



City of Key West  
Planning Department  
1300 White Street  
Key West, Florida 33040

July 5, 2022

Arch. Gavin Scarbrough  
Pope-Scarbrough Architects  
610 White Street  
Key West, Florida 33040

**RE: MAJOR DEVELOPMENT PLAN – NEW TWO-STORY CONCRETE STRUCTURE WITH 24 UNITS AND A NEW ONE-STORY NONRESIDENTIAL CONCRETE STRUCTURE. PARKING AREA AND SITE IMPROVEMENTS.  
FOR: #255 TRUMBO ROAD - COA # H2022-0024  
KEY WEST HISTORIC DISTRICT**


Dear architect Scarbrough:

This letter is to notify you that the Key West Historic Architectural Review Commission **approved with conditions** the above-mentioned project on the public hearing held on Tuesday, June 28, 2022. The Commissioners included the following conditions to the approval:

1. Design and materials for louvers to be used between footers to be submitted for staff review.
2. Design for fencing to be submitted for staff review.

You may now apply for the necessary permits and required approvals. Should you have any questions, please do not hesitate to contact me at your convenience. On behalf of the Historic Architectural Review Commission of our City, thank you for your interest in the preservation of Key West's historic heritage.

Sincerely:

  
Enid Torregrosa-Silva, MSHP  
Historic Preservation Planner  
City of Key West  
1300 White Street  
Key West, Florida 33040

305.809.3973

[etorregrosa@cityofkeywest-fl.gov](mailto:etorregrosa@cityofkeywest-fl.gov)

**(HARC MAJOR PROJECTS CERTIFICATE OF APPROPRIATENESS**

\$441 NON-REFUNDABLE BASE APPLICATION FEE - OTHER FEES MAY BE APPLICABLE Rev 09/27/2021 ET



**City of Key West**

1300 White Street  
Key West, Florida 33040

HARC COA # <i>2022-0024</i>	REVISION #	INITIAL & DATE <i>TK 3/21/22</i>
FLOOD ZONE AE-7	ZONING DISTRICT HRCC-2	BLDG PERMIT #

**A PRE-APPLICATION MEETING WITH HARC STAFF IS REQUIRED PRIOR TO SUBMITTAL**

ADDRESS OF PROPOSED PROJECT:

255 Trumbo Road, Key West, FL 33040

NAME ON DEED:

Monroe County, FL

PHONE NUMBER 305-292-4441

OWNER'S MAILING ADDRESS:

1100 Simonton Street, Suite 205

EMAIL ballard-lindsey@monroecounty-fl.gov

Key West, FL 33040

APPLICANT NAME:

Tom Pope of Thomas E. Pope, PA

PHONE NUMBER 305-296-3611

APPLICANT'S ADDRESS:

610 White Street

EMAIL holly@p-s-architects.com

Key West, FL 33040

APPLICANT'S SIGNATURE:

*[Handwritten Signature]*

DATE 3.9.2022

**ANY PERSON THAT MAKES CHANGES TO AN APPROVED CERTIFICATE OF APPROPRIATENESS MUST SUBMIT A NEW APPLICATION.**

FLORIDA STATUTE 837.06: WHOEVER KNOWINGLY MAKES A FALSE STATEMENT IN WRITING AND WITH THE INTENT TO MISLEAD A PUBLIC SERVANT IN THE PERFORMANCE OF HIS OR HER OFFICIAL DUTY SHALL BE GUILTY OF A MISDEMEANOR OF THE SECOND-DEGREE PUNISHABLE PER SECTION 775.082 OR 775.083. THE APPLICANT FURTHER HEREBY ACKNOWLEDGES THAT THE SCOPE OF WORK AS DESCRIBED IN THE APPLICATION SHALL BE THE SCOPE OF WORK THAT IS CONTEMPLATED BY THE APPLICANT AND THE CITY. THE APPLICANT FURTHER STIPULATES THAT SHOULD FURTHER ACTION BE TAKEN BY THE CITY FOR EXCEEDING THE SCOPE OF THE DESCRIPTION OF WORK, AS DESCRIBED HEREIN, AND IF THERE IS CONFLICTING INFORMATION BETWEEN THE DESCRIPTION OF WORK AND THE SUBMITTED PLANS, THE AFOREMENTIONED DESCRIPTION OF WORK SHALL BE CONTROLLING.

PROJECT INCLUDES: REPLACEMENT OF WINDOWS \_\_\_ RELOCATION OF A STRUCTURE \_\_\_ ELEVATION OF A STRUCTURE \_\_\_  
 PROJECT INVOLVES A CONTRIBUTING STRUCTURE: YES \_\_\_ NO \_\_\_ INVOLVES A HISTORIC STRUCTURE: YES \_\_\_ NO \_\_\_  
 PROJECT INVOLVES A STRUCTURE THAT IS INDIVIDUALLY LISTED ON THE NATIONAL REGISTER: YES \_\_\_ NO \_\_\_

<b>DETAILED PROJECT DESCRIPTION INCLUDING MATERIALS, HEIGHT, DIMENSIONS, SQUARE FOOTAGE, LOCATION, ETC.</b>	
<b>GENERAL:</b>	New two story 23,086 sq. ft. concrete structure with 24 units and a new one story 936 sq. ft. nonresidential concrete structure.
<b>MAIN BUILDING:</b>	
	23,086 sq. ft. two story concrete structure with 24 units
	for needed affordable County Sheriff housing.
<b>DEMOLITION (PLEASE FILL OUT AND ATTACH DEMOLITION APPENDIX):</b>	
	N/A



APPLICATIONS MUST BE SUBMITTED IN PERSON WITH HARD COPIES BY 3PM ON THE SCHEDULED DEADLINE  
 PLEASE SEND AN ELECTRONIC COPY OF ALL DOCUMENTS CITY\_HARC@CITYOFKEYWEST-FL.GOV

ACCESSORY STRUCTURE(S):	
PAVERS:	FENCES:
DECKS:	PAINTING:
SITE (INCLUDING GRADING, FILL, TREES, ETC):	POOLS (INCLUDING EQUIPMENT):
ACCESSORY EQUIPMENT (GAS, A/C, VENTS, ETC):	OTHER:
AC units attached to main structure with landscape screening.	

OFFICIAL USE ONLY:	HARC COMMISSION REVIEW		EXPIRES ON:
MEETING DATE: 06/28/22	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> NOT APPROVED	<input type="checkbox"/> DEFERRED FOR FUTURE CONSIDERATION
MEETING DATE:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> NOT APPROVED	<input type="checkbox"/> DEFERRED FOR FUTURE CONSIDERATION
MEETING DATE:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> NOT APPROVED	<input type="checkbox"/> DEFERRED FOR FUTURE CONSIDERATION
REASONS OR CONDITIONS:			
1) Design & materials of louvers & fences to be submitted			
STAFF REVIEW COMMENTS:			
FIRST READING FOR DEMO:	SECOND READING FOR DEMO:		
HARC STAFF SIGNATURE AND DATE:	HARC CHAIRPERSON SIGNATURE AND DATE:		06/28/22

THIS APPLICATION MAY BE REVIEWED BY PLANNING DEPARTMENT STAFF.