



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Action Minutes - Final Key West Bight Management District Board

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Wednesday, January 14, 2015

5:00 PM

Old City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

### Call Meeting To Order

5:05 P.M.

### Roll Call

**Absent** 2 - Ms. Ovide, and Chairman Knowles

**Present** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner, Mr. Henson, and Mr. Probert

### Pledge of Allegiance to the Flag

### Approval of Agenda

*It was moved by Mr. Probert and seconded by Mr. Bowman to approve the agenda. The agenda was approved without objection.*

### Approval of Minutes

1 December 10, 2014 (Regular)

**A motion was made by Mr. Bowman and seconded by Mr. Ashby, that the Minutes be Approved. The motion passed by a unanimous vote.**

### Action Items

2 Approving the Preliminary Design, Design Task Order to Perez Engineering for Design for the Tour Bus Parking Lot and Budget Transfer Authorization.

**A motion was made by Mr. Bowman, seconded by Mr. Ashby, that the Item be Passed. The motion carried by the following vote:**

**Absent:** 2 - Ms. Ovide, and Chairman Knowles

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner, Mr. Henson, and Mr. Probert

- 3 Approving the Purchase of 24 Decorative Bicycle Racks for use Along Lazy Way Lane at the Key West Historic Seaport in the Amount of \$11,463.00 from FORMS+SURFACES.

**A motion was made by Mr. Ashby, seconded by Mr. Probert, that the Item be Passed. The motion carried by the following vote:**

**Absent:** 2 - Ms. Ovide, and Chairman Knowles

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner, Mr. Henson, and Mr. Probert

- 4 Approving the Purchase of 4 LED Pole Lights and LED Fixtures for Lazy Way Lane at the Key West Historic Seaport in the Amount of \$19,825.00 from Rexel, Inc.

**A motion was made by Mr. Probert, seconded by Mr. Ashby, that the Item be Passed. The motion carried by the following vote:**

**Absent:** 2 - Ms. Ovide, and Chairman Knowles

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner, Mr. Henson, and Mr. Probert

- 5 Approving the Installation of 4 Concrete Foundations for Light Fixtures in the Amount of \$13,433.00 by Bella Construction of Key West, Inc.

**A motion was made by Mr. Bowman, seconded by Mr. Probert, that the Item be Passed. The motion carried by the following vote:**

**Absent:** 2 - Ms. Ovide, and Chairman Knowles

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner, Mr. Henson, and Mr. Probert

- 6 Approving the Selection of Logo(s) and the Location of Use.

**A motion was made by Mr. Bowman, seconded by Mr. Probert, that the Option H Logo be selected and two final versions of the logo be brought back for final approval; one with and one without the shrimp boat, removing the word "Harborwalk" and changing the wording to have "Key West" above and "Historic Seaport" below the picture. The motion carried by the following vote:**

**Absent:** 2 - Ms. Ovide, and Chairman Knowles

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner, Mr. Henson, and Mr. Probert

- 7 Approving the Request for Extension of the Key West Express Use Agreement and a Renewal of Lease Agreement for Key West Express Ticket Counter Space in the Key West Bight Ferry Terminal.

**A motion was made by Mr. Probert, seconded by Mr. Ashby, that the Item be Passed. The motion carried by the following vote:**

**Absent:** 2 - Ms. Ovide, and Chairman Knowles

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner, Mr. Henson, and Mr. Probert

- 8 Approving a Lease Assignment and Lease Amendment for Unit C, Lazy Way Lane.

**A motion was made by Mr. Probert, seconded by Mr. Bowman, that the Item be Passed. The motion carried by the following vote:**

**Absent:** 2 - Ms. Ovide, and Chairman Knowles

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner, Mr. Henson, and Mr. Probert

- 9 Recommending Modification of a Portion of the City's Code of Ordinances Dealing with Purchases at the Key West Bight in Order to Follow the City's Purchasing Code.

**A motion was made by Mr. Ashby, seconded by Mr. Gardner, that the Item be Passed. The motion carried by the following vote:**

**Absent:** 2 - Ms. Ovide, and Chairman Knowles

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner, Mr. Henson, and Mr. Probert

## Reports

- 10 Manager's Report

**Received and Filed**

- 11 Port and Marine Project Status

*Staff was directed to research the approval of art on Lazy Way Lane provided by the Marker Hotel and report back to the Board.*

**Received and Filed**

- 12 Year to Year Revenue Comparison

**Received and Filed**

- 13 Accounts Receivable

**Received and Filed**

- 14 Old Business

**Received and Filed**

15 Key West Bight Preservation Association Report

Received and Filed

**Public Comment**

**Board Comments**

*Mr. Bowman asked that Finance provide information to the Board regarding payments to the City. A presentation would be scheduled for the next meeting if possible.*

**Adjournment**

7:07 P.M.