

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, DIRECTING THE CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR A COMPREHENSIVE HOUSING ANALYSIS; PROVIDING FOR THE PURPOSE AND SCOPE OF THE ANALYSIS; PROVIDING FOR REPORTING TO THE CITY COMMISSION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Key West recognizes the importance of adequate, affordable, and attainable housing to the health, safety, and welfare of the community; and

WHEREAS, Housing has been identified as a strategic priority of the City Commission and has been included in the City of Key West Strategic Plan since 2021; and

WHEREAS, The City Commission desires current, data-driven information regarding housing supply, demand, affordability, workforce housing needs, demographic trends, land use constraints, infrastructure capacity, and regulatory factors affecting housing within the City; and

WHEREAS, A comprehensive housing analysis prepared by qualified professionals will assist the City Commission in evaluating existing policies and considering future strategies, programs, and potential amendments to the City's Comprehensive Plan, Land Development Regulations, and related housing initiatives;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE

CITY OF KEY WEST, FLORIDA, THAT:

Section 1: The City Commission hereby directs the City Manager, or designee, to prepare and issue a Request for Proposals (RFP) seeking qualified firms or consultants to conduct a comprehensive housing analysis for the City of Key West.

Section 2: The RFP shall require, at a minimum, that the housing analysis address the following elements, as determined appropriate by the City Manager:

1. An assessment of existing housing stock, including type, tenure, condition, and geographic distribution;
2. Analysis of housing affordability, including rental and ownership costs relative to household incomes;
3. Evaluation of workforce housing needs, including impacts on City services, local businesses, and employers;
4. Review of population and demographic trends affecting housing demand;
5. Identification of regulatory, land use, environmental, and infrastructure constraints impacting housing production;
6. Review of existing City housing policies, programs, and incentives;
7. Identification of potential strategies, best practices, and policy options to address identified housing needs.

Section 3: Upon completion of the housing analysis, the City Manager shall present the final report and recommendations to the

City Commission at a duly noticed public meeting for review and discussion.

Section 4: Issuance of the RFP and selection of a consultant shall be conducted in accordance with applicable City procurement policies and procedures, and shall be funded through monies budgeted for this purpose in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00), subject to compliance with all applicable fiscal requirements.

Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

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Passed and adopted by the City Commission at a meeting
held this _____ day of _____, 2026.

Authenticated by the Presiding Officer and Clerk of the
Commission on the _____ day of _____, 2026.

Filed with the Clerk on _____, 2026.

Mayor Danise Henriquez _____

Vice Mayor Donald "Donie" Lee _____

Commissioner Lissette Carey _____

Commissioner Aaron Castillo _____

Commissioner Monica Haskell _____

Commissioner Sam Kaufman _____

Commissioner Greg Veliz _____

DANISE HENRIQUEZ, MAYOR

ATTEST:

KERI O'BRIEN, CITY CLERK