

# EXECUTIVE SUMMARY



**TO:** Bogdan Vitas, City Manager  
**COPIES:** David Fernandez, Assistant City Manager  
Greg Veliz, Director Community Services  
Rod Delostrinos, Deputy Director Community Services

**FROM:** Christina Hepworth, Fleet Manager – Community Services

**DATE:** March 5, 2014

**SUBJECT:** Increase blanket and all expenditures to Cummins Southeastern pursuant to Sec 2-797 for FY 2013-14

**Action statement:**

Respectfully request the approval to increase the purchase/payment of Cummins Southeastern during Fiscal Year 2013-14 by \$71,000.

**Background:**

Model year of bus 803 thru 808 (six buses) - 2001, bus 809 thru 815 (seven buses)- model year 2003, bus 816 and 817-model year 2008 as the buses continue to age the failure of essential components is common and expected. These additional funds are for the repair and parts of all the buses.

**Options:**

- 1) The City Commission could approve the additional funds to keep the fleet operational.
- 2) The Commission could decline to approve additional funding and reduce the bus routes and park the City asset until the next Fiscal Year.

**Financial Impact:**

Currently, we have identified and reduced line items in the current 411 cost center. If additional increases are necessary, will need to identified other sources of income.

**Recommendation:**

Staff recommends Option #1, allowing the continued service and maintenance of the bus fleet.