



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Caroline Street Corridor and Bahama Village Community Redevelopment Agency

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Tuesday, December 2, 2025

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

**Call Meeting To Order - 6:48 P.M.**

#### Roll Call

**Present** 7 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee, Commissioner Veliz, and Mayor Henriquez

#### Public Comment

#### Approval of Agenda

*The agenda was unanimously approved as amended*

#### CONSENT AGENDA\*

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

#### Approval of Minutes

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\*November 5, 2025

Attachments: [Minutes](#)

Approved

## Resolutions

- 2                    \*Approving the attached Task Order for 2026 Marketing Services by Adept Strategy and Public Relations in the amount of \$225,125.00; Authorizing the City Manager to execute necessary documents.

**Sponsors:**            City Manager Barroso

**Attachments:**        [Resolution](#)  
                              [Cover Memo \(Port and Marina\)](#)  
                              [Task Order Proposal](#)  
                              [Res #22-013](#)  
                              [Master Agreement](#)

**Passed**

Enactment No: Res 25-365

- 3                    \*Recommending approval of the Second Amendment to the Lease between the CRA and Florida Straits Conch Company, Inc. d/b/a Conch Republic Seafood Company, as attached hereto and made a part hereof, replacing the name Dale Watkins with Fryde Conch, LLC for lobster trap storage in the northwest corner of the parking lot and adding a provision allowing relocation of the storage area during the 631 Green Street renovation.

**Sponsors:**            City Manager Barroso

**Attachments:**        [Resolution](#)  
                              [Cover Memo \(Property Management\)](#)  
                              [Second Amendment to Lease](#)  
                              [\\*Large File\\* Lease](#)  
                              [Resolution 23-353 First Amendment to Lease](#)  
                              [KWBB 25-28](#)

**Passed**

Enactment No: Res 25-366

### Approval of the Consent Agenda

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, to Approve the Consent Agenda. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Chair Lee, Commissioner Veliz, and Chair Henriquez

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Approving the design concept for 631 Greene Street pursuant to Section 2-554(b)(2) of the Code of Ordinances; Authorizing the City Manager to execute any necessary budget transfers; Directing the City Manager to engage with Reef Relief to ensure the organization's continued tenancy with the City of Key West.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Port and Marina\)](#)  
[Concept Design](#)  
[KWBB 25-27](#)  
[Reef Relief Letter](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Resolution be Passed. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Chair Lee, Commissioner Veliz, and Chair Henriquez

Enactment No: Res 25-367

**Adjournment - 6:54 P.M.**