

## Maria Ratcliff

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**From:** Richard Lopez <ricklopez@flkeysmedia.com>  
**Sent:** Thursday, March 21, 2019 3:35 PM  
**To:** Maria Ratcliff  
**Subject:** Conch Republic Days  
**Attachments:** New South - COI - City of Key West, 03.20.19.pdf

Hey Maria, hope all is well with you and the family. Once again Florida Keys Media is going to be a major sponsor of Conch Republic Days next month. I'm a little behind schedule as I'm up this week with the Conch Baseball team in Sanford covering our spring break trip and I want to get this to you as soon as possible.

We will be sponsoring the Drag race on Saturday April 20th and the Parade on Thursday April 25th both events on Duval Street.

I'm providing the insurance coverage for these two events. I have attached the Certificate of Liability Insurance for the events so you will have assuming we are approved.

As always thank you. Please let me know if I need to do anything else, I appreciate it.

--  
**Rick Lopez** I General Manager I  
Florida Keys Media LLC  
Office 305-296-7511 Fax 305-296-0358 Cell 305-240-0099





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/20/2019

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Preston-Patterson Co., Inc. PO Box 244 Conshohocken PA 19428-	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (610)834-0090 FAX (A/C, No): (610)832-0241 E-MAIL ADDRESS: <hr/> <p style="text-align: center;"><b>INSURER(S) AFFORDING COVERAGE</b></p> INSURER A: Hartford Ins Co of the Midwest      NAIC # 37478 INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____
<b>INSURED</b> Florida Keys Media, LLC 93351 Overseas Highway Tavernier FL 33070-	

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WORN	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <hr/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____			39UENHF4746-FL	02/01/2019	02/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 _____ \$ _____
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			39UENHF4746-FL	02/01/2019	02/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ _____ BODILY INJURY (Per accident) \$ _____ PROPERTY DAMAGE (Per accident) \$ _____ _____ \$ _____
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ _____ AGGREGATE \$ _____ _____ \$ _____
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ _____ E.L. DISEASE - EA EMPLOYEE \$ _____ E.L. DISEASE - POLICY LIMIT \$ _____

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 RE: Florida Keys Media's sponsorship of the Conch Republic Independence Celebrations's on 04/20/19 and 04/25/19.  
 Evidence of Insurance

<b>CERTIFICATE HOLDER</b> City of Key West 1300 White Street Key West FL 33040-	<b>CANCELLATION</b> AI 005875 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <hr/> AUTHORIZED REPRESENTATIVE Stephen W. Patterson M:3810
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## **Maria Ratcliff**

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**From:** Joseph Tripp  
**Sent:** Friday, March 22, 2019 11:15 AM  
**To:** Maria Ratcliff  
**Subject:** RE: Conch Republic Independence 2019

I approve. Do you want the scan?

**From:** Maria Ratcliff <[mratcliff@cityofkeywest-fl.gov](mailto:mratcliff@cityofkeywest-fl.gov)>  
**Sent:** Friday, March 22, 2019 11:13 AM  
**To:** Joseph Tripp <[jtripp@cityofkeywest-fl.gov](mailto:jtripp@cityofkeywest-fl.gov)>  
**Subject:** RE: Conch Republic Independence 2019

*I will change them. Can you please send another approval.*

*Respectfully*

*Maria Ratcliff  
Executive Administrator to the City Manager  
& Special Events Coordinator  
City of Key West  
1300 White Street  
Key West, Florida 33040  
(305) 809-3881  
[mratcliff@cityofkeywest-fl.gov](mailto:mratcliff@cityofkeywest-fl.gov)*

**From:** Joseph Tripp  
**Sent:** Friday, March 22, 2019 10:54 AM  
**To:** Maria Ratcliff <[mratcliff@cityofkeywest-fl.gov](mailto:mratcliff@cityofkeywest-fl.gov)>  
**Subject:** RE: Conch Republic Independence 2019

Good Morning,

We approve with an exception. Exhibit D has old pricing. The rates are currently 50/officer and 55/supervisor. Change those numbers and we are good.

Joe

**From:** Maria Ratcliff <[mratcliff@cityofkeywest-fl.gov](mailto:mratcliff@cityofkeywest-fl.gov)>  
**Sent:** Wednesday, March 20, 2019 3:00 PM  
**To:** Richard Sarver <[rsarver@cityofkeywest-fl.gov](mailto:rsarver@cityofkeywest-fl.gov)>; Ralph Major <[rmajor@cityofkeywest-fl.gov](mailto:rmajor@cityofkeywest-fl.gov)>; Oscar Ladino <[oladino@cityofkeywest-fl.gov](mailto:oladino@cityofkeywest-fl.gov)>; Joseph Tripp <[jtripp@cityofkeywest-fl.gov](mailto:jtripp@cityofkeywest-fl.gov)>; Alexandre J. Gauffillet <[agauffillet@cityofkeywest-fl.gov](mailto:agauffillet@cityofkeywest-fl.gov)>; Danny Blanco <[dblanco@cityofkeywest-fl.gov](mailto:dblanco@cityofkeywest-fl.gov)>; Jim J. Young <[jjyoung@cityofkeywest-fl.gov](mailto:jjyoung@cityofkeywest-fl.gov)>; Leo Hernandez <[lhernandez@cityofkeywest-fl.gov](mailto:lhernandez@cityofkeywest-fl.gov)>; Regina Scott <[rscott@cityofkeywest-fl.gov](mailto:rscott@cityofkeywest-fl.gov)>; Rogelio Hernandez <[rhernandez@cityofkeywest-fl.gov](mailto:rhernandez@cityofkeywest-fl.gov)>  
**Subject:** Conch Republic Independence 2019



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT  
APPROVALS**

**EVENT:** Conch Republic Independence Celebration  
**DATES:** April 20-26, 2019

**DEPARTMENTS**

**COMMENTS**

EVENTS (INITIAL SIGNOFF)

Maria Ratchy 3/20/19

SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

Rozalia Hernandez 3-20-19

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED



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APPROVALS**

**EVENT:** Conch Republic Independence Celebration  
**DATES:** April 20-26, 2019

DEPARTMENTS	COMMENTS
<b>EVENTS (INITIAL SIGNOFF)</b> SIGNATURE: <u>Maria Ratchoff</u> DATE: <u>3/20/19</u>	
<b>COMMUNITY SERVICES</b>	
SIGNATURE _____ DATE _____	
<b>POLICE DEPARTMENT</b>	
SIGNATURE _____ DATE _____	
<b>FIRE DEPARTMENT</b>	
SIGNATURE _____ DATE _____	
<b>KWDOT</b>	
SIGNATURE _____ DATE _____	
<b>PORT AND MARINE SERVICES</b>	
SIGNATURE _____ DATE _____	
<b>CODE COMPLIANCE</b>	
SIGNATURE: <u>[Signature]</u> DATE: <u>20 Mar 19</u>	
<b>ENGINEERING</b>	
SIGNATURE _____ DATE _____	
<b>UTILITIES</b>	
SIGNATURE _____ DATE _____	

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED



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DATES: April 20-26, 2019

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Raterji 3/20/19  
SIGNATURE DATE

[Empty comment box for Events Department]

COMMUNITY SERVICES

[Signature]  
SIGNATURE DATE

[Empty comment box for Community Services]

POLICE DEPARTMENT

SIGNATURE DATE

[Empty comment box for Police Department]

FIRE DEPARTMENT

SIGNATURE DATE

[Empty comment box for Fire Department]

KWDOT

SIGNATURE DATE

[Empty comment box for KWDOT]

PORT AND MARINE SERVICES

SIGNATURE DATE

[Empty comment box for Port and Marine Services]

CODE COMPLIANCE

SIGNATURE DATE

[Empty comment box for Code Compliance]

ENGINEERING

SIGNATURE DATE

[Empty comment box for Engineering]

UTILITIES

SIGNATURE DATE

[Empty comment box for Utilities]

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED



## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

**EVENT:** Conch Republic Independence Celebration  
**DATES:** April 20-26, 2019

**DEPARTMENTS**

**COMMENTS**

**EVENTS (INITIAL SIGNOFF)**

Maria Ratchy      3/20/19

SIGNATURE                      DATE

✓ **COMMUNITY SERVICES**

SIGNATURE                      DATE

✓ **POLICE DEPARTMENT**

SIGNATURE                      DATE

**FIRE DEPARTMENT**

SIGNATURE                      DATE

✓ **KWDOT**

SIGNATURE                      DATE

✓ **PORT AND MARINE SERVICES**

SIGNATURE                      DATE

N/A

✓ **CODE COMPLIANCE**

SIGNATURE                      DATE

**ENGINEERING**

SIGNATURE                      DATE

**UTILITIES**

SIGNATURE                      DATE

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED