




## MEMORANDUM

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Date: April 11, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress  
City Manager 

From: Carolyn Sheldon  
Senior Grants Administrator

Subject: **24-5704 Approving the attached 1<sup>st</sup> Amendment to Agreement ID #2985**

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### **Introduction**

Staff recommends the City Commission approve the attached "Amendment (1<sup>st</sup> Amendment) to Agreement" ID #2985 to extend the termination date to September 30, 2025 for Tourist Development Council funding of the Southernmost Plaza (Public Facilities) Project; authorizing the City Manager to execute necessary documents upon advice and consent of the City Attorney.

### **Background**

Grant funding in the amount of up to \$1,000,000.00 to assist with a tourism impact study and with improving and enhancing the area near the Southernmost Point buoy on South Street from Duval Street to the intersection at Whitehead Street (Phase 1) is available through an agreement with the TDC (Resolution 23-238, September 14, 2023). The current grant termination date of the agreement is September 30, 2024.

### **Procurement**

This is a no-cost time extension.

### **Recommendation**

The City Manager's Office recommends the City Commission approve the attached "Amendment (1<sup>st</sup> Amendment) to Agreement" ID #2985 to extend the termination date to September 30, 2025.