooms are subject to all the above rules and regulations. Monroe County meeting rooms will be available primarily for use by the County and, on an ad hoc and non-recurring basis, other local, state and federal government agencies. Use of meeting rooms will also be available for organizations that represent the interests of the public. In the event of conflicting dates, use by the Board of County Commissioners and other County entities will take priority.
  - A. Meeting rooms and/or theatre may not be used before 8:00 a.m. or after 11:00 p.m.
  - B. County personnel will ensure the room is opened in the evening and locked at the conclusion of the meeting.
  - C. Most of the equipment in the meeting rooms and/or theatre will not be available for general public use. County staff will make available lighting, air conditioning, and a public address system, if necessary.
  - D. All requests for equipment shall be made at the time the room is reserved. **Special requests for equipment after reservation or during a meeting may be denied.**
  - E. Facilities shall not be used for personal or private profit, aggrandizement, or advertising.
  - F. Smoking and alcoholic beverages are prohibited.
  - G. Unless scheduling of recurring events occurs pursuant to a formal comprehensive agreement executed by the user and the mayor after approval by the BOCC, there shall be no scheduling of use of a meeting or conference room more than 30 calendar days in advance of the proposed use.
  
9. **COUNTY LIBRARIES:** Use of Conference and Multi-Purpose Room and Audio-Visual Equipment:
  - A. **LIMITATIONS:** Use of Library facilities is open to programs sponsored or co-sponsored by the Library, to Monroe County, State and Federal governmental agencies, and to public meetings held by groups headquartered in Monroe County which are civic, cultural, educational, intellectual, or charitable in nature. Such use does not imply Library endorsement of the aims, policies, or activities of any group. Application for the use of any meeting room will be made with the respective Branch concerned. However, final authority for use of space will rest with the Senior Library Administrator.
  - B. **REGULATIONS:** The following regulations apply to all programs scheduled in Library facilities:

1. All programs must be free of charge and open to the public as space permits. No collections may be taken or sales made. Library facilities shall not be used for personal or private profit, aggrandizement, or advertising.
2. In case of exhibits, the Library shall not be held responsible for loss or damage, and any insurance arrangements will be THE RESPONSIBILITY OF THE EXHIBITOR. Exhibitors will be required to sign waiver forms and follow Display Policy.
3. Sponsors may be required to execute a "hold-harmless" agreement and/or furnish appropriate insurance naming Monroe County as additional insured for certain types of programs, in compliance with the "Use of County Property" policy and procedures.
4. Monroe County governmental agencies take preference over outside groups when scheduling the use of meeting rooms. Once an outside group has booked the room, however, every effort shall be made to avoid a forced cancellation in favor of the County agency.
5. Refreshments may be served only by permission and special arrangement. Smoking and alcoholic beverages are prohibited.
6. The Library reserves the right to cancel or reschedule any program or exhibit when necessary.
7. A key is available for meeting room use outside of regular Library hours; Library staff will explain the procedures for such use to interested applicants. A registered designee of the group must be present at any such meeting, to be responsible for the key and adherence to the procedures.
8. Maintenance employees are not available to organizations at any time. Organizations using the meeting room are responsible for any needed arrangement of furniture before their meeting as well as rearranging and cleaning of the meeting room at the conclusion of the meeting. Monroe County governmental agencies are responsible for making their own arrangement with the Public Works Department for such duties and are required to restore the meeting room to its original condition within a reasonable amount of time following the meeting.
9. Rooms may be booked up to one year in advance; booking is done on a first come/first served basis, with public agencies having priority.
10. The audio-visual equipment owned by the Monroe County Public Library may be used within the library facilities, with a signed designee of the group to accept responsibility, but may not be loaned to leave the facilities.

**10. MEETING ROOM LOCATIONS:**

The Gato Building  
 1100 Simonton Street  
 Key West, FL 33040  
 (305) 292-4441

Key West Library  
 700 Fleming Street  
 Key West, FL 33040  
 Contact: Reference (305) 292-3595

Marathon Library  
 3251 Overseas Highway  
 Marathon, FL 33050  
 (305) 289-6098

The Harvey Government Center (2)  
 1200 Truman Avenue  
 Key West, FL 33040  
 (305) 292-4431

\*Marathon Government Center (2)  
 2798 Overseas Highway  
 Marathon, FL 33050  
 (305) 289-6036

Islamorada Library  
 81550 Overseas Highway  
 Islamorada, FL 33036  
 (305) 852-7163



Key Largo Library  
101485 Overseas Highway  
Tradewinds Shopping Plaza  
Key Largo, FL 33037  
(305) 852-7164

Big Pine Key Library  
213 Key Deer Blvd  
Winn Dixie Shopping Plaza  
Big Pine Key, FL 33043  
(305) 872-0992

Big Pine Key Park Community Center  
31009 Atlantis Drive  
Big Pine Key, FL 33043  
(305) 292-4431

**MEETING ROOM AND THEATER LOCATION:**

Murray E. Nelson Government & Cultural Center  
102050 Overseas Highway, MM 102.5  
Key Largo, FL 33070  
(305) 852-7161

\* *Groups of 15 people or less will not be allowed to schedule the meeting room located at the Marathon Government Center. The Monroe County Public Safety Division, Department of Emergency Management has precedence for the use of the Marathon Government Center meeting room.*

11. Permission to use County property shall not constitute a waiver of any local, state or federal laws.
12. Damage done to any County owned equipment or property during the time the County property is utilized by the organization will be the responsibility of the organization.
13. Approval of *REQUEST FOR USE OF COUNTY PROPERTY* is based on availability. Monroe County reserves the right to deny any request based on the availability of property being reserved for use and the availability to properly staff any event or non-government function. In the event of emergencies or the necessary scheduling of special BOCC meetings, events may need to be rescheduled.
14. **INDEMNIFICATION AND HOLD HARMLESS:** The Organization/Individual covenants and agrees to indemnify and hold harmless Monroe County Board of County Commissioners from any and all claims for bodily injury (including death), personal injury, and property damage (including property owned by Monroe County) and any other losses, damages, and expenses (including attorney's fees) which arise out of, in connection with, or by reason of the Organization/Individual utilizing the property governed by this lease/rental agreement.  
  
The extent of liability is in no way limited to, reduced, or lessened by the insurance requirements contained elsewhere within this agreement.
15. **FEES ARE NON-REFUNDABLE. CHECKS OR MONEY ORDERS ARE TO BE MADE PAYABLE TO MONROE COUNTY BOARD OF COUNTY COMMISSIONERS.**
16. For information on requesting the use of County Property for PARKS, BEACHES, ROADS AND BRIDGES, AND THEATER BY AREA, please contact the following:

**LOWER KEYS:**

Monroe County Public Works  
Facilities Maintenance Department  
Parks and Beaches  
3583 South Roosevelt Boulevard  
Key West, Florida 33040

**ATTENTION: PARKS & RECREATION COORDINATOR**

PHONE: 1-888-227-8136 (Toll Free throughout the Keys) or 305 295-4385

MIDDLE KEYS:

Monroe County Public Works  
10600 Aviation Boulevard  
Marathon, Florida 33050

ATTENTION: PARKS & RECREATION COORDINATOR  
PHONE: (305) 289-6036

UPPER KEYS:

Monroe County Public Works  
88770 Overseas Highway  
Plantation Key, Florida 33070

ATTENTION: PARKS & RECREATION COORDINATOR  
PHONE: (305) 852-7161

17. For information on requesting the use of County Property for AIRPORTS, please contact the following:

KEY WEST INTERNATIONAL AIRPORT

3491 South Roosevelt Boulevard  
Key West, FL 33040  
Phone: (305) 809-5200

MARATHON AIRPORT

9400 Overseas Highway  
Marathon, FL 33050  
Phone: (305) 289-6060

## FEE SCHEDULE

### MEETING ROOMS AND THEATER

Fees will be charged for use of the premises when such use requires the expenditures of County funds which would not be expended except for the act of making the room available for such use. This charge shall compensate the government for the provided service only and fees will be adjusted annually to reflect current costs.

**FEES ARE NON-REFUNDABLE and are due at least TEN (10) DAYS PRIOR TO EVENT**  
**Excluding small meeting rooms**

**Checks or money orders to be made payable**  
**MONROE COUNTY BOARD OF COUNTY COMMISSIONERS**

#### MEETING ROOMS AND THEATER (EXCEPT small meeting rooms - see below)

<b>REGULAR HOURS</b>	<b>Monday through Friday 8:00 am – 5:00 pm, excluding holidays</b>	<b>OVERTIME HOURS</b>	<b>Evenings (5:01 pm – 11:00 pm), Weekends and Holidays</b>
<b>Facility Charges Per Hour</b>		<b>Facility Charges Per Hour</b>	
One Maintenance Technician	\$ 38.30	One Maintenance Technician	\$ 57.44
Facilities Costs	\$ 10.05	Facilities Costs	\$ 10.05
<b>Total Hourly Charges Regular Hours WITHOUT Channel 76</b>	<b>\$ 48.35</b>	<b>Total Hourly Charges Overtime Hours WITHOUT Channel 76</b>	<b>\$ 67.49</b>
One Additional Maintenance Technician per hour	\$ 38.30	One Additional Maintenance Technician per hour	\$ 57.44
<b>Total Hourly Charges Regular Hours Two Technicians WITHOUT Channel 76</b>	<b>\$ 86.65</b>	<b>Total Hourly Charges Overtime Hours Three Technicians WITHOUT Channel 76</b>	<b>\$ 124.93</b>
Two Additional Maintenance Technicians per hour	\$ 38.30	Two Additional Maintenance Technicians per hour	\$ 57.44
<b>Total Hourly Charges Regular Hours Three Technicians WITHOUT Channel 76</b>	<b>\$ 124.95</b>	<b>Total Hourly Charges Overtime Hours Three Technicians WITHOUT Channel 76</b>	<b>\$ 182.37</b>

The number of technicians needed will be determined at the discretion of Monroe County by the size and type of event. Should more than three (3) technicians be required for any event, the stated rate above would increase by the respective applicable regular rate of \$38.30 or overtime rate of \$57.44 each hour.

The fee for use of a small meeting room which holds a maximum of ten (10) people or less is \$20.00 per hour (business hours only).



To ensure time accuracy, the maintenance technician(s) will record his time on a time sheet which will then be validated by both the technician(s) and the event representative by each signing the time sheet daily.

**CHANNEL 76 RATES:**

Television coverage is available only for pre-approved County activities. Any other governmental agency must obtain prior approval from the County Administrator. One hour prior to the meeting is needed for the setting up of equipment, and one hour after the meeting is needed for the breakdown of equipment. Hours, including set-up and breakdown, will be charged at the rates below, assuming Channel 76 staff is available at the time of the activity.

<b>REGULAR HOURS</b>	<b>Monday through Friday 8:00 am – 5:00 pm, excluding holidays</b>	<b>OVERTIME HOURS</b>	<b>Evenings (5:01 pm – 11:00 pm), Weekends and Holidays</b>
<b>Channel 76 Per Hour</b>		<b>Channel 76 Per Hour</b>	
One T.V. Technician	\$ 30.66	One T.V. Technician	\$ 45.99
Equipment Costs	\$ 147.85	Equipment Costs	\$ 147.85
<b>Total for One Technician for</b>	<b>\$ 178.51</b>	<b>Total for One Technician</b>	<b>\$ 193.84</b>
<b><i>DOES NOT INCLUDE MAINTENANCE TECH(S), FACILITY COSTS, MEETING ROOM OR THEATER FEES, TAPE DUPLICATES OR SPECIAL POST PRODUCTION COSTS</i></b>			
<b><i>COSTS DO INCLUDE A T.V CAMERA, TECHNICIAN, AND T.V. EQUIPMENT.</i></b>			

**FEE SCHEDULE**

**BUILDINGS, PARKS, BEACHES, ROADS, BRIDGES, & AIRPORTS**

All fees will be payable in advance to the Monroe County Board of County Commissioners and submitted to the Public Works Facilities Maintenance Department. Admission fees that exist will also be charged. The Public Works Director of the Lower Keys Facilities, Director of Middle Keys and Director of Upper Keys, or their designee(s), may require security fees and other fees related to the nature of the event. The Monroe County Administrator reserves the right to waive fee payments.

- **County Buildings and Airport Terminals:**

Monday through Friday:

8:00 a.m. – 5:00 p.m.	\$100.00 per day
Hourly Rate Before 5:00 p.m.	\$15.00 per hour
Hourly Rate After 5:00 p.m.	\$20.00 per hour

Weekends and Holidays:

8:00 a.m. – 5:00 p.m.	\$150.00 per day
Hourly Rate	\$20.00 per hour

- **Roads & Bridges and Airport Grounds:**

Monday through Friday	\$100.00 per day
Weekends and Holidays	\$150.00 per day

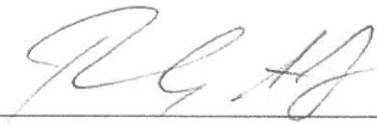
- **Parks & Beaches:**

Groups requesting to reserve a portion of any park or beach will be charged \$2.00 per person, along with clean up fees stated below. Children 12 years of age and under will not be charged and are exempt from paying the fee.

- **Clean up and dump fees:** Clean up and dump fees will be assessed based on the size of the group:

01 – 50 Person(s)	\$50.00
51 – 100 Persons	\$75.00
101-200 Persons	\$100.00
More than 200 Persons	To be determined by Public Works Division Director

Roman Gastesi, County Administrator  
(October 2013)



**HOLD HARMLESS AGREEMENT**

This agreement entered into by and between MONROE COUNTY, FLORIDA, a political subdivision of the State of Florida, herein "COUNTY", and \_\_\_\_\_  
\_\_\_\_\_ whose address is \_\_\_\_\_  
\_\_\_\_\_ hereinafter "EVENT SPONSOR":

That for and in consideration of the understanding hereinafter set forth the parties do agree and covenant as follows:

1. That in and for the consideration of permission to use certain public roads or other public property, more particularly described as follows: \_\_\_\_\_  
for the purpose of conducting a \_\_\_\_\_  
event, more particularly described as follows: \_\_\_\_\_

\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, from \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm, the EVENT SPONSOR does hereby agree to indemnify the COUNTY in to for any and all claims or liabilities that may arise out of the above described event.

2. That, in addition to indemnification described in Paragraph One, the EVENT SPONSOR does hereby agree to hold the COUNTY harmless in all respects concerning the event described in Paragraph One and will defend any and all causes of action or claims and will, further, pay the cost of any attorney's fees incurred by the COUNTY arising out of the event described in Paragraph One.

\_\_\_\_\_  
Organization

By: \_\_\_\_\_  
Of the above and duly authorized to  
execute this agreement.

State of Florida  
County of Monroe

SUBSCRIBED AND SWORN to (or affirmed before me) on \_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
By \_\_\_\_\_ (Event Contact Person), he/she is personally known to me or has  
produced \_\_\_\_\_ (type of identification) as identification.

\_\_\_\_\_  
Notary Public

**REQUEST FOR USE OF COUNTY PROPERTY  
IN MONROE COUNTY, FLORIDA**

Date: \_\_\_\_\_

Name of persons or organization: \_\_\_\_\_

Address & telephone number: \_\_\_\_\_

Contact person & telephone number: \_\_\_\_\_

Specific County property or meeting room requested: \_\_\_\_\_

Intended use: \_\_\_\_\_

Date(s) needed: \_\_\_\_\_

Time: \_\_\_\_\_ Official Monroe County Government Use: Yes  No

Number of participants: \_\_\_\_\_

**USE OF COUNTY PROPERTY ONLY**

Clean up provisions, assurances, and state if any improvements are to be to facility: \_\_\_\_\_

Coordination with: Sheriff Dept: Yes  No

Security: Yes  No

Public Works: Yes  No

Previous history of holding similar events: \_\_\_\_\_

**USE OF MEETING ROOMS ONLY**

Special Audio Visual Equipment needed: Yes  No  Describe: \_\_\_\_\_

Public Address System: Yes  No

Arrangement of Room: BOCC STYLE

***Fees are listed on pages 5 and 6 of the Policy for Public Facilities, Roads, Bridges, & County Meeting Rooms and are NON-REFUNDABLE. Checks or Money Orders are to be made payable to Monroe County Board of County Commissioners.***

COUNTY USE ONLY

Scheduled Date: \_\_\_\_\_ Fees: \_\_\_\_\_

Insurance /Hold Harmless Requirements: \_\_\_\_\_

Approved: Yes  No  By: \_\_\_\_\_

Remarks: \_\_\_\_\_

Key West

All **Reservable**

**Find A Facility**

Facility Types ▼  
All selected

Features ▼  
0 selected

Number of People

Keywords

Search [Reset](#)

## Facilities Feature Overview

Listing Map

Save Search Missing a Facility?

Sort by Name, A-Z



### Astro Park Playground

1000 Atlantic Boulevard  
Key West, FL 33040

Gabriel Price  
(305) 295-4385

- 12 Barbecue's
  - One Volleyball Court
  - Playground
- [6 more...](#)

Available for Reservations



### Barcelona Dr. Boat Ramp

5 Del Mar Blvd  
Key West, FL 33040

- Boat Ramp



### Baypoint Park

6 West Circle Drive  
Saddlebunch Keys, FL 33040

Barbara Nevers  
(305) 295-4385

- Four Barbecue's
  - Four Tables
  - One Basketball Court
- [4 more...](#)

Available for Reservations



### Bernstein Park

5th Street & 5th Avenue  
Stock Island, FL 33040

Barbara Nevers  
(305) 295-4385

- Concession Stand
  - Five Wooden Umbrellas
  - One Baseball Field
- [6 more...](#)

Available for Reservations



### Big Coppitt Volunteer Fire Department Park

280 Avenue F  
Big Coppitt Key, FL 33040

Barbara Nevers  
(305) 295-4385

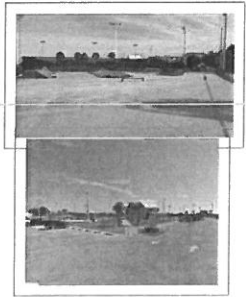
- One Basketball Court
  - One Handball Court
  - Pavilion With Six Tables & Benches
- [1 more...](#)

Available for Reservations

### Big Pine Key Community Park

31009 Atlantis Rd  
Big Pine Key, FL 33043

Available for Reservations



Barbara Nevers  
(305) 295-4385

**Big Pine Key Community Park Meeting Room**  
31009 Atlantis Rd  
Big Pine Key, FL 33043  
Barbara Nevers  
305-295-4385

Available for Reservations  
\$47.06 per hour

- 50 Chairs
- Concession Stand
- Four Tables
- [1 more...](#)



**Big Pine Key Library Meeting Room**  
213 Key Deer Blvd.  
Big Pine Key, FL 33043  
Stephen Chambers  
(305) 872-0992

27 max occupants

- 19 Chairs
- DVD Player
- Four Tables
- [1 more...](#)



**Blimp Road Boat Ramp**  
Blimp Road, End of the Road  
Cudjoe Key, FL 33042

- Boat Ramp



**Blue Heron Park**  
Wilder Rd & Lyttons Way  
Big Pine Key, FL 33043  
Barbara Nevers  
(305) 295-4385

Available for Reservations

- Community Building
- Foosball Table
- Jungle Gym
- [8 more...](#)



**Boca Chica Beach**  
354 Boca Chica Rd  
Key West, FL 33040  
Barbara Nevers  
(305) 295-4385

Available for Reservations

- None



**Eden Pines Boat Ramp**  
1821 Bittersweet Ave  
Big Pine Key, FL 33043

- Boat Ramp



**Friendship Park**  
35 Hibiscus Lane  
Key Largo, FL 33037  
Giselle Lopez  
305-852-7161

Available for Reservations

- Children's Memorial Tree Garden
- Five Pavillions
- Five Picnic Tables
- [5 more...](#)

**Geiger Key Boat Ramp**





9 Geiger Rd.  
Big Coppitt Key, FL 33040

- Boat Ramp



### Harry Harris Park

East Beach Road  
Tavernier, FL 33070

✉ Giselle Lopez  
305-852-7161

- 11 Pavillions
- 12 Barbecue's
- 34 Picnic Tables

Available for Reservations

[6 more...](#)



### Harry Harris Park Boat Ramp

107 E Beach Rd  
Tavernier, FL 33070

- Boat Ramp



### Harvey Government Center

1200 Truman Avenue  
2nd Floor  
Key West, FL 33040

✉ Barbara Nevers  
(305) 295-4385

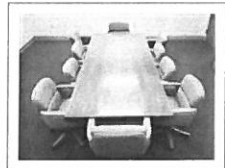
- Coffee Pot 20 cups
- Easel
- Five Trapezoid Tables

Available for Reservations

\$47.06 per hour

150 max occupants

[15 more...](#)



### Harvey Government Center Conference Room

1200 Truman Avenue  
2nd Floor  
Key West, FL 33040

✉ Barbara Nevers  
305-295-4385

- One Table
- Telephones
- Television

Available for Reservations

\$47.06 per hour

[1 more...](#)



### Higgs Beach Park

1050 Atlantic Blvd  
Key West, FL 33040

✉ Barbara Nevers  
(305) 295-4385

- 14 Picnic Tables
- 17 Barbecue's
- Beach

Available for Reservations

[10 more...](#)



### Key Largo Community Park

500 St Croix Pl  
Key Largo, FL 33037

YMCA  
305-453-3422

- 11 Picnic Tables
- Eight Pavillions
- Exercise (cardio-vascular) Trail

[9 more...](#)



### Key Largo Library Meeting Room

101485 Overseas Hwy  
Key Largo, FL 33037

✉ Paulette Sullivan  
(305) 451-2396  
(305- 451-2396

- 110 Chairs
- 15 Tables
- Presentation Projector

120 max occupants

[2 more...](#)



**Koehns Avenue Boat Ramp**

Koehns Avenue, At the end  
Big Pine Key, FL 33043

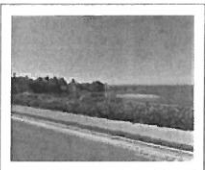
- Boat Ramp



**Little Torch Boat Ramp**

730 Florida 4A  
Summerland Key, FL 33042

- Boat Ramp



**Marathon Boat Ramp**

13333 Overseas Hwy  
Marathon, FL 33050

- Boat Ramp



**Marathon Government Center - BOCC**

2798 Overseas Hwy.  
2nd Floor  
Marathon, FL 33050

 Kathleen Quinn  
305-289-6036

- 100 Chairs
- Coffee Pot 20 cups
- Dry Erase Board

Available for Reservations

\$47.06 per hour

140 max occupants

[16 more...](#)



**Marathon Government Center Conference Room**

2798 Overseas Hwy.  
1st Floor  
Marathon, FL 33050

 Kathleen Quinn  
305-289-6036

- 16 Chairs
- Dry Erase Board
- Easel

Available for Reservations

\$47.06 per hour

16 max occupants

[9 more...](#)



**Murray Nelson Government Center**

102050 Overseas Highway  
Key Largo, FL 33037

 or Building Reservations  
Only: Giselle Lopez  
305-852-7161

For All Other Questions:  
305-294-4641



**Murray Nelson Government Center BOCC Room**

102050 Overseas Highway  
Key Largo, FL 33037

 Giselle Lopez  
305-852-7161

- Coffee Pot 20 cups
- Food Permitted
- Microphones

Available for Reservations

\$47.06 per hour

256 max occupants

[11 more...](#)

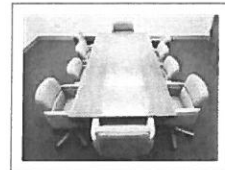


102050 Overseas Highway  
Key Largo, FL 33037

☰ Giselle Lopez  
305-852-7161

- Five Pavillions
  - Pets Allowed
  - Restroom Access
- [2 more...](#)

Available for Reservations



#### Murray Nelson Government Center Growth Management Conference Room

102050 Overseas Highway  
Key Largo, FL 33037

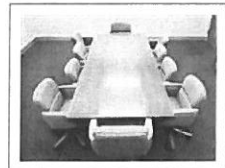
☰ Giselle Lopez  
305-852-7161  
(305) 453-8800

- Nine Chairs
- Two Rectangular Tables

Available for Reservations

\$47.06 per hour

9 max occupants



#### Murray Nelson Government Center Heath Department Conference Room

102050 Overseas Highway  
Key Largo, FL 33037

☰ Giselle Lopez  
305-852-7161  
(305) 453-8800

- One Table
- Ten Chairs

Available for Reservations

\$47.06 per hour

10 max occupants



#### No Name Key Boat Ramp

33767 Florida A1A  
Big Pine Key, FL 33043

- Boat Ramp



#### Old Settler's Park

MM 92 Overseas Highway  
Tavernier, FL 33070

☰ Giselle Lopez  
305-852-7161

- One Picnic Table
  - Pavillion (50' x 50')
  - Pets Allowed
- [1 more...](#)

Available for Reservations



#### Palm Villa Park

30478 Palm Dr  
Big Pine Key, FL 33043

☰ Barbara Nevers  
(305) 295-4385

- One Picnic Table
- Playground

Available for Reservations



#### Pines Park

South Roosevelt Blvd. & Faraldo  
Cir  
Key West, FL 33040

☰ Barbara Nevers  
(305) 295-4385

- Five Picnic Tables
- Four Barbecue's

Available for Reservations

#### Sunset Park

Bay Shore Dr. & Pruitt Dr.  
Ramrod Key, FL 33042

☰ Barbara Nevers  
(305) 295-4385

- None

Available for Reservations



### Veteran's Park

West End of the Seven Mile  
Bridge  
Big Pine Key, FL 33043

Barbara Nevers  
305-295-4385

- Beach
- Five Barbecue's
- Five Pavillions

[3 more...](#)

Available for Reservations



### Watson Field & Big Pine Dog Park

30150 South St  
Big Pine Key, FL 33043

Big Pine Athletic Association  
305-872-0292

- One Baseball Field
- One Volleyball Court
- Playground

[1 more...](#)



### Wilhelmina Harvey Park

373 Avenue F  
Big Coppitt Key, FL 33040

Barbara Nevers  
(305) 295-4385

- Four Park Benches
- Playground

Available for Reservations

