



Monthly Community Services Department Report

To: Albert P. Childress
City Manager

APC

Date: February 8, 2024

From: Marcus Davila
Director of Community Services

Subject: January 2024 Community Services Report

Key West Cemetery

- Met with 14 different families for different inquiries regarding, grave ownership, Construction repairs, burial search.
- 8 burials - 2 interments of ashes, 6 full burials.
- \$5,130.40 received in perpetual care fees, casket tray fees and tent / chair rentals
- Sold one niche in Building G Columbarium near Olivia St. \$2,000.00
- Received final payment for a vault in Building A Columbarium of \$1,323.00
- Emailed reverse purchase agreement received by legal for family wanting to sell niche back to City of Key West.
- Received one plaque from Mathews. The family will make payment when installed by City staff.
- 5 Construction permits pulled by families for construction in family lots.
- 5 vault mausoleums repaired and painted by City FMT staff.
- City Tree crew started trimming trees in cemetery.
- Walk path slabs in Pauline Vaults area was pressured washed.
- Had a walk through with CS Director to discuss Palm Memorial Mausoleums and Pauline Mausoleums repairs needed.
- Met with two Painting Companies for possible quotes to pressure wash and paint. Palm Memorial Vaults. Pjs Painting and Mikes Painting.
- Received 3 quotes for Casket lift.
- Received 1 quote for two Niche columbaria.

Claw Truck

- Dumped 44 times for 93.63 Tons.

Tree Trimming

- Trimmed 30 Coconut Palms, trimmed 15 Sable Palm and 24 tree removals.

Events

- 11 Events, including Soldier Ride, KW Literary Festival, Seafood Festival, Rokisland Fest, Mile 0 Fest, Key Western Fest, and the Kelly McGillis Flag Football Classic

January- See Click Fix Report

| Request Category | Created | Acknowledged | Closed | Avg Days to Acknowledge | Avg Days to Close |
|---|---------|--------------|--------|-------------------------|-------------------|
| Abandoned Bicycle | 1 | 1 | 1 | 0.9 | 7.5 |
| Abandoned Property | 2 | 0 | 2 | | 0.7 |
| Bicycle Rack Maintenance | 1 | 1 | 1 | 0 | 1.1 |
| Bicycle Rack Request | 4 | 3 | 3 | 0 | 1 |
| Bulk Waste Pick Up Request for Waste Management | 6 | 5 | 6 | 0 | 0.5 |
| City Building Maintenance (Community Services) | 110 | 106 | 107 | 0.1 | 2.1 |
| Code Compliance Concern | 3 | 1 | 3 | 0 | 1.6 |
| Compliment | 2 | 1 | 2 | 0 | 0 |
| Curb Issue | 3 | 1 | 1 | 5 | 5.6 |
| FMT Category for maintenance | 7 | 7 | 4 | 4.6 | 13.8 |
| Graffiti | 7 | 7 | 7 | 1.7 | 4.1 |
| Homeless Encampment | 1 | 1 | 1 | 3.2 | 3.6 |
| Illegal Dumping on Public Property | 6 | 6 | 6 | 0.8 | 4.1 |
| Litter | 2 | 1 | 1 | 12.7 | 12.7 |
| Missed Curbside Collection | 4 | 4 | 4 | 0 | 2.1 |
| Parking Concerns | 8 | 1 | 8 | 2.3 | 3.7 |
| Pavement Marking | 5 | 5 | 4 | 1 | 0 |
| Pickup on ROW | 2 | 1 | 1 | 0 | 0 |
| Pothole | 11 | 9 | 9 | 2 | 4.5 |
| Public Beach | 1 | 0 | 1 | | 2.5 |
| Public Park | 12 | 9 | 6 | 0.2 | 2.7 |
| Right of Way Concern | 3 | 0 | 3 | | 2.7 |
| Sidewalks | 7 | 6 | 6 | 3.7 | 6.2 |
| Signage | 5 | 0 | 2 | | 5.5 |
| Storm Drain | 6 | 6 | 6 | 0.1 | 1.5 |
| Street Gutter | 3 | 3 | 3 | 0.3 | 6.6 |
| Streetlights | 5 | 4 | 4 | 0.4 | 3 |
| Streets | 15 | 11 | 10 | 2.3 | 4.1 |
| Suggestion Box | 1 | 0 | 0 | | |
| Tree Concerns | 7 | 3 | 2 | 0.9 | 1.1 |
| Trim Trees on Public Property | 8 | 7 | 4 | 0.5 | 3 |
| Urban Forestry Request | 4 | 4 | 1 | 1.1 | 1.8 |