

CITY OF KEY WEST APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Multirace, LLC

Address of Applicant(s) 1711 NW 79th Ave Miami, FL 33126

Phone Number of Applicant(s) and emergency number Local-Dave Bradshaw 305-797-8361

Name of Non-Profit(s) Civil Air Patrol, Surf Rider Foundation,

Address of Non-Profit(s) Sugarleaf NHS, Bone Island Swim, KWHS Avid program

Phone Number of Non-Profit(s) Sigsbee Charter School

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 25%

Date(s) of Event December 7, 2019

Hours of Operation 4:00 AM - 12:00 PM 4:00 - 6:00 PM Awards

Estimated/anticipated number of persons per day 900

Location of Event Higgs Beach Atlantic Blvd Casa Marina Court

Street Closed S. Roosevelt Blvd, Southard St
Partial Closure Atlantic Blvd (Event) 400 Block Southard

Detailed Description of Event: 10th Annual Key West (Awards)
Triathlon

List of Businesses that will participate in Alcohol Exemption:

Noise exemption required: Yes No

Alcoholic beverages sold/served at event: Yes No

Recycle Deposit \$1000.00 Yes No

Cooking oil recycled Yes No

Recycled containers Yes No

Accounting of items recycled

* Measures

The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/perimtee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.



Applicant(s) Signature

9-9-19

Date

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT
NOISE CONTROL EXEMPTION**

\$50.00

Date 9-9-19

Applicant Name Multirace, LLC
Applicant Address 1711 NW 79th Ave, Miami, FL 33126
Applicant Phone Number Local - Doug Bradshaw 305-797-8361
Event Name 10th Annual Key West Triathlon
Event Address/Location Higgs Beach
Date of Event December 7, 2019
Nature of Event Triathlon

Profit Non Profit

Time(s) Request for Exemption 5:00 AM -

Number of Exemptions at this location this calendar ye

Date of last exemption 12-1-18

Date: 9/11/2019 10:17:12 AM
Receipt Number: 52558
Amount: \$50.00

FOR DEPOSIT ONLY
ACCOUNT 0100903036
Date: 9/11/2019 10:17:12 AM
Fee Code Version:
SPECIAL EVENTS PAYMENTS - SS
Originator Receipt Number:
0
Originator Payment Date:

Payment Type:
ALL CASH RECEIPTS
Transaction Amount:
\$50.00
Additional Comments: TRIKW 2019, NOISE EXE
MPTION

\$50.00

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows:

Sec. 6-26. Payment for city services.

(a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58. At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: FancyFantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at Mango's Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. Have a non-profit applicant et to provide a percentage of revenues to a charitable cause.

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature DMB

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. The Permittee will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000,000

Business Automobile Liability with minimum limits of 1,000,000

Statutory Worker's Compensation Coverage

Employers Liability with minimum limits of \$1,000,000 injury by Accident

\$1,000,000 injury by Disease

Policy Limits and \$1,000,000 injury by Disease Each Employee

If Alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the Permittee will be required to maintain Full Liquor Liability coverage with minimum limits to \$1,000,000. Host Liquor Liability coverage will not be acceptable. If the Permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.

The City of Key West shall be named as an "Additional Insured" on the Permittees' Commercial General Liability policy.

Sponsor's Signature *DMB*

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature *DMB*
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty

police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature DMB

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature DMB
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature DMB
8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.
Sponsor's Signature DMB
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.
Sponsor's Signature DMB
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
Sponsor's Signature DMB
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.
Sponsor's Signature DMB
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.
Sponsor's Signature DMB
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during

the special event.

Sponsor's Signature DMB

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature DMB

15. Where a person has not applied for a special event permit and an event at its location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature DMB

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature DMB

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature DMB

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature DMB.

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Doug Bradshaw Phone number: 305-797-9361
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum ___ Glass ___ #1 Plastic X #2 Plastic ___ Steel ___
Corrugated Cardboard X Other: ___
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 8 each
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: Coordinated with WM prior to event
- Capacity of containers on grounds: 65
Contact person for containers: Margaret Lara Phone #: 305-797-3312
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: Volunteers Empty a Necessary
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: with WM
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- c Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____

- o View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____
Actions taken: _____

- o Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____

- o Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- o At the end of the event, remove signs and arrange for their return to owners.
- o Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- o Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____
Contamination: _____
- o Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- o Share the results with event organizers.
- o Security deposit of \$1000.00 must be submitted prior to the event.
- o Security deposit returned: _____

For more information about event recycling and waste reduction, contact Waste Management at 305 296-2825



THE CITY OF KEY WEST

BY: _____

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

A large, stylized handwritten signature in blue ink, consisting of a large loop followed by a long horizontal stroke.

DMB

yearly temperature of Fahrenheit.

15071

Multirace, LLC

Race Happy
1711 NW 79th Ave.
Doral, FL 33126
954-213-6699

City National Bank
Miami, FL 33131

63-436/660

8/8/2019

PAY TO THE ORDER OF City of Key West

\$ **1,000.00

One Thousand and 00/100*****

DOLLARS

City of Key West
Att: Maria Ratcliff
1300 White Street
Key West, FL 33040

MEMO

TRIKW 2019 - Recycle Deposit

 SUSAN C. KORNEN




AUTHORIZED SIGNATURE

Date: 9/11/2019 10:19:26 AM
Receipt Number: 52659
Amount: \$1,000.00

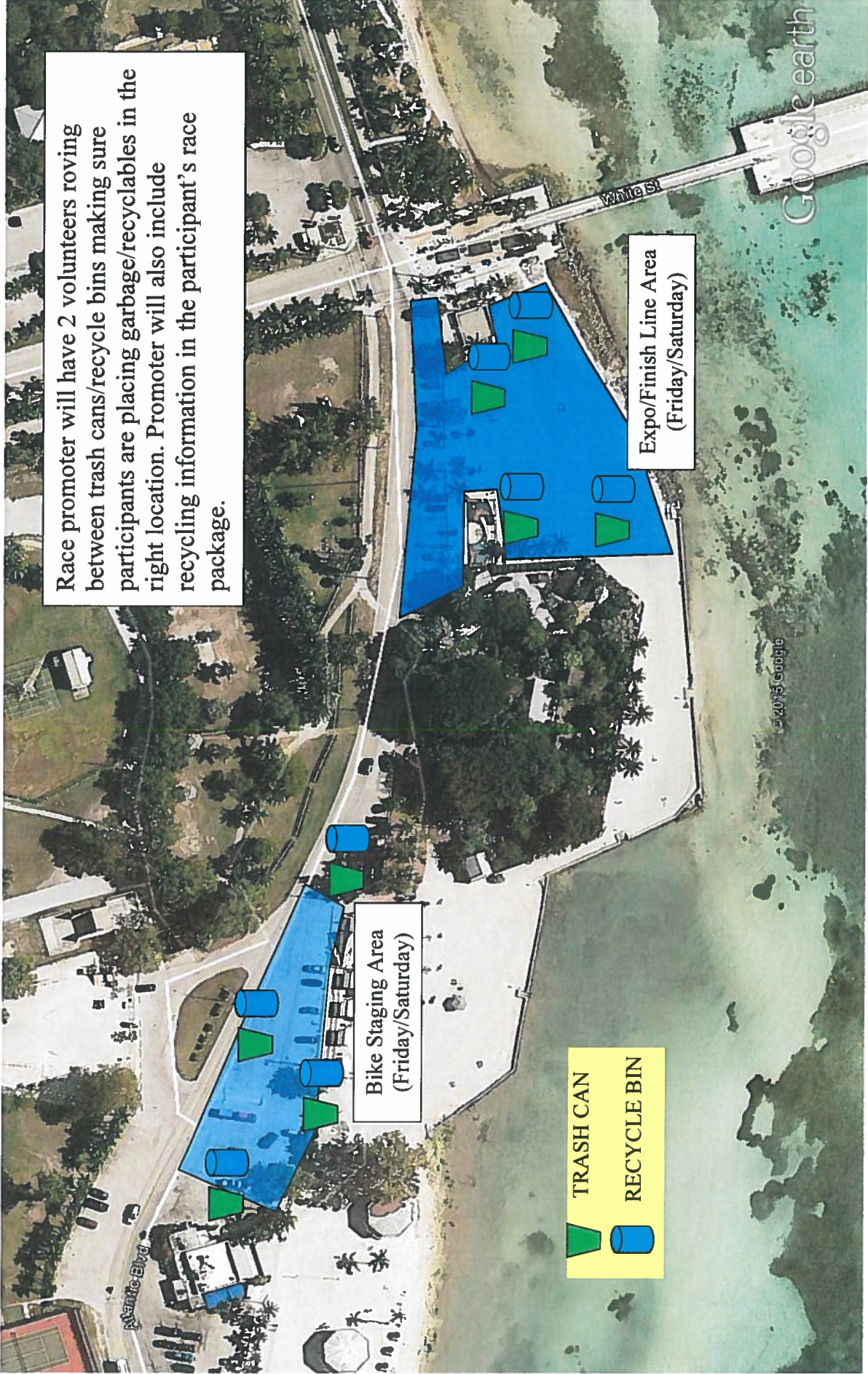
FOR DEPOSIT ONLY
ACCOUNT 0100903096
Fee Code Version:
UNUSUAL PAYMENTS - ZZ
Originator Receipt Number:
0
Originator Payment Date:

Payment Type:
ALL CASH RECEIPTS
Transaction Amount:
\$1,000.00
Additional Comments: TRIKW 2019, RECYCLING

\$1,000.00

2019 KEY WEST TRIATHLON-HIGGS BEACH RECYCLE PLAN

Race promoter will have 2 volunteers roving between trash cans/recycle bins making sure participants are placing garbage/recyclables in the right location. Promoter will also include recycling information in the participant's race package.



Bike Staging Area
(Friday/Saturday)

Expo/Finish Line Area
(Friday/Saturday)

TRASH CAN
RECYCLE BIN



KEY WEST TRIATHLON
MULTIRACE, LLC
1711 NW 79TH AVE, MIAMI, FL 33128
WWW.TRIKW.COM

September 10, 2019

City of Key West
1300 White Street
Key West, FL 33040

RE: Donations

Dear Madam or Sir,

As part of the City of Key West Special Event Permit it is required to identify the non-profits that will receive donations from the event. This year, MULTIRACE, LLC will donate to the following groups:

- Civil Air Patrol
- Surfrider Foundation of the Fl Keys
- Sugarloaf NHS
- KWHS AVID program
- Sigsbee Charter School
- Smart Ride
- Bone Island Swim Club

Additional non-profits maybe added. Follow up letters indicating the non-profits received their donation will be submitted post-race. If you have further questions or need additional information, please do not hesitate to call me at 305-797-8361.

Sincerely,

Doug Bradshaw
Race Director



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Foreign Limited Liability Company
MULTIRACE LLC

Filing Information

Document Number	M13000007421
FEI/EIN Number	46-4127546
Date Filed	11/22/2013
State	DE
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	02/23/2018
Event Effective Date	NONE

Principal Address

1711 NW 79TH AVENUE
DORAL, FL 33126

Changed: 02/23/2018

Mailing Address

1711 NW 79th Ave
Doral, FL 33126

Changed: 04/25/2019

Registered Agent Name & Address

NRAI SERVICES, INC
1200 SOUTH PINE ISLAND ROAD
PLANTATION, FL 33324

Name Changed: 07/24/2014

Address Changed: 07/24/2014

Authorized Person(s) Detail

Name & Address

Title MGR

DAGROSA, JOSEPH E, JR
C/O General American Capital Partners LLC
2333 Ponce de Leon Blvd.

Suite R-240
Coral Gables, FL 33134

Title MGR

DAGROSA, ALECK J
1711 NW 79th Ave
Doral, FL 33126

Annual Reports

Report Year	Filed Date
2017	01/17/2017
2018	01/15/2018
2019	04/25/2019

Document Images

04/25/2019 – ANNUAL REPORT	View image in PDF format
02/23/2016 – LC Amendment	View image in PDF format
01/29/2018 – LC Amendment	View image in PDF format
01/15/2018 – ANNUAL REPORT	View image in PDF format
01/17/2017 – ANNUAL REPORT	View image in PDF format
03/09/2016 – ANNUAL REPORT	View image in PDF format
01/29/2015 – ANNUAL REPORT	View image in PDF format
07/24/2014 – ANNUAL REPORT	View image in PDF format
11/22/2013 – Foreign Limited	View image in PDF format



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

**MultiRace, LLC
Key West Triathlon
December 7, 2019**

I **Aleck J. DaGrosa** being authorized to act on behalf of and legally bind **MultiRace, LLC** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

Odalmis Belgasto

Print Name

6/26/19

Date

Signature of Applicant

Aleck DaGrosa

Print Name

6/26/19

Date

Key to the Caribbean - Average yearly temperature 77° F.

UPDATED INSURANCE WILL BE ISSUED PRIOR TO EVENT

CERTIFICATE OF INSURANCE		PRINT DATE: 11/28/2018
		CERTIFICATE NUMBER: 20181128669832
AGENCY:		
Integro USA Inc. d/b/a Integro Insurance Brokers 2727 Paces Ferry Road, Building Two, Suite 1500 Atlanta, GA 30339 678-324-3300 (Phone), 678-324-3303 (Fax)		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
NAMED INSURED:		INSURERS AFFORDING COVERAGE:
USA Triathlon of Colorado Andre Quirino 5825 Delmonico Drive Colorado Springs CO 80919-2401		INSURER A: Philadelphia Indemnity Ins. Co. NAIC #: 18058 INSURER B: Philadelphia Indemnity Ins. Co. NAIC #: 18058
EVENT INFORMATION:		
Tri Key West Triathlon, Duathlon, Aquabike (12/1/2018 - 12/1/2018)		
POLICY/COVERAGE INFORMATION:		
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		
INS	TYPE OF INSURANCE:	POLICY NUMBER(S): EFFECTIVE: EXPIRES: LIMITS:
A	GENERAL LIABILITY	
	<input checked="" type="checkbox"/> Occurrence	PHPK1910062 12/1/2018 12:01 AM 12/1/2019 12:01 AM GENERAL AGGREGATE (Applies Per Event) \$2,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability	EACH OCCURRENCE \$1,000,000
		DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
		MEDICAL EXPENSE (Any one person) EXCLUDED
		PERSONAL & ADV INJURY \$1,000,000
		PRODUCTS-COMP/OP AGG \$2,000,000
B	UMBRELLA/EXCESS LIABILITY	
	<input checked="" type="checkbox"/> Occurrence	PHUB655496 12/1/2018 12:01 AM 12/1/2019 12:01 AM EACH OCCURRENCE \$10,000,000
		AGGREGATE (Applies Per Event) \$10,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:		
Coverage applies to the USA Triathlon sanctioned or approved event specified on this certificate. The certificate holder is an additional insured as per form PI-AM-002: Additional Insured - Certificate Holders. The General Liability policy is primary as per Form CG0001 (04/13). The General Liability policy contains Form CG2404 (05/09): Waiver of Transfer of Rights of Recovery Against Others to Us, but only as required by written contract or agreement executed by the named insured prior to an occurrence resulting in a loss or a claim.		
CERTIFICATE HOLDER:		NOTICE OF CANCELLATION:
City of Key West 3132 Flagler Ave Key West FL 33040		Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
		AUTHORIZED REPRESENTATIVE:
		

Need New Insurance



THE CITY OF KEY WEST

Parking Division

1315 White Street
Key West, FL 33413

Parking Requests or Special Events

Please indicate the Special Event Parking requests below:

None

Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$3.50 per hour or \$20.00 per day per space

On-Street Meter Rates: \$3.00 per hour or \$20.00 per day per space.

Modification of rates can only be approved by Commission.

If you have any questions, please contact John Wilkins, Parking Director at (305) 809-3855 or email jwilkins@cityofkeywest-fl.gov

(305) 809-3855 or jwilkins@cityofkeywest-fl.gov



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Partial

Tents (More Than 200 Sq Ft.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s) *Higgs Beach 30' x 70'*

Food Booths

- Food Booths - Total # _____
- Vendor Booths - Total # _____
- Total Number of Booths - _____

Parade

- Floats - Total # _____

DMB

KEY WEST TRIATHLON EVENT ATLANTIC BLVD/CASA MARINA COURT/SOUTH WHITE STREET

RACE ORGANIZERS WILL LIMIT TRAFFIC ON ATLANTIC BLVD/CASA MARINA COURT/SOUTH WHITE STREET TO RESIDENTS/EMERGENCY VEHICLES/BEACH TRAFFIC ONLY FROM 7:00 AM -NOON ON DEC 7, 2019. TRAFFIC WILL BE DIVERTED DOWN SIDE STREETS DURING THE EVENT. POLICE OFFICERS AND/OR VOLUNTEERS WILL BE AT ALL INTERSECTIONS.



KEY WEST TRIATHLON AWARDS PARTY SOUTHARD STREET

AWARDS PARTY WILL BE HELD ON SOUTHARD STREET OUT SIDE OF CHARLIE MACS/GREEN PARROT. RACE ORGANIZERS WILL LIMIT TRAFFIC ON SOUTHARD STREET TO BUSINESS/EMERGENCY VEHICLES ONLY FROM 4:00 PM -6:00 PM ON DEC 7, 2019. TRAFFIC WILL BE DIVERTED DOWN DUVAL STREET DURING THE EVENT. POLICE OFFICERS WILL BE AT INTERSECTIONS.



Event Name: 10th Annual Key West Triathlon

Special Event Checklist
 Everything must be checked off before
 submitting the special event application

X	TITLE	COMMENTS
X	Special Event Application	
X	Noise Exemption (if applicable)	
X	\$50.00 for Noise	
X	Ordinance initialed	
X	Recycling checklist completed	
X	Recycling deposit \$1,000.00	
X	Recycling Plan	
X	Authorization Letter for continuous cleaning of recycled area	
X	Signatures of No Objection of Street closure (if applicable)	N/A
X	Insurance naming the City as additional insured	
X	Financial of previous event (if applicable)	N/A
X	Release & Indemnification Form	
X	Site Map (where barricades, stages, etc are to go)	
X	Letter from non profit that states they will be receiving the funds	