



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

TO: City Commission
Community Redevelopment Agency

CC: Jim Scholl, City Manager

FROM: Mark Tait, Marina Manager

DATE: February 8, 2011

RE: Approval of a 2-Year Extension to the Key West Bight and City Marina's contract to MARC House for trash removal

ACTION STATEMENT:

This resolution will approve a 2-Year Extension as stipulated within the City's contract with MARC House which is due to expire in March, to provide trash collection services at Key West Bight and the City Marina at Garrison Bight with the same terms and conditions as the current contract.

BACKGROUND:

MARC House has been emptying the common area trash containers and picking up ground litter since 2002. They currently are doing a fine job. In 2007 the common area trash removal services were bid out to the public and MARC House was the lowest responsive bidder (Resolution 08-043). The contract with MARC House allows for a two year extension with the same terms and conditions which MARC House has agreed to.

PURPOSE AND JUSTIFICATION

Trash removal and litter pick up at the marinas requires several hours of work daily and if performed by city employees seven days a week it would require a three man crew. A three man crew of city employees with benefits would cost approximately \$115,000 a year. MARC House is currently charging \$41,580 to provide that service. This is a cost savings of approximately \$73,420.

OPTIONS / ADVANTAGES / DISADVANTAGES:

1. The City Commission can approve this 2-year contract extension with MARC House who are already knowledgeable of the tasks involved.
2. The City can go out for RFP for trash collection services at Key West Bight and the City Marina @ Garrison Bight. This option is not

Key to the Caribbean - Average yearly temperature 77° F.

recommended due to Staff's satisfaction with service provided and the terms of the existing contract. The City would issue a new RFQ in two years once this 2-year extension expires.

FINANCIAL IMPACT:

Monies are budgeted this year to continue with MARC House supplying this service. There may not be enough money budgeted if the contract is re-bid.

RECOMMENDATION:

Staff recommends that the City Commission select option 1, the approval of a 2-year contract extension with MARC House.