



MEMORANDUM

Date: May 7, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

CC: Marcus Davila, Director of Community Services

From: Kelli Funkhouser, Special Events Manager

Subject: **FILE ID: 26-5285 - Recommendation to Approve the Annual "Royal Coronation for Fantasy Fest" on Friday, October 16, 2026, from 6:00 p.m. to 9:00 p.m.**

Introduction

The City Manager's Office requests the approval of the "Florida Keys SPCA - Royal Coronation for Fantasy Fest" on Friday, October 16, 2026, from 6:00 p.m. to 9:00 p.m. (setup beginning at 8:00 a.m.) at the Truman Waterfront Coffee Butler Amphitheater.

Background

The City Manager's Office has received an application from the "Florida Keys SPCA" for the Royal Coronation of the King and Queen of Fantasy Fest at the Truman Waterfront Coffee Butler Amphitheater on Friday, October 16, 2026, from 6:00 p.m. to 9:00 p.m. Setup will begin at 8:00 a.m. This is the annual coronation event to kick off Fantasy Fest. The event will include on-stage performances, a seated dinner, and fundraising for the Florida Keys SPCA. At the conclusion of the event, the King and Queen of Fantasy Fest 2026 will be crowned. Historically, there have been approximately five hundred people in attendance. All cooking will be done onsite with contracted/licensed Catered Affairs. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

The applicant is requesting approval for the sale and consumption of alcoholic beverages within the enclosed area.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix. The applicant will pay the \$500 Amphitheater rental fee.

Recommendation

The City Manager's Office recommends the Mayor & City Commission approve the "Florida Keys SPCA" - Royal Coronation for Fantasy Fest" on Friday, October 16, 2026, from 6:00 p.m. to 9:00 p.m. at the Truman Waterfront Coffee Butler Amphitheater.