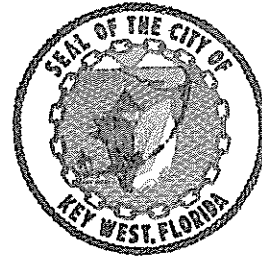


EXECUTIVE SUMMARY



TO: Jim Scholl, City Manager

FROM: Mark Finigan, Assistant City Manager

DATE: December 14, 2010

SUBJECT: Purchase of Fifteen (15) Compact Multi-Space Meters

Action statement:

Request the Key West City Commission approve the purchase of fifteen (15) Cale MP104 Compact Multi-Space Meters (to include installation) from Cale Parking Systems USA, Inc. pursuant to City of Key West Code Section 2-844, Brand Name Specifications (see attached Justification Memo), and Section 2-797 (1), Exemptions, (see attached Justification Memo), at a unit cost of \$8,900 (installed) or total cost of \$133,500 (installed).

Background:

The City currently has in operation twenty seven (27) Cale MP104 Compact Multi-Space Meters – commonly referred to “pay and display” meters. The 27 meters accept coin and credit card. As part of the City’s plan to systematically replace all POM type meters with state of art pay and display types, Staff is requesting approval for 15 more. Placement of the new meters will be based on an ongoing study conducted by the Parking Division in which parking intensity and POM mechanical failures will be major factors in determining location placement.

Staff is recommending the purchase of the Cale MP104 Compact Multi-Space Meters on a directed source basis, and attempts were made to ensure the quoted price of \$8,900 is comparable to other technically similar pay and display meters. Staff is confident the price offered by Cale of \$8,900 a unit is consistent with prices offered for other similar machines by other reputable parking meter distributors.

Financial Impact:

The Fiscal Year 2010-2011 approved Internal Improvements Fund (Gas Tax Fund) budget included an appropriation for the purchase of 15 pay and display parking meter machines at a total cost of \$133,500.

Recommendation:

Approve the purchase of fifteen (15) Cale MP104 Compact Multi-Space Meters, and installation, from Cale Parking Systems USA, Inc. pursuant to City of Key West Code Section 2-844, Brand Name Specifications (see attached Justification Memo), and Section 2-797 (1), Exemptions, (see attached Justification Memo), at a unit cost of \$8,900 (installed) or total cost of \$133,500 (installed).