

**CITY OF KEY WEST  
APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) ROTARY CLUB OF KEY WEST

Address of Applicant(s) 619 PEACOCK PLAZA #116

Phone Number of Applicant(s) 942-1653 Fax: 295-1285 Email JANKE@WEST.COM

Name of Non-Profit (s) ROTARY CLUB OF KEY WEST

Address of Non-Profit(s) 619 PEACOCK PLAZA #116

Phone Number of Non-Profit(s) 305-942-1653

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 100%

Date/Dates of Event 7/4/2013

Hours of Operation SETUP TO BEGIN 7AM JULY 2

Estimated/anticipated number of persons per day 10 / SETUP, 5000 for 7/4 EVENT

Location of Event WHITE ST. PIER, ATLANTIC + WHITE

Street Closed N/A

Detailed description of event FIREWORKS DISPLAY - SETUP 7AM - 9 PM

7/2-7/4, DISPLAY + CLEANUP 9PM - MIDNITE 7/4

Noise exemption required: Yes  No

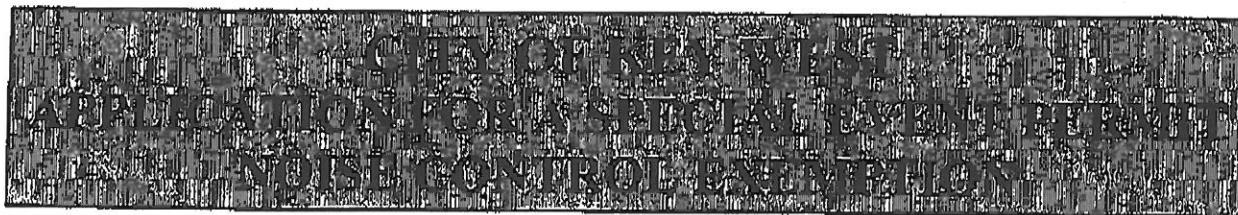
Alcoholic beverages sold/served at event: Yes  No  MCCOY PARK 7/4 ONLY 5PM-10 PM

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

[Signature] for ROTARY CLUB OF KW  
Applicants Signature

3/13/13  
Date

Financial Statement of the event of the previous year must be submitted with application



**\$50.00**

Date 3/12/13

Applicant Name ROTARY CLUB OF KEY WEST

Applicant Address 912 PEACOCK PLAZA #116

Applicant Phone Number 305-942-1653

Event Name JULY 4TH CELEBRATION

Event Address/Location WHITE ST. PIER

Date of Event 7/4/2013

Nature of Event FIREWORKS

Profit  Non Profit

Time(s) Request for Exemption 7/4 9-10 PM

Number of Exemptions at this location this calendar year 1

Date of last exemption 7/4/12

City of Key West  
\*\*\* CUSTOMER RECEIPT \*\*\*  
Oper: KEYWMSM Type: OC Drawer: 1  
Date: 3/18/13 45 Receipt no: 50544

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00

G/L account number:  
00100003429300  
00100001040000

ROTARY NOISE 4TH OF JULY

Tender detail		
CK CHECK	1024	\$50.00
Total tendered		\$50.00
Total payment		\$50.00

Trans date: 3/15/13 Time: 16:15:35

# RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.  
Sponsor's Signature JW
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.  
Sponsor's Signature JW
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.  
Sponsor's Signature JW
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*  
Sponsor's Signature JW
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.  
Sponsor's Signature JW

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.  
Sponsor's Signature IW
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.  
Sponsor's Signature IW
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.  
Sponsor's Signature IW
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.  
Sponsor's Signature IW
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.  
Sponsor's Signature IW
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.  
Sponsor's Signature IW
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.  
Sponsor's Signature IW
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.  
Sponsor's Signature IW

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.  
Sponsor's Signature   *FW*
  
17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.  
Sponsor's Signature   *FW*  .
  
18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.  
Sponsor's Signature   *FW*  .

## Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.  
Name of person: IAN WHITNEY Phone number: 942 1653
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.  
Aluminum  Glass \_\_\_\_\_ #1 Plastic \_\_\_\_\_ #2 Plastic \_\_\_\_\_ Steel \_\_\_\_\_  
Corrugated Cardboard  Other: \_\_\_\_\_
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).  
Amount of recycling and garbage containers needed: 1 @ WHITE / ATLANTIC 7/1  
2 @ WHITE TR. PIER 7/2-4
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.  
Arrangements made: YES, ANNUAL ARRANGEMENT W/ WASTE MANAGEMENT
- Capacity of containers on grounds: \_\_\_\_\_  
Contact person for containers: I. WHITNEY Phone #: 942 1653
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event -- from the containers on the grounds to the large container.  
Arrangements made: ROTARY WILL MONITOR + EMPTY
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.  
Arrangements made: YES - WASTE MANAGEMENT
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.  
Problems: MEMBERS WILL MONITOR  
Actions taken: \_\_\_\_\_

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.  
Problems: MEMBERS WILL MONITOR  
Actions taken: \_\_\_\_\_

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program  
Comments: MEMBERS WILL TAKE PHOTOS

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.  
Amount of material: \_\_\_\_\_  
Contamination: \_\_\_\_\_
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: \_\_\_\_\_

*For more information about event recycling and waste reduction, contact Waste Management at  
305 296-2825*

**KEY WEST ROTARY CLUB FOUNDATION INC  
FIREWORKS ACCOUNT  
819 PEACOCK PLAZA #822  
KEY WEST, FL 33040**

FIRST STATE BANK  
OF THE FLORIDA KEYS  
KEY WEST, FLORIDA 33040

1025

63-43/670  
1

3/14/2013

PAY TO THE  
ORDER OF City of Key West

\$\*\*1,000.00

One Thousand and 00/100\*\*\*\*\*

DOLLAR

City of Key West  
3132 Flagler Ave  
Key West, FL 33040

MEMO

Fireworks - Recycling Deposit



AUTHORIZED SIGNATURE



City of Key West  
\*\*\* CUSTOMER RECEIPT \*\*\*  
Oper: KEYWGM Type: OC Drawer: 1  
Date: 3/18/13 45 Receipt no: 50542

Description	Quantity	Amount
ZZ UNUSUAL PAYMENT	1.00	\$1000.00

G/L account number:  
00100002200100

ROTARY RECYCLING

Tender detail		
CK CHECK	1025	\$1000.00
Total tendered		\$1000.00
Total payment		\$1000.00

Trans date: 3/15/13 Time: 16:14:44



Special Event Recycle Plan  
Rotary Club of Key West Annual Fireworks Display  
July 4, 2013

Recycle Coordinators will be appointed prior to event.

**Recycle Coordinator Will:**

- Educate and/or train staff, vendors, attendees and participants of event policies
- Coordinate recycling bins and the pick-up of recyclables
- Report the volume recycles to the City of Key West
- Ensure food waste containers are adjacent to recycle bins
- Stage volunteer to ensure no commingling of recyclables and trash
- Locate public recycling areas w/trash receptacles near drink location
- Confirm delivery and placement of recycle bins for overflow during event
- Monitor recycle bins for overflow during event
- Confirm pickup of recycle bins and waste containers by Waste Management after event

**Minimum City Requirements:**

- Recycle bins for cans and bottle within 50 feet of all drink/drink sales locations  
Rotary shall have 1 drink sales location and a minimum of 3 recycle bins at the McCoy Park area and two recycle bins for bottles and cans plus 1 large recycle bin for cardboard on White Street Pier
- Recycle bins for cans and bottles will be placed behind each drink/food sales location
- Rotary shall have 2 recycle bins and 1 waste bin located in the McCoy parking area. Cans, bottles, and food waste will be carried from the pier to the parking area bins as needed.
- Delivery of recyclables to the recycle center shall be by the event, by Waste Management or by another licensed vendor
- Rotary has requested pick-up of all recyclables by Waste Management
- Place recycle bins throughout event area- Rotary shall place recycle bins around the area of White and Atlantic as needed.



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33611-1409 (305) 809-3828

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Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

A handwritten signature in black ink is written over a horizontal line. The signature is stylized and appears to be the initials "JK" followed by a long horizontal stroke.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/18/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
MCGRIFF, SEIBELS & WILLIAMS, INC.  
P.O. Box 10265  
Birmingham, AL 35202

CONTACT NAME: Motanio Allon  
PHONE (A/C, No, Ext): 800-476-2211  
E-MAIL ADDRESS: mall@mcgriff.com

FAX (A/C, No):

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A :RLI Insurance Company

13056

INSURER B :James River Insurance Company

12203

INSURER C :Callin Specialty Insurance Company

15989

INSURER D :

INSURER E :

INSURER F :

INSURED  
S. Vitale Pyrotechnic Industries, Inc.  
dba Pyrotechnico  
P.O. Box 149  
New Castle, PA 16103

## COVERAGES

CERTIFICATE NUMBER:KWQF8UKT

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			000292605	01/14/2013	01/14/2014	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Fa occurrence)	\$ 100,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							Policy Aggregate	\$ 5,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> Trlr InterChg \$1mil			LF10012741	01/14/2013	01/14/2014	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							Comp. \$2500 deductible	Coll. \$2500 deductible
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  DED <input type="checkbox"/> RETENTION \$			000292625	01/14/2013	01/14/2014	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			WG STATU- TORY LIMITS	OTH- FR
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
C	EXCESS UMBRELLA COVERAGE			XSA2002600114	01/14/2013	01/14/2014	XS Underlying \$4, Mil	\$ 5,000,000
								\$
								\$
								\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Fireworks Display Date: July 4, 2013

Location: White Street Pier, Key West, FL

The Rotary Club of Key West: City of Key West

The above listed are Additional Insured respects to General Liability policy as required by written contract subject to policy terms, conditions and exclusions.

The Certificate Holder is Additional Insured with respect to General Liability as required by written contract.

## CERTIFICATE HOLDER

City of Key West  
3132 Flager Avenue  
Key West, FL 33040

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/12/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>LOCKTON COMPANIES, LLC-K CHICAGO</b> 525 W. Monroe, Suite 600 CHICAGO IL 60661 (312) 669-6900	CONTACT NAME: <b>Lockton Companies, LLC</b>	
	PHONE (A/C No, Ext): <b>1-800-921-3172</b> FAX (A/C No): <b>1-312-681-6769</b> E-MAIL ADDRESS: <b>Rotary@lockton.com</b>	
INSURED All Active US Rotary Clubs & Districts Attn: Risk Management Division 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : <b>ACL American Insurance Company</b>	22667
	INSURER B : <b>ACE Property &amp; Casualty Insurance Co</b>	20699
	INSURER C :	
	INSURER D :	
	INSURER E :	

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Liquor Liability</b> Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG	N	PMI G23861355 004	7/1/2012	7/1/2013	EACH OCCURRENCE \$ <b>2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>500,000</b> MED EXP (Any one person) \$ <b>XXXXXXXX</b> PERSONAL & ADV INJURY \$ <b>2,000,000</b> GENERAL AGGREGATE \$ <b>10,000,000</b> PRODUCTS - COMPIOP AGG \$ <b>4,000,000</b> \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	PMI G23861355 004	7/1/2012	7/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ <b>XXXXXXXX</b> BODILY INJURY (Per accident) \$ <b>XXXXXXXX</b> PROPERTY DAMAGE (Per accident) \$ <b>XXXXXXXX</b> \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED   RETENTION \$	N	M00534092 004	7/1/2012	7/1/2013	EACH OCCURRENCE \$ <b>5,000,000</b> AGGREGATE \$ <b>10,000,000</b> \$ <b>XXXXXXXX</b>
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below		NOT APPLICABLE			<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ <b>XXXXXXXX</b> E.L. DISEASE - EA EMPLOYEE \$ <b>XXXXXXXX</b> E.L. DISEASE - POLICY LIMIT \$ <b>XXXXXXXX</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 104, Additional Remarks Schedule, if more space is required)

The Certificate Holder is included as Additional Insured where required by written and signed contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER      CANCELLATION

City of Key West 3132 Flagler Avenue Key West, FL 33040 RE: Rotary Club of Key West, Florida, Inc. Club No. 4454, District 6990 Fireworks Display - Date July 4, 2013 Location - White Street Pier	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

1102 - First State Bank - Fireworks

Deposit	04/20/2012		
Bill Pmt -Check	04/30/2012	1001	Bender Design
Bill Pmt -Check	04/30/2012	1002	Conch Color Advertising
Bill Pmt -Check	04/30/2012	1003	City of Key West
Bill Pmt -Check	04/30/2012	1004	City of Key West
Bill Pmt -Check	04/30/2012	1005	WJIS FM/Island 107
Bill Pmt -Check	04/30/2012	1006	Pyrotecnico of Florida
Deposit	05/15/2012		
Deposit	05/15/2012		
Bill Pmt -Check	05/17/2012	1007	Bender Design
Bill Pmt -Check	05/17/2012	1008	The Mail Spot
Bill Pmt -Check	05/17/2012	1009	Cooke Communications
Bill Pmt -Check	05/17/2012	1010	Florida Keys Keynoter
Bill Pmt -Check	05/22/2012	1011	Conch Color Advertising
Bill Pmt -Check	05/24/2012	1012	City of Key West
Deposit	05/30/2012		
Bill Pmt -Check	05/31/2012	1013	Conch Color Advertising
Check	05/31/2012		
Deposit	06/01/2012		
Deposit	06/04/2012		
Deposit	06/18/2012		
Deposit	06/19/2012		
Deposit	06/20/2012		
Deposit	06/22/2012		
Deposit	06/25/2012		
Bill Pmt -Check	06/27/2012	1014	Florida Keys Keynoter
Deposit	06/29/2012		
Check	06/30/2012		
Bill Pmt -Check	07/02/2012	1015	Gonzalez, Albert.
Deposit	07/02/2012		
Deposit	07/03/2012		
Deposit	07/03/2012		
Bill Pmt -Check	07/05/2012	1016	Jim Fitton
Deposit	07/05/2012		
Deposit	07/06/2012		
Deposit	07/06/2012		

Total 1102 · First State Bank - Fireworks

Deposit	07/06/2012		
Bill Pmt -Check	07/08/2012		
Deposit	07/09/2012	1018	Rotary Club of Key West
Check	07/09/2012		
Bill Pmt -Check	07/10/2012	1017	Paradise Protection
Bill Pmt -Check	07/11/2012	1019	Pyrotecnico of Florida
Bill Pmt -Check	07/15/2012	1020	Florida Keys Keynoter
Deposit	07/16/2012	1021	Conch Color Advertising
Deposit	07/20/2012		
Bill Pmt -Check	07/25/2012	1022	City of Key West
Deposit	07/27/2012		
Deposit	07/27/2012		
Bill Pmt -Check	07/30/2012	1023	Karen Thurman.
Deposit	07/30/2012		
Check	07/31/2012		
Deposit	08/03/2012		
Deposit	08/10/2012		

2130 · Due To Fireworks Account

Invoice	05/22/2012	1	GRIFFITHS, ANDY
Invoice	05/22/2012	2	MCKENZIE, MINDY
Invoice	05/22/2012	3	BOLDUC, GERALD P.
Invoice	05/22/2012	4	BROWNING, MICHAEL L.
Invoice	05/22/2012	5	WAGNER, MELVA
Invoice	05/22/2012	6	GONZALEZ, ALBERT
Invoice	06/19/2012	7	GREENWOOD, WILLIAM F.
General Journal	06/21/2012	038	
Invoice	06/27/2012	14	FLOWERS, ROLAND
Invoice	06/27/2012	15	PETRO, MIKE
Check	07/06/2012	1019	Key West Rotary Club Foun
Invoice	08/10/2012	17	BARROSO, BRIAN B.

Total 2130 · Due To Fireworks Account

✓	July 4th Advertising	2910 · Fireworks Restricted	41,298.75
✓	July 4th Advertising	2000 · Accounts Payable	(593.40)
✓	July 4th - Special Event Per	2000 · Accounts Payable	(750.00)
✓	July 4th - Public Works Dep	2000 · Accounts Payable	(50.00)
✓	July 4th - Advertising	2000 · Accounts Payable	(1,000.00)
✓	July 4th - Deposit for Firew	2000 · Accounts Payable	(300.00)
✓	Deposit	2000 · Accounts Payable	(11,375.00)
✓	Deposit	6810 · Fireworks - July 4th I	3,180.00
✓	July 4th Fireworks advertisi	6810 · Fireworks - July 4th I	2,676.00
✓	Mail Box Rent for Box 116-1	2000 · Accounts Payable	(150.00)
✓	July 4th Fireworks Advertisi	2000 · Accounts Payable	(123.50)
✓	July 4th Fireworks Advertisi	2000 · Accounts Payable	(1,641.00)
✓	Advertising - July 4th Firew	2000 · Accounts Payable	(340.20)
✓	Noise Ordinance - July 4th I	2000 · Accounts Payable	(95.00)
✓	Deposit	2000 · Accounts Payable	(34.92)
✓	Advertising - July 4th Firew	6810 · Fireworks - July 4th I	2,277.00
✓	Service Charge	2000 · Accounts Payable	(95.00)
✓	Deposit	5103 · Bank Service Charge	(206.55)
✓	Deposit	6810 · Fireworks - July 4th I	2,011.00
✓	Deposit	6810 · Fireworks - July 4th I	831.00
✓	Deposit	6810 · Fireworks - July 4th I	3,312.00
✓	Deposit	6810 · Fireworks - July 4th I	1,616.00
✓	Deposit	6810 · Fireworks - July 4th I	530.00
✓	Deposit	6810 · Fireworks - July 4th I	1,474.00
✓	July 4th Advertising	6810 · Fireworks - July 4th I	2,800.00
✓	Deposit	2000 · Accounts Payable	(1,701.00)
✓	Service Charge	6810 · Fireworks - July 4th I	2,183.00
✓	Expenses for July 4th Tent	5103 · Bank Service Charge	(19.63)
✓	Deposit	2000 · Accounts Payable	(267.55)
✓	Deposit	6800 · Fundraising-Restrict	2,000.00
✓	Deposit	12000 · Undeposited Funds	101.00
✓	Supplies for July 4th Fireworks on Pier	6800 · Fundraising-Restrict	3,330.00
✓	Deposit	2000 · Accounts Payable	(92.92)
✓	Deposit	6800 · Fundraising-Restrict	1,700.25
✓	Deposit	-SPLIT-	585.39
✓	Deposit	6810 · Fireworks - July 4th I	1,435.75

Deposit	✓	6810 · Fireworks - July 4th I	25.87
Booth sales Brian dp to Fou	✓	2000 · Accounts Payable	(1,700.25)
Deposit	✓	6810 · Fireworks - July 4th I	2,500.00
Security Officer 12 hrs 7/3/1	✓	6820 · Fireworks - July 4th I	(240.00)
Balance due on fireworks in	✓	2000 · Accounts Payable	(15,625.00)
June Fireworks Ads	✓	2000 · Accounts Payable	(1,020.60)
Fireworks Ads	✓	2000 · Accounts Payable	(1,020.00)
Deposit	✓	6800 · Fundraising-Restrict	851.00
4th of July City Services Invoice	✓	6800 · Fundraising-Restrict	4.00
Deposit	✓	2000 · Accounts Payable	(91.24)
Deposit	✓	6800 · Fundraising-Restrict	10.50
Masking Tape (4) Notebooks (3)	✓	6800 · Fundraising-Restrict	34.02
Deposit	✓	2000 · Accounts Payable	(28.45)
Service Charge	✓	-SPLT-	1,250.00
Deposit		5103 · Bank Service Charge	(15.77)
Deposit		6810 · Fireworks - July 4th I	112.00
Deposit		12000 · Undeposited Funds	50.00
			<u>39,601.55</u>

July 4th Fireworks Donation		1200 · Accounts Receivable	(50.00)
July 4th Fireworks Donation		1200 · Accounts Receivable	(101.00)
July 4th Fireworks Donation		1200 · Accounts Receivable	(50.00)
July 4th Fireworks Donation		1200 · Accounts Receivable	(50.00)
July 4th Fireworks Donation		1200 · Accounts Receivable	(50.00)
July 4th Fireworks Donation		1200 · Accounts Receivable	(50.00)
July 4th Fireworks Donation		1200 · Accounts Receivable	(50.00)
Bill Greenwood July 4th donation deposited in operating		1200 · Accounts Receivable	(250.00)
July 4th Fireworks Donation		6810 · Fireworks - July 4th I	(250.00)
July 4th Fireworks Donation		1200 · Accounts Receivable	(450.00)
Move Due To Fireworks mo	✓	1200 · Accounts Receivable	(120.00)
Silent Auction Items - Landshark surf board and Hot Tin		1104 · First State Bank - Op	0.00
		1200 · Accounts Receivable	(125.00)
			<u>(1,546.00)</u>





**THE CITY OF KEY WEST**

P.O. BOX 1409  
KEY WEST, FL 33041-1409

**RELEASE AND INDEMNIFICATION**

**Rotary Club of Key West  
4<sup>th</sup> of July Celebration  
Thursday, July 4, 2013**

*Brian Barroso*  
I ~~Ian Whitney~~ being authorized to act on behalf of and legally bind Rotary Club of Key West doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

*[Signature]*  
Signature of Witness

*Yanleidis Rodriguez*  
Print Name

3-12-2013  
Date


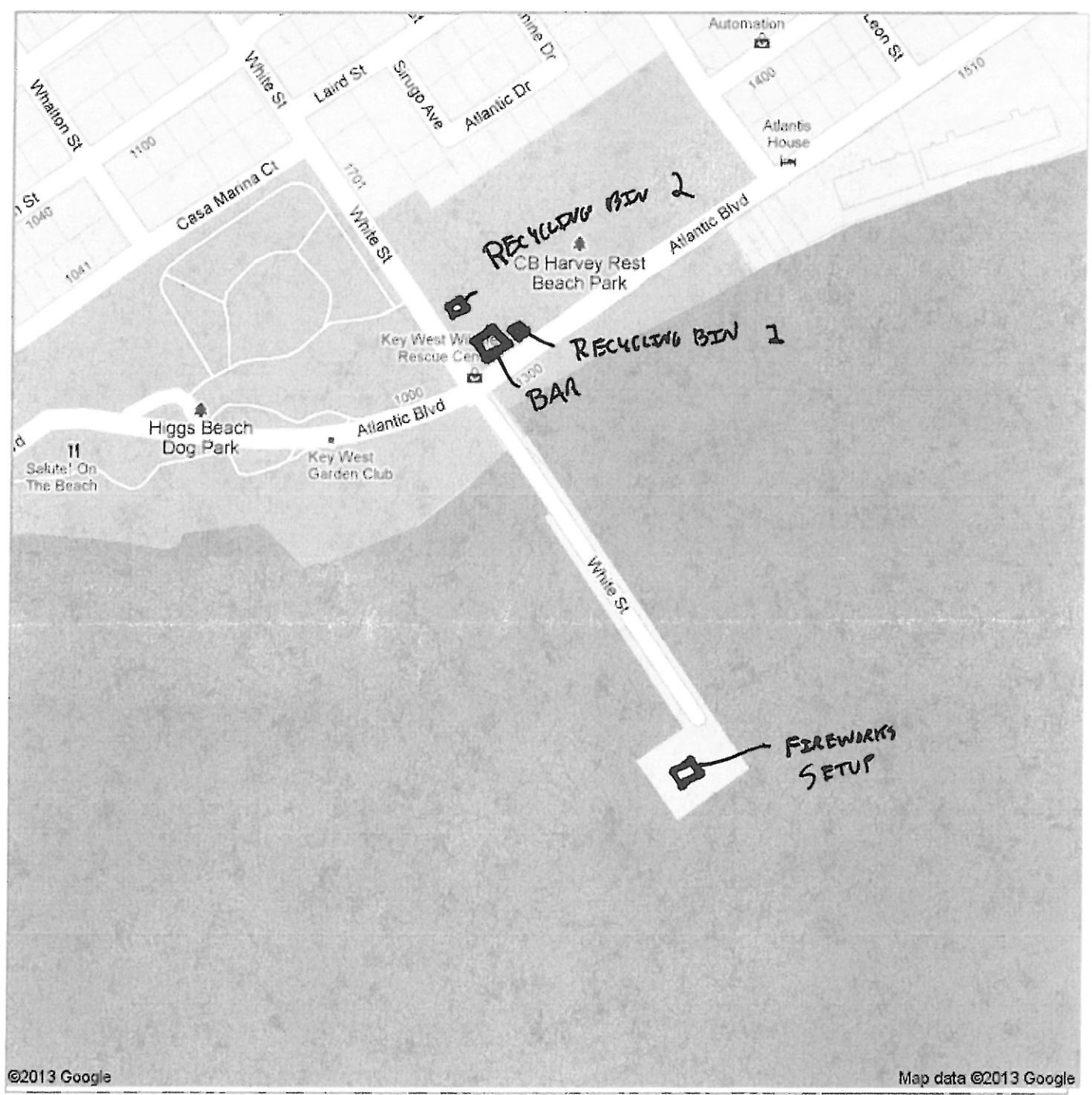
*Brian L. Barroso*  
Signature of Applicant

BRIAN L. BARROSO  
Print Name

3/12/13  
Date



Get Google Maps on your phone  
 Text the word "GMAPS" to 466453

# Rotary Club 4<sup>th</sup> of July

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

✓ Maria Raterosh  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ POLICE DEPARTMENT

\_\_\_\_\_  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ KWDOT/PORT

\_\_\_\_\_  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ CODE COMPLIANCE

✓ J. Yang                      3 April  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

(if denied attach explanation)

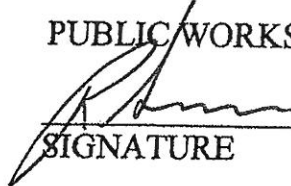
# Rotary Club 4<sup>th</sup> of July

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

### EVENTS (INITIAL SIGNOFF):

\_\_\_\_\_  
SIGNATURE                      DATE

### PUBLIC WORKS

 \_\_\_\_\_  
SIGNATURE                      DATE

3-27

### POLICE DEPARTMENT

\_\_\_\_\_  
SIGNATURE                      DATE

### FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE                      DATE

### KWDOT/PORT

\_\_\_\_\_  
SIGNATURE                      DATE

### CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS/RESTRICTIONS:  
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CONDITIONS/RESTRICTIONS:  
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CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

(if denied attach explanation)

Rotary Club 4th of July

CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PUBLIC WORKS

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

POLICE DEPARTMENT

*[Signature]* \_\_\_\_\_ *3/27/13* \_\_\_\_\_  
SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

KWDOT/PORT

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CODE COMPLIANCE

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_

- ① Requires Noise exemption
- ② Requires APST permit
- ③ Requires Extra duty officer

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_

(if denied attach explanation)

Rotary Club 4<sup>th</sup> of July

CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

*Meyer W*  
\_\_\_\_\_  
SIGNATURE                      DATE      *3-28-13*

*No Impact.*  
\_\_\_\_\_  
\_\_\_\_\_

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_

(if denied attach explanation)

# 4<sup>th</sup> of July Celebration

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

**EVENT (INITIAL SIGNOFF):**

**CONDITIONS/RESTRICTIONS**

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

SEE ATTACHED MEMO

Danny Blanco                      04/01/2013

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PORT/KEY WEST DOT

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

KEY WEST PROPERTY  
MANAGEMENT

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PARKING DEPARTMENT

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Rotary Club of Key West

From: Division Chief/Fire Marshal Danny Blanco

Date: 04/01/13

Reference: 4<sup>th</sup> of July Fireworks

This office reviewed the special event application for the 4<sup>th</sup> of July Fireworks Display held at the White Street Pier on July 4, 2013.

The following conditions apply:

- Fire Safety Inspection of the set up area needs to be conducted.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

*Danny Blanco*, Fire Marshal/Division Chief

Key West Fire Department  
1600 N. Roosevelt Boulevard  
Key West, Florida 33040  
305-809-3931 Office  
305-292-8284 Fax  
dblanc@keywestcity.com

*Serving the Southernmost City*

*Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.*

3266 USMC W3X



Event Name: Rotary Club 4<sup>th</sup> of July

## Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	N/A
✓	Insurance naming the City as additional insured	
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map ( where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	They are the non profit

Dear Neighbors,

This is to notify you that the **Rotary Club of Key West 4<sup>th</sup> of July Fireworks** has applied to the Key West City Commission for a Special Event Permit under Section 6-86 of the City's Noise Control Ordinance. The application is for an event to take place on **Thursday, July 04, 2013 from 9:00 p.m. until 10:00 p.m. on White Street Pier**, which is located within 100 feet of your property. A hearing on the application will take place at the following:

City Commission Meeting  
Tuesday, May 21, 2013  
at 6:00 p.m.  
Old City Hall  
510 Greene Street

If you have any questions, please contact Maria Ratcliff in the City Manager's Office at 305-809-3881.



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