

**AMENDMENT TO CSB RULES & REGULATIONS –**

**SECTION III.A.1.**

**(APPROVED BY THE CIVIL SERVICE BOARD ON 2/20/2013)**

H. Review Procedure

1. An applicant may inspect his/her examination after taking the examination and receiving his/her preliminary examination results. The Board shall establish a Review Date for all applicants who, within five (5) working days after notification of the results, request inspection of his/her examination in writing to the Clerk of the Board. The Board shall designate two (2) Board members to be present during the examination review. One Board member designated to be present during the examination review shall be the Review Supervisor. The Review Supervisor and other designated Board member shall ensure that applicants limit their inspection to a mere review of the questions and their incorrect answers. The examination review shall not exceed ninety minutes in length. The applicant is not permitted to review his/her examination with any resource materials other than the reference material from which the promotional examination questions were created.

[\*\* Coding: Added text is underlined; deleted text is ~~struck through~~.]