



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Art in Public Places Advisory Board

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Monday, March 13, 2017

6:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**Call Meeting To Order - 6:06 P.M.**

#### Roll Call

**Absent** 3 - Mr. Helmerich, Mr. Rodriguez, and Ms. Stover-Sickmen

**Present** 4 - Mr. Buzogany, Mr. Moody, Madam Vice-Chair van den Broek, and Chairman Tallmadge

#### Pledge of Allegiance to the Flag

**Approval of Agenda -** It was requested that Discussion Item #8 be heard at the beginning of Discussions. Mr. Buzogany moved to accept the agenda as changed, seconded by Ms. Van den Broek, there were no objections.

#### Approval of Minutes

1 February 13, 2017

**Attachments:** [Minutes](#)

A motion was made by Mr. Buzogany, and as other members had been absent from the previous meeting Chairman Tallmadge handed the gavel to Vice-Chair Van den Broek and seconded the motion to approve the Minutes. The motion passed by a unanimous vote.

#### Action Items

**2** Art Plan for City Hall

**Attachments:** [Executive Summary](#)  
[Key West City Hall AIPP Opportunities](#)

A motion was made by Mr. Moody, seconded by Madam Vice-Chair van den Broek, that the Item be Passed with the preparation of an RFP for the entire City Hall project with the simultaneous acceptance of qualifications for the project and setting a mandatory pre-bid walk through of the property. The motion passed by a unanimous vote.

**3** Sculpture: Orange Head

**Attachments:** [Executive Summary](#)  
[Orange Head Sculpture](#)  
[McMannis Donor Agreement](#)

A motion was made by Mr. Moody, seconded by Mr. Buzogany, that the art piece be located at City Hall. The motion passed by a unanimous vote.

**4** AIPP Operational Guidelines - Set Date for Guidelines Workshop

**Attachments:** [Executive Summary](#)  
[Working Draft AIPP GUIDELINES 2.25.17](#)  
[Matthew Helmerich Comments](#)

A motion was made by Mr. Buzogany, seconded by Mr. Moody, that the date of March 23, 2017 at 5:00 p.m. be set for a workshop regarding the Art in Public Places Operational Guidelines. The motion passed by a unanimous vote.

**Discussion Items****8** FAPAP Conference Travel Planning, Policy, and Sunshine Laws

**Attachments:** [Executive Summary](#)  
[Draft Conference Agenda](#)  
[Travel Authorization Request](#)  
[Dick Moody 18 Apr 2017 Confirmation #81872422](#)  
[Marianne van den Broek Apr 18 2017 Confirmation #81872422](#)  
[Richard Tallmadge 18 Apr 2017 Confirmation #81872422](#)  
[Vicki Boguszewski Apr 18 2017 Confirmation #81872422](#)  
[City of Key West Travel Policy Draft 08 11 2014](#)

**Received and Filed**

5 City Property Art Plans

- Attachments:** [Executive Summary](#)  
[Public Art Installations Areas at City Hall City Manager Comments Added](#)  
[Key West Transit Facility Site Plan 12.02.2013 memo](#)  
[ORIGINAL Rear Courtyard Space Picture](#)  
[ORIGINAL RFP Fire Station 2-6-2015](#)  
[ORIGINAL RFP Fire Station 2-6-2015](#)  
[ORIGINAL Right Side Building Picture](#)  
[ORIGINAL Right Side Space Picture](#)  
[ORIGINAL Right Side Space Picture 2](#)  
[REVISED AIPP Fire House Art Space \\$](#)  
[REVISED AIPP RFP](#)  
[REVISED Back Wall Firestation](#)  
[REVISED Central Wall Firestation](#)

Received and Filed

6 Public Art Installations Siting Guidance

- Attachments:** [Executive Summary](#)

Received and Filed

7 Key West Historic Seaport

- Attachments:** [Executive Summary](#)  
[Historic Seaport Existing Site Plan AIPP Locations](#)

Received and Filed

## Reports

9 Administrator's Report

- Attachments:** [Administrator's Report March 2017](#)

A group picture will be taken on a date to be determined to post on the City's website under the Art In Public Places page.

Received and Filed

## Public Comment

**Old Business**

**Chair Comments**

**Board Comments**

**Adjournment - 8:07 P.M.**