




MEMORANDUM

Date: June 8, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Gary Volenec, P.E.
Interim Engineering Director

Subject: **Duck Avenue and Staples Avenue Shoulder Restoration**

Introduction

Authorize the City Manager to approve a Task Order proposal for \$91,054.00 to Charlie Toppino and Sons, Inc. (CTS) to install gravel shoulders on Duck Avenue from 17th Street to 18th Street and on the 2600 Block of Staples Avenue.

Background

The City Awarded Contract ITB #22-010, Right of Way Improvements 2022, to CTS to provide paving services and sidewalk improvements throughout the City of Key West. This contract also covers removal and replacement of gravel shoulders along City rights-of-way. The Engineering Department has evaluated replacing shoulders on Duck Avenue from 17th Street to 18th Street and on the 2600 Block of Staples Avenue to alleviate current drainage issues along the roadway.

Procurement

The task order will be funded from Account Number 102-4102-541-6300, Project Number II41022303 – FY23 Shoulder Replacement.

Recommendation

Staff recommends authorizing the City Manager to execute the Task Order in the amount of \$91,054.00 to Charley Toppino and Sons, Inc. (CTS), and execute any necessary budget transfers/amendments.