

**INVOICE**

Page 1 of 2

Invoice Number	2310618
Invoice Date	November 14, 2024
Customer Number	102063
Project Number	215617676

Bill To

City of Key West, FL
Accounts Payable
1300 White Street
Key West FL 33040
United States

Please Remit To

Stantec Consulting Services
Inc. (SCSI)
13980 Collections Center
Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Key West City Planning Services (RFQ #22-009) - **Task 250-HARC Support / Reviews On-Call**

Stantec Project Manager:	Perez-Alvarez, Nicholas A
Authorization Amount:	\$52,580.00
Authorization Previously Billed:	\$44,214.00
Authorization Budget Remaining:	\$41.00
Authorization Billed to Date:	\$52,539.00
Current Invoice Due:	\$8,325.00
For Period Ending:	October 31, 2024

Contact Name:	Katie P. Halloran
Contact Job Title:	Planning Director
Invoice email:	donna.phillips@cityofkeywest-fl.gov
Client contact email:	katie.halloran@cityofkeywest-fl.gov

KPH Nov 19, 2024

Due upon receipt or in accordance with terms of the contract

INVOICE

Page 2 of 2

Invoice Number

2310618

Project Number

215617676

Top Task 250 HARC Support / Reviews On-Call

Professional Services

Billing Level	Hours	Rate	Current Amount
Planning Technician			
Shaver, Jennifer	83.25	100.00	8,325.00
	83.25		8,325.00
Professional Services Subtotal	83.25		8,325.00

Top Task 250 Total	8,325.00
---------------------------	-----------------

Total Fees & Disbursements	\$8,325.00
----------------------------	------------

INVOICE TOTAL (USD)	\$8,325.00
----------------------------	-------------------

Billing Backup - Roster

Date	Project	Task	Expnd Type	Employee Billing Title	Employee/Supplier	Quantity	Bill Rate	Bill Amount	Comment	AP Ref. #
2024-09-23	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.00	100.00	200.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-09-24	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.00	100.00	200.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-09-25	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	1.50	100.00	150.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-09-26	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.50	100.00	250.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-09-27	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	3.00	100.00	300.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-09-30	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.00	100.00	200.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-01	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	4.00	100.00	400.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-03	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.00	100.00	200.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-04	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	1.00	100.00	100.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-07	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	1.50	100.00	150.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-08	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	3.00	100.00	300.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-09	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.00	100.00	200.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-10	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.25	100.00	225.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-11	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.50	100.00	250.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-14	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.25	100.00	225.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-15	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	5.50	100.00	550.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-16	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.00	100.00	200.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-17	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	3.00	100.00	300.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-18	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	3.00	100.00	300.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-21	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	2.50	100.00	250.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-22	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	4.50	100.00	450.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-23	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	5.50	100.00	550.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-24	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	3.25	100.00	325.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-25	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	3.50	100.00	350.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-28	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	5.00	100.00	500.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-29	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	0.50	100.00	50.00	HARC FOLLOWUP ON PERMIT	
2024-10-30	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	6.50	100.00	650.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
2024-10-31	215617676	250	Direct - Regular	Planning Technician	SHAVER, JENNIFER	5.00	100.00	500.00	HARC PERMITTING AND CORRESPONDENCE WITH CONTRACTORS.	
Total Professional Services						83.25		\$8,325.00		
Total Top Task 250						83.25		\$8,325.00		
Total Project						83.25		\$8,325.00		

CITY OF KEY WEST - PLANNING SERVICES

P.O.: 098352

TASK 250 - HARC SUPPORT/REVIEWS

SENIOR PLANNER (\$198 HR)	BUDGET	PREVIOUS	THIS PERIOD	TO DATE	REMAINING
General HARC Support/Reviews	48	43	0	43	5
Travel	12	0	0	0	12
Hourly Summary	60	43	0	43	17
Fee Summary	\$ 11,880.00	\$ 8,514.00	\$ -	\$ 8,514.00	\$ 3,366.00
PROJECT PLANNER (\$150 HR)	BUDGET	PREVIOUS	THIS PERIOD	TO DATE	REMAINING
General HARC Support/Reviews	104	16.5	0	16.5	87.5
Hourly Summary	104	16.5	0	16.5	87.5
Fee Summary	\$ 15,600.00	\$ 2,475.00	\$ -	\$ 2,475.00	\$ 13,125.00
PLANNING TECHNICIAN (\$100 HR)	BUDGET	PREVIOUS	THIS PERIOD	TO DATE	REMAINING
General HARC Support/Reviews	216	332.25	83.25	415.5	-199.5
Hourly Summary	216	332.25	83.25	415.5	-199.5
Fee Summary	\$ 21,600.00	\$ 33,225.00	\$ 8,325.00	\$ 41,550.00	\$ (19,950.00)
TOTAL FEE SUMMARY	\$ 49,080.00	\$ 44,214.00	\$ 8,325.00	\$ 52,539.00	\$ (3,459.00)

EXPENSES \$ 3,500.00 - - - 3,500.00

\$ 41.00