



MEMORANDUM

Date: December 12, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Bridget J. Flores
Director of Human Resources

Subject: **Employee of the Year FY2024**

Introduction

City Manager and Employee Committee recognition of the Employee of the Year, is an employee nominated by their peers, awarded Employee of the Quarter during the past fiscal year and presented their award at City Commission and the Key West Chamber of Commerce.

Background

The Employee Committee is a group of volunteer employees who support local outreach, employee celebrations, holiday contests and parties for the enjoyment of all employees. The Employee Committee votes for the Employee of the Quarter during the past year who best exemplifies a City Employee. The Human Resources Department oversees the Employee Committee and the Employee of the Quarter and Employee of the Year program.

Nominations will follow the schedule below:

Employee of the Year	FY Award Winners	December Commission Meeting
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Procurement

Procurement for FY25 was secured with the Human Resources Funding (0011302 5134800) for projected milestone anniversary employees.

Recommendation

The City Manager's Office recommends approval of Floyd Jenkins, Executive Assistant to the Chief of Police as the FY2024 Employee of the Year.

Exhibits:

Employee of the Quarter Policy (2023)