



THE CITY OF KEY WEST
 P.O. BOX 1409
 KEY WEST, FLORIDA 33041-1409
 www.keywestcity.com

Engineering Services
 (305) 809-3962

NOTICE TO PROCEED

Date: December 4, 2015

To: Bella Contractors Incorporated

PROJECT: Frederick Douglas Band Room Structural Repairs
 PROJECT NO: PR 1102
 RESOLUTION: Emergency Declaration November 17, 2015

To Whom It May Concern:

Enclosed is one executed copy of the Contract Documents for the above referenced project and two full-size sets of Architect sealed drawings.

You are hereby notified to commence work on or before January 4, 2016 in accordance with the Agreement made with the City of Key West, Florida dated December 2, 2015. All work must be completed by April 30, 2016. Work will be performed under City of Key West Purchase Order No. 080849.

Very truly yours,

L. Creed Howell
 Sr. Construction Manager

Receipt of this NOTICE TO PROCEED is hereby acknowledged this, the 8th
 day of December, 2015.

CONTRACTOR: Bella Construction of Key West Inc
 BY: [Signature]
 TITLE: Operations Manager DATE: 12/8/15

Please sign and return one copy of this Notice to Proceed Acknowledgment to the above referenced individual at the above address.

Key to the Caribbean – Average yearly temperature 77° F.