

EXECUTIVE SUMMARY



To: Jim Scholl, City Manager
From: Norman Whitaker, Director / KWDoT
Date: October 25, 2016
Subject: Joint Participation Agreement – FTA Section 5339 Rural Capital Grant Award

Action Statement:

A resolution to approve execution of the Joint Participation Agreement (JPA) with the State of Florida Department of Transportation (FDOT) via the FTA Section 5339 Rural Capital Grant Award for State Fiscal Year 2017(SFY) in an amount not to exceed \$72,470.00 for the purchase of needed Facility and Vehicle Equipment.

Project History:

The City of Key West Department of Transportation is tasked with a responsibility of identifying and securing grant funding assistance each year for capital and operation assistance. Key West Transit was fortunate to continue to receive FTA Section 5339 Rural Capital funding to purchase support vehicles and / or equipment needed for the new transit facility.

In the past, Key West Transit has used the FTA Section 5339 Rural Capital funding to purchase furniture, cabinets, storage shelves, IT Equipment (laptops, monitors, etc.), Syncromatics Equipment (kwtransit.com), and new driver seats for the buses.

Advantages / Disadvantages:

Advantages – include but are not limited to:

- Funding assistance of up to 100% with a maximum reimbursement amount of \$72,470.00 with no match. The City's share of expenses is zero.
- The City is required to provide a level of service as it relates to maintenance of maximum safety and accountability which is required of all grant funding programs with regard to safety sensitive positions, system safety of operations and hazard / security program plans mandates.
- The City continues to improve and enhance public transit services while maintaining the least impact to local governments and residents by securing Federal and State funding assistance.

There are no disadvantages at this time. In fact, State and Federal funding assistance is absolutely necessary to continue operation of public transit services in Key West.

Fiscal Impact:

No fiscal impact to the City. All cost will be covered by a shared federal and state grant. Authorize any necessary budget adjustments to account for expenses and offsetting grant revenue.

Key West Transit staff recommends approval of this resolution to accept, authorize and execute the FDOT joint participation agreement (JPA) for Section 5339 Capital funding assistance for FY 2016-2017 period in an amount not to exceed \$72,470.00 so as to realize our reimbursements as soon as possible for this fiscal year.