



MEMORANDUM

Date: October 11, 2023

To: Key West Bight Management District Board

From: Steve McAlearney
Director Port & Marine Services

Subject: Approving Expenditure of \$314,940.00 as Match to KWPD Port Security Grant

Introduction

Resolution approving expenditure of \$314,940.00 from Key West Bight reserves as a required match to the award package from the 2023 Port Security Grant Program funded by the Department of Homeland Security/Federal Emergency Management Agency with a Federal award amount of \$944,819.00, and to make necessary budget amendments and transfers, for the purchase of a mobile command center and mobile connectivity trailer.

Background

The Key West Police Department (KWPD) applied for and was awarded a Port Security Grant for the purchase of a mobile command center and mobile connectivity trailer. The grant requires a 25% match from the City. City management has identified the Key West Bight reserve as having the required match available, and based on the Bight fund financial planning model, has directed funds be transferred to the police department grants account to meet the 25% requirement.

In the event of a disaster, emergency or threat, the KWPD is the first line of defense at the Port of Key West. Through various exercises with the Area Maritime Security Council and with the City of Key West Port Facility Security Plan, communication during utility outages is a vulnerability that is consistently recognized. Purchasing a mobile command center and a mobile connectivity trailer is mission critical in order to adequately prevent, detect, respond to, and recover from disasters, emergencies and threats.

An item on accepting this grant and transferring required matching funds from the Key West Bight reserves will be heard by the City Commissioners at their October 12, 2023, meeting.

Procurement

The City will receive up to a maximum reimbursement amount of \$944,819.00. Grant revenue will be budgeted in account 0010000 3312000. Expenses, based on the anticipated project cost of \$1,259,759.00 (which includes the City's 25% match of \$314,940.00), will be budgeted in account 0012104 5216400. Upon City Commission approval, the City's 25% match of \$314,940.00 will be transferred from Key West Bight reserves.

Recommendation

The City Manager's Office recommends approving expenditure of \$314,940.00 from Key West Bight reserves as a required match to the award package from the 2023 Port Security Grant Program funded by the Department of Homeland Security/Federal Emergency Management Agency with a Federal award amount of \$944,819.00, and to make necessary budget amendments and transfers, for the purchase of a mobile command center and mobile connectivity trailer.