

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, CREATING THE HISTORIC DISTRICT SIGNAGE TASK FORCE (SIGNAGE TASK FORCE); PROVIDING FOR RECCOMENDATIONS TO HARC REGARDING PROPOSED ORDINANCE AND HARC GUIDELINE REVISIONS CONCERNING SIGNAGE IN THE HISTORIC DISTRICT; PROVIDING FOR MEMBERSHIP; PROVIDING FOR ITS COMPOSITION, STAFFING AND DUTIES; PROVIDING FOR A SUNSET DATE; PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS**, a comprehensive review of all ordinances and HARC guidelines will update the current ordinances and guidelines and allow for a more equitable application of said regulations; and

**WHEREAS**, the HARC and Planning Board conducted a joint signage workshop on and it was the overwhelming desire of both boards, as well as the public in attendance, to create a signage task force for the historic district to bring forward recommendations to these respective boards concerning any changes to said ordinances and guidelines for a more consistent application of these regulations; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: A. *Creation, Membership, Term:* There is hereby created the Historic District Signage Task Force of the City of Key West (Signage Task Force) consisting of five members. One member shall be nominated and appointed by successful vote from the Planning Board. One member shall be nominated and appointed by successful vote from HARC. Two members shall be citizens of Monroe County, who either reside or own a business in the historic district, brought forward by the Signage Task Force sponsor, Commissioner Johnston, for approval by the City Commission. One member shall be a professional or business owner from the sign industry, who resides and/or conducts its primary business in the City of Key West, brought forward by the Signage Task Force sponsor, Commissioner Johnston, for approval by the City Commission.

B. *Qualifications and Procedures:* The Signage Task Force shall be governed by The City of Key West Code of Ordinances Chapter 2, Article V, Division 2 "Uniform Procedures for Advisory Boards".

C. *Mission and Duties:* The Signage Task Force shall perform a comprehensive review of all of the city ordinances on signage, as well as all HARC guidelines concerning signage in the

historic district. The Signage Task Force shall then forward its recommendations and findings to HARC, the Planning Board and the City Commission for approval. Consideration shall be given to commercial interests, storefront footage, and building mass, while respecting the historic fabric of the historic district of the City of Key West.

D. *Sunset*: The Signage Task Force shall be created at the passage of this Resolution and shall exist no longer than six months from the date of the signature of the Mayor, below unless extended by a subsequent majority vote of the City Commission.

Section 2: The Signage Task Force shall operate in accordance with the Florida Sunshine Law and the Florida Public Records Law. The Signage Task Force shall appoint a chairperson and vice-chairperson, and establish a schedule of its public meetings. The City Manager shall provide staff to support and an appropriate budget to facilitate the mission of the Signage Task Force. The City Clerk shall provide staff to keep accurate written minutes of the public meetings and the City Attorney may provide staff as required at his discretion. No later than four months after its inception, the Signage Task Force shall issue a written report of its findings and recommendations to HARC for discussion and deliberations

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Authenticated by the Presiding Officer and Clerk of the Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Filed with the Clerk on \_\_\_\_\_, 2013.

Mayor Craig Cates	_____
Vice Mayor Mark Rossi	_____
Commissioner Teri Johnston	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____
Commissioner Tony Yaniz	_____

\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL SMITH, CITY CLERK