



MEMORANDUM

Date: August 6, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

CC: Rogelio Hernandez, Transportation Director

From: Jack Burns, Transit Support Manager

Subject: Authorize the purchase of two (2) Dodge Braun ProMaster minibuses, in an amount not to exceed \$365,500.00, to replace two (2) existing cutaway vehicles that have reached the end of their service life. File ID: 26-5639

Introduction

Request approval to purchase two (2) Dodge Braun ProMaster minibuses, in an amount not to exceed \$365,500.00, to replace two (2) existing cutaway vehicles that have reached the end of their service life. The purchase will be made pursuant to the City of Key West Code of Ordinances, Section 2-797.3 (a)(b)(c), Purchases and Acquisitions under Contracts of the Federal Government and the State or its Political Subdivisions.

The Dodge Braun ProMaster minibuses will be procured utilizing FDOT-TRIPS-22-CA-MB-LF-Model1.

Background

Key West Transit currently operates a fleet consisting of fifteen (15) buses ranging from model years 2015 through 2025, as well as four (4) 2020 cutaway vehicles utilized for paratransit and demand-response services.

Key West Transit has identified two (2) cutaway vehicles that have reached the end of their useful service life and are in need of replacement. The vehicles are 901 (2020) and 902 (2020). Release of lien has been requested.

These vehicles have reached or exceeded the Federal Transit Administration (FTA) useful life benchmark of 150,000 miles or five (5) years of service. Continued operation of these vehicles will require substantial investments in major components such as transmissions, engines, and

air-conditioning (A/C) systems. Replacing these vehicles will improve fleet reliability, reduce maintenance costs, minimize service interruptions, and ensure the continued delivery of safe, reliable, and efficient public transportation services to the community.

Procurement

On June 6, 2024, the City Commission approved Resolution 24-132 authorizing execution of Section 5311 Capital Public Transportation Grant Agreement (PTGA) #G3101, and on April 1, 2026, approved Resolution 26-105, Amendment 1, revising the project scope and reducing grant funds by \$69,200.00, resulting in a total grant award of \$5,472,384.00.

Typically, Section 5311 Capital Grant programs require a cost share of 80% FDOT and 20% City. Exhibit A of PTGA #G3101, Amendment 1, outlines that the match is covered by Toll Revenue Credits. The purchase of these cutaways is eligible for 100% reimbursement through the FDOT-administered FTA Section 5311 Capital Grant Program, with no local match required.

Recommendation

The City Manager's Office recommends the City Commission authorize the purchase of two (2) Dodge Braun ProMaster Minibus not to exceed \$365,500.00 and approve necessary budget amendment to 411-4404-544.64-00 to facilitate the purchase utilizing funds available under PTGA #G3101.