

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Key West Parrot Head Club/Julie Waters
President
Address of Applicant(s) P.O. Box 1523 Key West, FL 33041
Phone Number of Applicant(s) (305) 240-1770 Fax: (305) 744-3476 Email President@KeyWestParrotHeadClub.com

Name of Non-Profit (s) Same as above.
Address of Non-Profit(s) Same as above.
Phone Number of Non-Profit(s) Same as above.

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving \$15,000.00

Date/Dates of Event October 29, 2014

Hours of Operation 9am to 9p.m.

Estimated/anticipated number of persons per day 1,500.

Location of Event Charles St, Key West, FL.

Street Closed Charles St. Key West, FL

Detailed description of event Key West Parrot Head Club Welcome to our Island Party and Street Fair Fundraiser

Noise exemption required: Yes X No

Alcoholic beverages sold/served at event: Yes X No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Julie Waters Julie Waters
PLEASE PRINT AND SIGN
Applicants Signature

8/5/14
Date

Financial Statement of the event of the previous year must be submitted with application
Financial Statement unavailable. However, over \$12,000.00 was given to our charities.

CITY OF KEY WEST APPLICATION FOR A SPECIAL EVENT PERMIT NOISE CONTROL EXEMPTION

\$50.00

Date 8/5/14

Applicant Name Key West Parrot Head Club, Julie Waters, President

Applicant Address P.O. Box 1523 Key West, FL 33041

Applicant Phone Number (305) 240-1770

Event Name Key West Parrot Head Club Welcome to Our Island Party

Event Address/Location Charles Street

Date of Event October 29, 2014

Nature of Event Fundraiser, Street Fair, Silent Auction

Profit Non Profit

Time(s) Request for Exemption 2

Number of Exemptions at this location this calendar

Date of last exemption 8/9/14

City of Key West
*** CUSTOMER RECEIPT ***
Oper: KEYWSJS2 Type: OC Drawer: 1
Date: 8/08/14 45 Receipt no: 36220

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00

G/L account number:
00100003429300
00100001040000

PARROT HEAD CLUB
NOISE EXEMPTION

Tender detail		
CK CHECK	122	\$50.00
Total tendered		\$50.00
Total payment		\$50.00

Trans date: 8/08/14 Time: 12:29:44

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: ~~Fancy~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's~~ Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~Have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature Julie Waters

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.

Sponsor's Signature Julie Waters (Smokin' tuna extending their coverage to the street, see attached)
President, KWPHC

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.

Sponsor's Signature Julie Waters
President, KWPHC

5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature Julie Waters (see attached)
President, KWPHC

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature Julie Waters
President, KWPHC

7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature Julie Waters!
President, KWPHC Being taken care of by Smokin' Tuna

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature Julie Waters,
President, RWPHC

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature Julie Waters,
President, RWPHC

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature Julie Waters, Agreed to by Smother Lina and
President, RWPHC Reck's

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature Julie Waters,
President, RWPHC

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature Julie Waters,
President, RWPHC

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.

Sponsor's Signature Julie Waters,
President, RWPHC

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature Julie Waters, facilities provided
President, RWPHC by Smother Lina +
Reck's

15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature Julie Waters,
President, RWPHC

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature Julie Waters
President KWPNC

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature Julie Waters will be provided by
President KWPNC see attached see attached see attached
Risk's

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature Julie Waters
President KWPNC

Complete Checklist for Event Recycling

City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Kevin Prior Phone number: (406) 672-2495
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel
Corrugated Cardboard Other:
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 4
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: To be coordinated by Smokin Tuna
- Capacity of containers on grounds:
Contact person for containers: Charlie Bauer Phone #: (305) 395-9055
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: _____
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: _____
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.

Problems: _____

Actions taken: Kevin Prior, Vice President
will monitor and take necessary actions.

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.

Problems: _____

See above

Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program

Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.

- At the end of the event, remove signs and arrange for their return to owners.

- Place recycling containers in the pick-up location, as arranged with the providers of the containers.

- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.

Amount of material: _____

Contamination: _____

- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.

- Share the results with event organizers.

- Security deposit of \$1000.00 must be submitted prior to the event.

- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

Kevin Prior

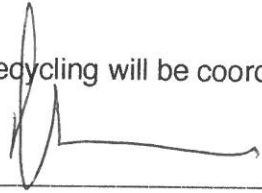
Vice President KWPAC

will take care of all necessary actions
in conjunction with Smokin Tuna and Ricks

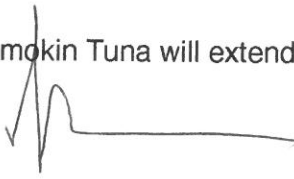
KEY WEST PARROT HEAD CLUB
WELCOME TO OUR ISLAND PARTY

OCTOBER 29, 2014

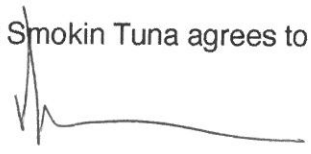
Recycling will be coordinated by the Smokin Tuna for this event.


CHARLES BAMER

Smokin Tuna will extend their insurance to cover this event.


CHARLES BAMER

The Smokin Tuna agrees to the closing of Charles Street for this event.


CHARLES BAMER

Have at least \$1000. to each Charity. (12)

Parrot Head Club 2013 Charities

West Parrot Head Club's 2013 events will benefit the following, \$500 pledged to each group.

Bahama Village Music Program

free music lessons to children aged 6 to 16

Big G Music Scholarship

scholarship to deserving Key West High School students pursuing a degree in music

Boys and Girls Club of Key West

after school and summer education to help young people reach their full potential

Dolphin Research Center

rescue and rehabilitation of marine mammals in distress

Domestic Abuse Shelter of the Florida Keys

providing services to those experiencing domestic and sexual abuse in Monroe County

Florida Keys SPCA

protection of abandoned, unwanted, or mistreated animals

Florida Keys Healthy Start Coalition

provides resources and support to parents and infants for a successful pregnancy and healthy start in life

MARC House

care to adults in Monroe County with developmental disabilities

Safe Harbour Animal Rescue of the Keys (SHARK)

raise awareness and provide solutions to unwanted and neglected animals in the Middle Keys

Samuel's House

housing and care for homeless men, women, women with children, and families

The Turtle Hospital

dedicated to the rehabilitation, education, research, and environmental legislation for Sea Turtles in the Keys

Wesley House - Backpack for Kids Program

healthy kid-friendly meals for low-income children during weekends and holidays



FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS



Detail by Entity Name

Florida Non Profit Corporation

KEY WEST PARROT HEAD CLUB, INC.

Filing Information

Document Number N00000001740
FEI/EIN Number 650983654
Date Filed 03/16/2000
State FL
Status ACTIVE
Effective Date 03/15/2000
Last Event NAME CHANGE AMENDMENT
Event Date Filed 04/23/2007
Event Effective Date NONE

Principal Address

22958 Long Ben Lane
Cudjoe Key, FL 33042

Changed: 02/21/2014

Mailing Address

P.O. BOX 1523
KEY WEST, FL 33041

Registered Agent Name & Address

Lacey, Rebecca
813 Sigsbee Rd
#61
KEY WEST, FL 33040

Name Changed: 02/21/2014

Address Changed: 02/21/2014

Officer/Director Detail

Name & Address

Title President

Waters, Julie
P.O. BOX 1523
KEY WEST, FL 33041

Title Secretary

Lacey, Rebecca
 P.O. BOX 1523
 KEY WEST, FL 33041

Title Treasurer

Dugan, Rich
 P.O. BOX 1523
 KEY WEST, FL 33041

Title Parliamentarian

Waters, Al
 P.O. BOX 1523
 KEY WEST, FL 33041

Title Member At Large

Vickers, Amy
 P.O. BOX 1523
 KEY WEST, FL 33041

Annual Reports

Report Year	Filed Date
2012	01/08/2012
2013	02/03/2013
2014	02/21/2014

Document Images

02/21/2014 -- ANNUAL REPORT	View image in PDF format
02/03/2013 -- ANNUAL REPORT	View image in PDF format
01/08/2012 -- ANNUAL REPORT	View image in PDF format
04/06/2011 -- ANNUAL REPORT	View image in PDF format
04/13/2010 -- ANNUAL REPORT	View image in PDF format
01/23/2009 -- ANNUAL REPORT	View image in PDF format
04/23/2008 -- ANNUAL REPORT	View image in PDF format
06/11/2007 -- ANNUAL REPORT	View image in PDF format
04/23/2007 -- Name Change	View image in PDF format
03/08/2006 -- ANNUAL REPORT	View image in PDF format
01/12/2005 -- ANNUAL REPORT	View image in PDF format
07/14/2004 -- ANNUAL REPORT	View image in PDF format
04/25/2003 -- ANNUAL REPORT	View image in PDF format
05/15/2002 -- ANNUAL REPORT	View image in PDF format
04/30/2001 -- ANNUAL REPORT	View image in PDF format

[03/16/2000 -- Domestic Non-Profit](#)

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State of Florida, Department of State



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
Key West Parrot Head Club, Inc.
Island Party on Charles Street
October 29, 2014

I Julie Waters being authorized to act on behalf of and legally bind Key West Parrot Head Club, Inc. doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Maria Ratchiff
Signature of Witness

Maria Ratchiff
Print Name

8/6/14
Date

Julie Waters, President
Signature of Applicant
KWPHC

Julie Waters, President
Print Name

8/6/14
Date



THE CITY OF KEY WEST

Parking Division
P.O.Box 1409, Key West, FL 33040

Parking Requests for Special Events

Please describe any Special Event Parking requests below:

None

Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$2.00 per hour or \$16.25 per day per space

On-Street Meter Rates: \$1.50 per hour or \$20.00 per day per space.

Vendors and Event Organizers must pay for metered parking used outside of Event Zone.

Modification of rates or parking waivers can only be approved by City Commission.

If you have any questions, please contact John Wilkins, Parking Manager at (305) 809-3855 or email jwilkins@keywestcity.com



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food *By Smokin Tuna*
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations *see attached*

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

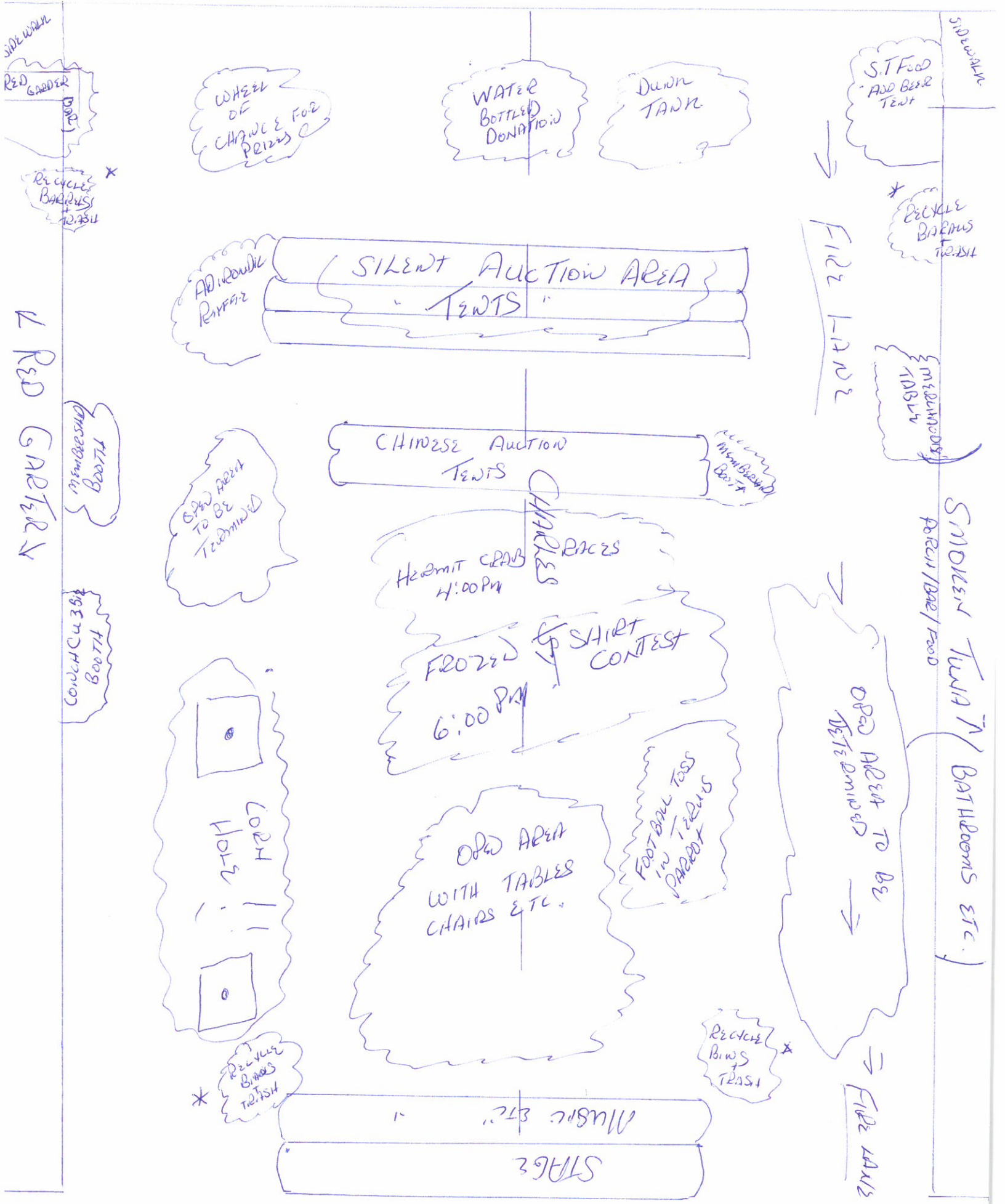
Food Booths

- Food Booths – Total # _____
- Vendor Booths – Total # _____
- Total Number of Booths - _____

Parade

- Floats – Total # _____

DUVAL



WHEEL OF CHANCE & FOR PRIZES

WATER BOTTLED DONATION

DUNK TANK

S.T. Food + ADD BEER TENT

* RECYCLE BINS + TRASH

SILENT AUCTION AREA
TENTS
ADJUDICATED PRIZES

FIRE LANE

MEMBERSHIP TABLE

CHINESE AUCTION TENTS
ADJUDICATED PRIZES

OPEN AREA TO BE TESTIMONIES

HERMIT CRAB RACES
4:00 PM
CHARLES

FRODO SHIRT CONTEST
6:00 PM
FRODO

FOOTBALL TOSS IN TENTS
PARENTS

OPEN AREA WITH TABLES CHAIRS ETC.

SMOKEN TUNA
PAPER/PLATE/FOOD
BATHROOMS ETC.
OPEN AREA TO BE TESTIMONIES

STAGE
MUSIC ETC.

* RECYCLE BINS + TRASH

* RECYCLE BINS + TRASH

RED GARDEN

MEMBERSHIP BOOTH

CONDUCTOR BOOTH

SIDEWALK

SIDEWALK

RED GARDEN

RECYCLE BINS + TRASH

SMOKEN TUNA
PAPER/PLATE/FOOD
BATHROOMS ETC.

FIRE LANE

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS



Detail by Officer/Registered Agent Name

Florida Limited Liability Company

SMOKIN' TUNA LLC

Filing Information

Document Number	L11000039446
FEI/EIN Number	451439218
Date Filed	04/01/2011
State	FL
Status	ACTIVE
Effective Date	04/01/2011
Last Event	LC AMENDMENT
Event Date Filed	06/09/2011
Event Effective Date	NONE

Principal Address

4 CHARLES STREET
KEY WEST, FL 33040

Changed: 02/03/2012

Mailing Address

4 CHARLES STREET
KEY WEST, FL 33040

Changed: 02/03/2012

Registered Agent Name & Address

BAUER, CHARLES
4 CHARLES STREET
KEY WEST, FL 33040

Name Changed: 02/03/2012

Address Changed: 02/03/2012

Authorized Person(s) Detail

Name & Address

Title MEMB

ADAMS, JAMES B

[04/01/2011 -- Florida Limited Liability](#)

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State of Florida, Department of State

3120 RIVER ROAD
LOUISVILLE, KY 40207

Title MEMB

BAUER, CHARLES R
1723 JAMAICA DRIVE
KEY WEST, FL 33040

Title MEMB

CONWAY, F THOMAS
1138 ROSTREVOR CR
LOUISVILLE, KY 40205

Title MEMB

KIRBY, SCOTT & MICHEL
1023 CATHERINE STREET
KEY WEST, FL 33040

Title MEMB

MORRIS, EDWARD & ELIZ
1616 ATLANTIC BLVD #11
KEY WEST, FL 33040

Title MEMB

MCELBERRY, JAMES R
1117 WATSON STREET
KEY WEST, FL 33040

Title MEMB

POPOVIC, PETE
28585 JOLLY ROGER DR
LITTLE TORCH KEY, FL 33042

Annual Reports

Report Year	Filed Date
2012	02/03/2012
2013	04/22/2013
2014	01/09/2014

Document Images

[01/09/2014 -- ANNUAL REPORT](#)

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[04/22/2013 -- ANNUAL REPORT](#)

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[02/03/2012 -- ANNUAL REPORT](#)

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[06/09/2011 -- LC Amendment](#)

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2014 FLORIDA LIMITED LIABILITY COMPANY ANNUAL REPORT

DOCUMENT# L11000039446

Entity Name: SMOKIN' TUNA LLC

Current Principal Place of Business:

4 CHARLES STREET
KEY WEST, FL 33040

FILED
Jan 09, 2014
Secretary of State
CC0388389181

Current Mailing Address:

4 CHARLES STREET
KEY WEST, FL 33040

FEI Number: 45-1439218

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

BAUER, CHARLES
4 CHARLES STREET
KEY WEST, FL 33040 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE:

Electronic Signature of Registered Agent

Date

Authorized Person(s) Detail :

Title MEMB
Name ADAMS, JAMES B
Address 3120 RIVER ROAD
City-State-Zip: LOUISVILLE KY 40207

Title MEMB
Name BAUER, CHARLES R
Address 1723 JAMAICA DRIVE
City-State-Zip: KEY WEST FL 33040

Title MEMB
Name CONWAY, F THOMAS
Address 1138 ROSTREVOR CR
City-State-Zip: LOUISVILLE KY 40205

Title MEMB
Name KIRBY, SCOTT & MICHEL
Address 1023 CATHERINE STREET
City-State-Zip: KEY WEST FL 33040

Title MEMB
Name MORRIS, EDWARD & ELIZ
Address 1616 ATLANTIC BLVD #11
City-State-Zip: KEY WEST FL 33040

Title MEMB
Name MCELBERRY, JAMES R
Address 1117 WATSON STREET
City-State-Zip: KEY WEST FL 33040

Title MEMB
Name POPOVIC, PETE
Address 28585 JOLLY ROGER DR
City-State-Zip: LITTLE TORCH KEY FL 33042

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: CHARLES BAUER

MEMB

01/09/2014

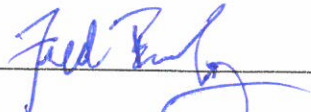
Electronic Signature of Signing Authorized Person(s) Detail

Date

KEY WEST PARROT HEAD CLUB
WELCOME TO OUR ISLAND PARTY

OCTOBER 29, 2014

Rick's agrees to the closing of Charles Street for this event.


Fred Bushey

General Manger

Key West
 Event Name: Parrot Heads Club, Inc

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application ✓	
✓	Noise Exemption (If applicable) ✓	
✓	\$50.00 for Noise ✓	
✓	Ordinance initialed ✓	
✓	Recycling checklist completed ✓	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan ✓	
✓	Authorization Letter for continuous cleaning of recycled area ✓	
✓	Signatures of No Objection of Street closure (If applicable)	Charlie & Fred agree
✓	Insurance naming the City as additional insured ✓	Charlie to extend his coverage
✓	Financial of previous event (If applicable) ✓	Not applicable
✓	Release & Idemnification Form ✓	
✓	Site Map (where barricades, stages, etc are to go) ✓	
✓	Letter from non profit that states they will be receiving the funds	

Key West Parrot Head Club, Inc

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Marie Rateriff 8/6/14
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

Jim Young 5 Aug 14
SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Key West Parrot Head Club, Inc

**CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS**

EVENT (INITIAL SIGNOFF):

Marie Ratajff 8/6/14
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

Steve Torrence 8/12/14
SIGNATURE DATE

Requires Extra Duty Officers

Requires ABT Extension of Premise permit

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Key West Parrot Head Club, Inc

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Marie Rateroff 8/6/14
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

✓ **POLICE DEPARTMENT**

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

✓ **KEY WEST DOT**

N/A
SIGNATURE DATE

✓ **CODE COMPLIANCE**

SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

