



MEMORANDUM

Date: November 5, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Sean McCoy
Principal Engineer / Utilities

CC: Matt Willman
Utilities Director

Subject: **Ratification of Charley Toppino & Sons Emergency Task Order to adjust Rings & Covers on City owned utilities in support of the FDOT N. Roosevelt mill & pave project.** File id 25-4378

Introduction

Approve an emergency task order from Charley Toppino & Sons, Inc. for the Not to Exceed amount of \$110,622.00 to adjust utility rings and covers as needed to support FDOT's mill & pave project of North Roosevelt Boulevard.

Background

Utilities coordinated with FDOT on their North Roosevelt Mill & Pave Project and identified 32 City owned rings and covers that may or may not require vertical adjustment. Utilities was told by FDOT that the winning bidder (contractor) would notify and include the city in pre-construction planning to coordinate this work. This coordination never occurred, and Utilities did not have sufficient time to onboard and approve a contractor through City Commission before the project start date.

Please note that this is the cost if we were to adjust all 32 Rings and Covers. Because this is a Mill and Pave project the road profile is not being adjusted; therefore, the number of actual adjustments is expected to be much less than the 32 total.

Procurement

Fees of \$110,622.00 will be paid from account 4013503-5356500 Sewer Fund / Renewal and Replacement / Construction in Progress.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve and authorize this emergency task order and have the task order ratified at the November 5th City Commission meeting.