

## Contact

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## Top Skills

Customer Service

Leadership Development

Public Speaking

# T. C. Adderly

Globetrotter, Discover, Explore, Cruise, and I am "Ready Set Travel"  
Miami-Fort Lauderdale Area

## Summary

Experienced Operations employee, all levels; from the front line to Directorship. Matched with a strong background in Human Resources and training. Utilizes skills at all platforms; on the job, community, and personal life. Enjoys instructing at all points including; corporate training, University, and not-for-profit community service. Possesses an equally balanced work history with the private and public sectors.

Skilled in Nonprofit Organizations including long terms as a Corporate Board member. Skills and experience include budgeting, Finance, Coaching, Government, and Customer Service & Sales. Strong education professional with an MBA focused on Strategic Management and Leadership from the University of Miami - School of Business.

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## Experience

[www.WorldExplorerTravelAgency.com](http://www.WorldExplorerTravelAgency.com)

Associate (Volunteer)

June 2017 - Present (6 years 4 months)

1-305-796-1291 In addition; Group Travel. Travel with a group, family & friends, take the fun with you.

FMU - Florida Memorial University

Adjunct Professor (enjoy learning from the students)

May 2009 - Present (14 years 5 months)

Business School

The City of Miramar, Florida

C.A.R.E.-Comprehensive Assessment of Revenues, & Expenses-

Manager/Enjoyable post-retirement position

May 2019 - July 2021 (2 years 3 months)

Enjoyed kick starting a great program. Directs 10 Committees with an average of 12 employees each, with 2 support staff members. The Committees cover all areas of City government: Workplace Efficiency, Expenditure, Revenue, Public-Private Partnerships, Grants, Reserves, Volunteer Program, Energy policy, Conservation Policy, and the Capital Improvement Plan.

**The City of Lauderdale Lakes**

Assistant City Manager (Very enjoyable post-retirement position)

October 2015 - October 2016 (1 year 1 month)

City Manager's Office

**The City of Opa-locka, FL**

Human Resources Director

August 2013 - July 2015 (2 years)

Opa-locka, FL

**City of Miami Beach**

Human Resources Director (retired)

September 1992 - September 2004 (12 years 1 month)

Miami Beach, Florida

Florida Power & Light (22-year long and enjoyable career, both in operations and Human Resources)

Southern Division Human Resources Manager

September 1983 - July 1991 (7 years 11 months)

Miami-Dade County

**Florida Power & Light**

22 years 4 months

Organizational Training and Development Instructor (Dual role)

July 1975 - July 1991 (16 years 1 month)

Statewide including Juno Beach, Florida

Customer Service and Sales Supervisor & Employee Relations Manager

April 1969 - September 1983 (14 years 6 months)

Hialeah & Greater Miami, Florida

Started at the entry level and worked my way up via promotions to this level.

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## Education

University of Miami - School of Business  
MBA, Strategic Management - Leadership · (1991)