

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 403 Solid Waste Fund

Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4030000	3434100	Solid Waste-Navy		\$18,456	\$0	\$261,042	\$261,042	\$0	\$268,873	\$267,046
4030000	3434200	Solid Waste-Residential		\$309,889	\$284,901	\$4,536,895	\$4,536,895	\$251,828	\$0	\$0
4030000	3434201	SW on Tax Bill		\$4,223,155	\$4,444,051	\$0	\$0	\$4,139,627	\$4,673,002	\$4,631,388
4030000	3434500	Solid Waste-Dumping		\$474,521	\$563,929	\$496,072	\$496,072	\$317,249	\$480,815	\$480,815
4030000	3434600	Solid Waste-Commercial		\$6,622,720	\$7,012,705	\$6,882,999	\$6,882,999	\$2,992,836	\$7,308,830	\$7,308,830
Charges For Services				\$11,648,740	\$12,305,586	\$12,177,008	\$12,177,008	\$7,701,540	\$12,731,520	\$12,688,079
4030000	3610000	Interest Earnings		\$528,918	\$713,581	\$409,559	\$409,559	\$4,956	\$300,000	\$339,499
Misc Revenue				\$528,918	\$713,581	\$409,559	\$409,559	\$4,956	\$300,000	\$339,499
4030000	3899006	Retained Earnings		\$0	\$0	\$10,330,968	\$10,334,707	\$0	\$0	\$12,040,608
Other Sources				\$0	\$0	\$10,330,968	\$10,334,707	\$0	\$0	\$12,040,608
Solid Waste Fund Revenue - Total				\$12,177,658	\$13,019,166	\$22,917,535	\$22,921,274	\$7,706,496	\$13,031,520	\$25,068,186

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 403 Solid Waste Fund

Department: 3401 General Administration

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4033401	5341200	Salaries		\$334,007	\$376,646	\$377,806	\$377,806	\$199,151	\$481,079	\$481,079
4033401	5341400	Overtime		\$4,802	\$1,648	\$3,000	\$3,000	\$1,877	\$3,000	\$3,000
4033401	5341500	Special Pay		\$504	\$1,879	\$984	\$984	\$1,428	\$984	\$984
4033401	5342100	FICA		\$24,375	\$27,473	\$29,207	\$29,207	\$15,420	\$37,107	\$37,107
4033401	5342200	Retirement		\$13,883	\$24,456	\$38,081	\$38,081	\$16,076	\$48,408	\$48,408
4033401	5342300	Life & Health Insurance		\$71,853	\$84,209	\$77,938	\$77,938	\$26,329	\$99,198	\$99,198
4033401	5342400	Workers Compensation		\$233,995	\$306,533	\$337,186	\$337,186	\$168,593	\$370,905	\$370,905
Personnel Services				\$683,420	\$822,843	\$864,202	\$864,202	\$428,874	\$1,040,681	\$1,040,681
4033401	5343100	Professional Services		\$44,246	\$34,353	\$42,000	\$42,000	\$8,000	\$43,000	\$43,000
		ACCENTURE TAX ROLL PREPARATION								\$6,000
		ANNUAL RATE STUDY - RAFTELIS								\$27,500
		TAX ROLL FEES TO COUNTY TAX COLLECTOR								\$9,500
4033401	5343200	Accounting & Auditing		\$11,503	\$12,824	\$13,197	\$13,197	\$8,197	\$14,153	\$14,153
		SHARE OF ANNUAL CITY AUDIT								\$14,153
4033401	5344000	Travel & Per Diem		\$3,264	\$1,067	\$4,000	\$4,000	\$199	\$4,200	\$4,200
4033401	5344100	Communications/Postage		\$69	\$394	\$250	\$250	\$707	\$1,000	\$1,000
4033401	5344500	Insurance		\$70,128	\$91,868	\$111,165	\$111,165	\$55,583	\$116,723	\$122,282
4033401	5344600	Repair & Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$142,000
		METAL PANEL REPLACEMENT & REPAIRS								\$142,000
4033401	5344700	Printing & Binding		\$28	\$0	\$800	\$800	\$21	\$800	\$800
		BUSINESS CARDS								\$200
		MAILERS								\$600
4033401	5344900	Other Current Charges		\$478	\$238	\$300	\$300	\$0	\$500	\$500
		QUARTERLY ADVERTISING (1/4 PAGE ADS)								\$500
4033401	5345100	Office Supplies		\$306	\$28	\$300	\$300	\$29	\$350	\$350
4033401	5345200	Operating Supplies		\$1,633	\$2,899	\$3,000	\$3,000	\$155	\$3,150	\$3,150

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 403 Solid Waste Fund
Department: 3401 General Administration

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
		MISCELLANEOUS SUPPLIES								\$1,050
		SIGNAGE								\$2,100
4033401	5345400	Books-Subscrip-Membership		\$325	\$12,712	\$13,000	\$13,000	\$12,688	\$13,500	\$13,500
		ESRI MEMBERSHIP (GIS)								\$12,500
		MISCELLANEOUS SUBSCRIPTIONS & MEMBERSHIPS								\$1,000
4033401	5345500	Training		\$1,412	\$1,065	\$2,500	\$2,500	\$0	\$2,625	\$2,625
Operating Expenditures				\$133,391	\$157,450	\$190,512	\$190,512	\$85,579	\$200,001	\$347,560
4033401	5346400	Machinery & Equipment		\$0	\$0	\$35,000	\$35,000	\$1,379	\$0	\$0
Capital Outlay				\$0	\$0	\$35,000	\$35,000	\$1,379	\$0	\$0
4033401	5349100	Transfers		\$1,748,551	\$1,909,152	\$2,155,307	\$2,155,307	\$1,077,654	\$2,550,013	\$2,550,013
		TRANSFER TO GENERAL FUND FOR INDIRECT COST, PILOT, AND FRANCHISE/RIGHT OF WAY FY26								\$2,550,013
Transfers				\$1,748,551	\$1,909,152	\$2,155,307	\$2,155,307	\$1,077,654	\$2,550,013	\$5,100,026
4033401	5349803	Operating		\$0	\$0	\$3,081,513	\$3,081,513	\$0	\$3,503,433	\$3,534,004
4033401	5349804	Salary Contingency		\$0	\$0	\$102,488	\$102,488	\$0	\$28,500	\$14,650
		RESERVE FOR MERIT INCREASES								\$14,650
4033401	5349900	Other Uses		\$0	\$0	\$7,474,970	\$7,474,970	\$0	\$7,552,854	\$7,398,167
		TRANSFER STATION RESERVE								\$2,609,169
		UNRESTRICTED RESERVE								\$4,788,998
Reserves				\$0	\$0	\$10,658,971	\$10,658,971	\$0	\$11,084,787	\$18,359,638
General Administration - Total				\$2,565,362	\$2,889,444	\$13,903,992	\$13,903,992	\$1,593,486	\$14,875,482	\$24,847,905

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 403 Solid Waste Fund

Department: 3402 Transfer Station Ops

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4033402	5341200	Salaries		\$105,066	\$123,617	\$132,166	\$132,166	\$60,528	\$141,549	\$141,549
4033402	5341400	Overtime		\$22,519	\$24,040	\$18,000	\$18,000	\$12,049	\$18,000	\$18,000
4033402	5342100	FICA		\$9,677	\$11,210	\$11,488	\$11,488	\$5,513	\$12,206	\$12,206
4033402	5342200	Retirement		\$10,207	\$10,407	\$15,017	\$15,017	\$7,258	\$15,955	\$15,955
4033402	5342300	Life & Health Insurance		\$31,621	\$33,520	\$35,426	\$35,426	\$15,321	\$36,740	\$36,740
Personnel Services				\$179,090	\$202,794	\$212,097	\$212,097	\$100,669	\$224,450	\$224,450
4033402	5343100	Professional Services		\$904,223	\$938,065	\$956,384	\$960,123	\$387,050	\$1,008,129	\$1,008,129
		WASTE MANAGEMENT CONTRACT TRANSFER STATION OPERATIONS								\$1,008,129
4033402	5343400	Other Contractual Service		\$26,559	\$25,842	\$32,000	\$32,000	\$10,286	\$27,000	\$27,000
		ROAD EASEMENT								\$27,000
4033402	5344600	Repairs and Maintenance		\$2,947	\$5,536	\$14,000	\$14,000	\$0	\$22,000	\$25,000
		DATABRIDGE SOFTWARE SUPPORT								\$3,000
		KIOSK SCREEN & PRINTER REPL PARTS								\$8,000
		SCALE MAINTENANCE								\$14,000
4033402	5344900	Other Current Charges		\$7,377	\$7,218	\$8,000	\$9,900	\$5,834	\$8,900	\$8,900
		CREDIT CARD FEES								\$8,400
		DEPT OF AGRICULTURE SCALE PERMIT								\$500
4033402	5345100	Office Supplies		\$330	\$308	\$4,250	\$2,350	\$987	\$5,000	\$2,000
		PAPER FOR KIOSK PRINTER								\$1,500
		PRINTER TONER								\$500
4033402	5345200	Operating Supplies		\$1,146	\$1,231	\$8,500	\$8,500	\$843	\$7,875	\$6,875
		MISCELLANEOUS EQUIPMENT								\$5,000
		MISCELLANEOUS SUPPLIES								\$375
		SAFETY GEAR & SHOES								\$750
		UNIFORMS								\$750
4033402	5345500	Training		\$0	\$0	\$300	\$300	\$50	\$500	\$500

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 403 Solid Waste Fund
Department: 3402 Transfer Station Opers

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
TRAINING NEW STAFF										\$500
Operating Expenditures				\$942,582	\$978,199	\$1,023,434	\$1,027,173	\$405,050	\$1,079,404	\$1,078,404
4033402	5346400	Machinery & Equipment		\$0	\$0	\$30,000	\$30,000	\$108,154	\$36,000	\$31,000
CAMERAS										\$25,000
MISCELLANEOUS EQUIPMENT										\$5,000
SIGNAGE										\$1,000
Capital Outlay				\$0	\$0	\$30,000	\$30,000	\$108,154	\$36,000	\$31,000
Transfer Station Opers - Total				\$1,121,671	\$1,180,993	\$1,265,531	\$1,269,270	\$613,873	\$1,339,854	\$1,333,854

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 403 Solid Waste Fund
Department: 3404 Collections

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4033404	5343400	Other Contractual Service		\$2,335,048	\$2,422,284	\$2,494,953	\$2,494,953	\$1,032,056	\$2,619,701	\$2,619,701
CURBSIDE PICKUP RESIDENTIAL KEY WEST AND NAVY										\$2,619,701
Operating Expenditures				\$2,335,048	\$2,422,284	\$2,494,953	\$2,494,953	\$1,032,056	\$2,619,701	\$2,619,701
Collections - Total				\$2,335,048	\$2,422,284	\$2,494,953	\$2,494,953	\$1,032,056	\$2,619,701	\$2,619,701

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 403 Solid Waste Fund
Department: 3405 Hauling & Disposal

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4033405	5343400	Other Contractual Service		\$3,791,463	\$4,258,032	\$4,612,825	\$4,612,825	\$1,768,068	\$5,550,390	\$5,550,390
		DISPOSAL OF TIRES								\$15,000
		OTHER CONTRACTUAL SVC, HAULING & DISPOSAL								\$5,535,390
Operating Expenditures				\$3,791,463	\$4,258,032	\$4,612,825	\$4,612,825	\$1,768,068	\$5,550,390	\$5,550,390
Hauling & Disposal - Total				\$3,791,463	\$4,258,032	\$4,612,825	\$4,612,825	\$1,768,068	\$5,550,390	\$5,550,390

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 403 Solid Waste Fund

Department: 3406 Recycling Operations

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4033406	5343400	Other Contractual Service		\$516,283	\$536,538	\$557,634	\$557,634	\$228,942	\$590,516	\$590,516
		RESIDENTIAL CURBSIDE RECYCLING KEY WEST AND NAVY SENIOR CITIZEN PLAZA (YEARLY)								\$585,516 \$5,000
4033406	5344600	Repairs and Maintenance		\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000
		PUBLIC RECEPTACLE MAINTENANCE								\$5,000
4033406	5344800	Promotional Expenses		\$952	\$17,746	\$1,200	\$1,200	\$328	\$8,300	\$8,300
		CLEAN UP SUPPLIES								\$1,200
		EDUCATIONAL MATERIALS								\$3,100
		EVENT TENT								\$900
		LOCAL MEDIA ADVERTISING								\$3,100
4033406	5345200	Operating Supplies		\$0	\$0	\$0	\$0	\$0	\$500	\$500
4033406	5345500	Training		\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
Operating Expenditures				\$517,235	\$554,284	\$558,834	\$558,834	\$229,270	\$606,316	\$606,316
Recycling Operations - Total				\$517,235	\$554,284	\$558,834	\$558,834	\$229,270	\$606,316	\$606,316

City of Key West
Budget Preparation Worksheets
Fiscal Year 2025/2026

Fund: 403 Solid Waste Fund

Department: 3407 Post Closure O&M

Key	Object	Account Description	Category	FY 2022/2023 Actuals	FY 2023/2024 Actuals	FY 2024/2025 Adopted	FY 2024/2025 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2025/2026 Dept Req	FY 2025/2026 CM Review
4033407	5343100	Professional Services		\$0	\$16,517	\$5,000	\$5,000	\$0	\$5,250	\$5,250
		PROF SVCS/ANNUAL REPORTING								\$5,250
4033407	5343400	Other Contractual Service		\$13,200	\$13,200	\$16,400	\$16,400	\$6,600	\$17,600	\$17,600
		IGUANA CONTROL \$550 PER VISIT								\$17,600
4033407	5344600	Repairs and Maintenance		\$0	\$6,591	\$60,000	\$60,000	\$0	\$50,000	\$50,000
		LANDFILL/LINER REPAIRS								\$50,000
Operating Expenditures				\$13,200	\$36,309	\$81,400	\$81,400	\$6,600	\$72,850	\$72,850
Post Closure O & M - Total				\$13,200	\$36,309	\$81,400	\$81,400	\$6,600	\$72,850	\$72,850
Solid Waste Fund Expenditure - Total				\$10,360,927	\$11,347,880	\$22,917,535	\$22,921,274	\$5,243,353	\$24,693,688	\$25,068,186

403 3401 SOLID WASTE FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET	
	FY24/25	FY25/26
FULL TIME:		
Administrative Specialist	0.40	0.40
Code Compliance Inspector	1.00	1.00
Contract & Permit Engineer	0.40	0.40
Director - Utilities	0.40	0.40
Principal Engineer	0.40	0.40
Recycling Coordinator	1.00	1.00
Senior Project Manager	0.40	0.40
Solid Waste Coordinator	1.00	1.00
Utilities Manager / GIS Admin	0.40	0.40
TOTAL FULL TIME:	5.40	5.40

POSITION TITLE	AUTHORIZED BUDGET	
	FY24/25	FY25/26
PART TIME:		
TOTAL PART TIME:	-	-

403 3402 SOLID WASTE FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY24/25	FY25/26		FY24/25	FY25/26
FULL TIME:			PART TIME:		
Transfer Station Attendant	2.00	2.00			
TOTAL FULL TIME:	2.00	2.00	TOTAL PART TIME:	-	-

SS Cap (does not incl Med)			
174,900 FY25	7.65%	\$18,370	PY \$17,713

	Base	Taxes	Pension	
2% Merit Inc	12,453	953	1245	14,650 Merit Contingency

2025/26 Budget
403 Account-CIP

<i>Projects</i>	<i>Project Number</i>	<i>Total Funds</i>	<i>Expenditures</i>	<i>Grant Funds</i>	<i>Remaining¹</i>	<i>Notes</i>
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Transfer Station Automation	SW34022303	500,000.00	125,809.00	0.00	374,191.00	
Scale House Lightning Protection	SW34022304	275,000.00	0.00	0.00	275,000.00	

Totals		775,000.00	125,809.00	0.00	649,191.00	
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\$ 14,559,457 Claim on Cash - 05/22/2025

\$ 329,555 Impact Fees - 05/22/2025

\$ 14,239,821 Cash - After CIP

\$ 2,792,680 Remaining Revenue FY25

\$ (1,118,408) Remaining Expenditures - 3401 (GA)

\$ (515,290) Remaining Expenditures - 3402 (TSO)

\$ (1,050,075) Remaining Expenditures - 3404 (Collections)

\$ (2,062,348) Remaining Expenditures - 3405 (Hauling)

\$ (240,773) Remaining Expenditures - 3406 (Recycling)

\$ (5,000) Remaining Expenditures - 3407 (Post O&M)

\$ 12,040,608 FY 25-26 Carry Forward