

# CITY OF KEY WEST

## APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) MultiRace LLC / Southernmost Marathon / Half / 5k

Address of Applicant(s) 1711 NW 79th Ave Miami, FL 33126

Phone Number of Applicant(s) and emergency number  
Liz Love 479-200-4689 Andre Quinro 954-213-6699

Name of Non-Profit(s) Habitat for Humanity / various

Address of Non-Profit(s) 6631 Maloney Ave Key West, FL

Phone Number of Non-Profit(s) 305-294-9006

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving \_\_\_\_\_

Date(s) of Event Oct. 11-12, 2019

Hours of Operation Oct. 11 9am-10pm Oct. 12 5am-2pm

Estimated/anticipated number of persons per day 1,200/ea

Location of Event Simonton Beach - see attached maps

Street Closed Simonton (Greene to beach)

Detailed Description of Event: Oct. 11 Race Expo in beach parking lot

Oct. 12 Marathon / Half Marathon / 5k Start / Finish @ Simonton Beach

List of Businesses that will participate in Alcohol Exemption: \_\_\_\_\_

Noise exemption required: Yes  No

Alcoholic beverages sold/served at event: Yes  No

Recycle Deposit \$1000.00 Yes  No

Cooking oil recycled Yes  No

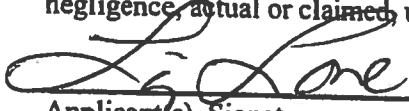
Recycled containers Yes  No

Accounting of items recycled

\* Measures

\_\_\_\_\_

The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permitee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.

  
Applicant(s) Signature

  
Date

**CITY OF KEY WEST**  
**APPLICATION FOR A SPECIAL EVENT PERMIT**  
**NOISE CONTROL EXEMPTION**

**\$50.00**

Date 8/29/19

Applicant Name MultiRace LLC / SoMo Marathon / Half / 5k

Applicant Address 1711 NW 79<sup>th</sup> Ave Miami, FL 33126

Applicant Phone Number 954-213-6699

Event Name Southernmost Marathon / Half / 5k

Event Address/Location O Simonton

Date of Event Oct. 11-12, 2019

Nature of Event running events

Profit  Non Profit

Time(s) Request for Exemption 5am - 2pm Oct. 12

Number of Exemptions at this location this calendar year \_\_\_\_\_

Date of last exemption \_\_\_\_\_

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows\*:

**Sec. 6-26. Payment for city services.**

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.
- (b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.
- (c) The city commission may grant special exceptions to this section for cause shown upon the public record.
- (d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.
- (e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

**Sec. 6-27. Food, beverage and merchandise booths.**

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-56. Application.**

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-57. Donation of percentage of revenue to nonprofit organization.**

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~ Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at Mango's Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~Have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

**Sec. 6-61. Temporary bathroom facilities.**

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

**Section 8.** All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

**Section 9.** This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16<sup>th</sup> day of October, 2002.

Read and passed on second reading at a regular meeting held this 6<sup>th</sup> day of November, 2002.

Read and passed on final reading at a regular meeting held this 19<sup>th</sup> day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21<sup>st</sup> day of November, 2002.

Filed with the Clerk November 21, 2002.

**Sponsor's Signature** \_\_\_\_\_

# RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS


1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. The Permittee will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000.000  
Business Automobile Liability with minimum limits of 1,000.000  
Statutory Worker's Compensation Coverage  
Employers Liability with minimum limits of \$1,000.000 injury by Accident  
\$1,000.000 injury by Disease  
Policy Limits and \$1,000.000 injury by Disease - Each Employee

If Alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the Permittee will be required to maintain Full Liquor Liability coverage with minimum limits to \$1,000.000. Host Liquor Liability coverage will not be acceptable. If the Permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.

The City of Key West shall be named as an "Additional Insured" on the Permittees' Commercial General Liability policy.

Sponsor's Signature 

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.  
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty

police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature 

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature 

7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature 

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature 

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature 

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature 

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature 

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature 

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city



the special event.

Sponsor's Signature 

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature 

15. Where a person has not applied for a special event permit and an event at its location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature 

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature 

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature 

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature 



THE CITY OF KEY WEST

City Office No. 1409 N. West 1st St. • 499 (305) 844-3000

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

*L. Love* 8/29/19

# Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.  
Name of person: Liz Love Phone number: 479-260-4689
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.  
Aluminum  Glass  #1 Plastic  #2 Plastic  Steel   
Corrugated Cardboard  Other:
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).  
Amount of recycling and garbage containers needed: 20 trash 20 recycle
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.  
Arrangements made: In process
- Capacity of containers on grounds:  
Contact person for containers: Waste Management Phone #: \_\_\_\_\_
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.  
Arrangements made: In process
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.  
Arrangements made: In process
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- c Monitor recycling containers for correct usage during the event and take actions to solve problems.  
Problems: \_\_\_\_\_  
Actions taken: \_\_\_\_\_
  
- o View trash barrels and note any recyclables in the trash. Take actions to solve problems.  
Problems: \_\_\_\_\_  
Actions taken: \_\_\_\_\_
  
- o Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program  
Comments: \_\_\_\_\_
  
- o Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
  
- o At the end of the event, remove signs and arrange for their return to owners.
  
- o Place recycling containers in the pick-up location, as arranged with the providers of the containers.
  
- o Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.  
Amount of material: \_\_\_\_\_  
Contamination: \_\_\_\_\_
  
- o Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
  
- o Share the results with event organizers.
  
- o Security deposit of \$1000.00 must be submitted prior to the event.
  
- o Security deposit returned: \_\_\_\_\_

*For more information about event recycling and waste reduction, contact Waste Management at 305 296-2825*



# THE CITY OF KEY WEST

Parking Division

1370 White Street  
Key West, FL 33441

## Parking Requests or Special Events

Please indicate the Special Event Parking requests below:

Parking spots needed:

Oct 11 - All spots in Simonton Beach parking lot  
All street parking spots along Simonton (beach to Front St.)  
starting 9am Friday Oct. 11

Oct. 12 - Same as Oct. 11 AND All Street  
parking spaces along Simonton Greene St. to  
Front St. Starting at 4am Sat. Oct. 12

Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$3.50 per hour or \$20.00 per day per space

On-Street Meter Rates: \$3.00 per hour or \$20.00 per day per space.

Modification of rates can only be approved by Commission.

If you have any questions, please contact John Wilkins, Parking Director at (305) 809-3855 or email [jwilkins@cityofkeywest-fl.gov](mailto:jwilkins@cityofkeywest-fl.gov)

(305) 809-3855 [jwilkins@cityofkeywest-fl.gov](mailto:jwilkins@cityofkeywest-fl.gov)



**KEY WEST FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE**

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**Please Check All That Apply To This Event**

**Cooking**

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

**Electrical Power**

- Generator
- 110 AC with Extension Cords
- DC Power

**Road Closure**

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

**Tents (More Than 200 SqFt.)**

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

**Food Booths**

- Food Booths - Total # \_\_\_\_\_
- Vendor Booths - Total # \_\_\_\_\_
- Total Number of Booths - \_\_\_\_\_

**Parade**

- Floats - Total # \_\_\_\_\_

**Southernmost Marathon & Half**

MULTIRACE, LLC  
1711 NW 79<sup>th</sup> Ave., MIAMI, FL 33126  
WWW.SOMOMARATHON.COM

**August 29th, 2019**

**City of Key West  
1300 White St  
Key West, FL 33040**

**Re: City of Key West Permit Application/Donations**

**To Whom It May Concern:**

**The Southernmost Marathon & Half has benefitted numerous not-for-profits since its inception and this year we will benefit the following groups:**

**Keys Community Church  
Keys Youth Lacrosse  
Poinciana Elementary  
Bone Island Swim Club  
Sigsbee Charter School  
May Sands Montessori Charter School  
Key West Police Athletic League  
HOB Athletic Boosters**

**The 2019 race will benefit the Key West and Lower Keys Habitat for Humanity as the main beneficiary. Follow up letters indicating the non-profits received their donation will be submitted post-race. If you have further questions or need additional information, please do not hesitate to call me at 479-200-4689.**

**Sincerely,**

**Liz Love**





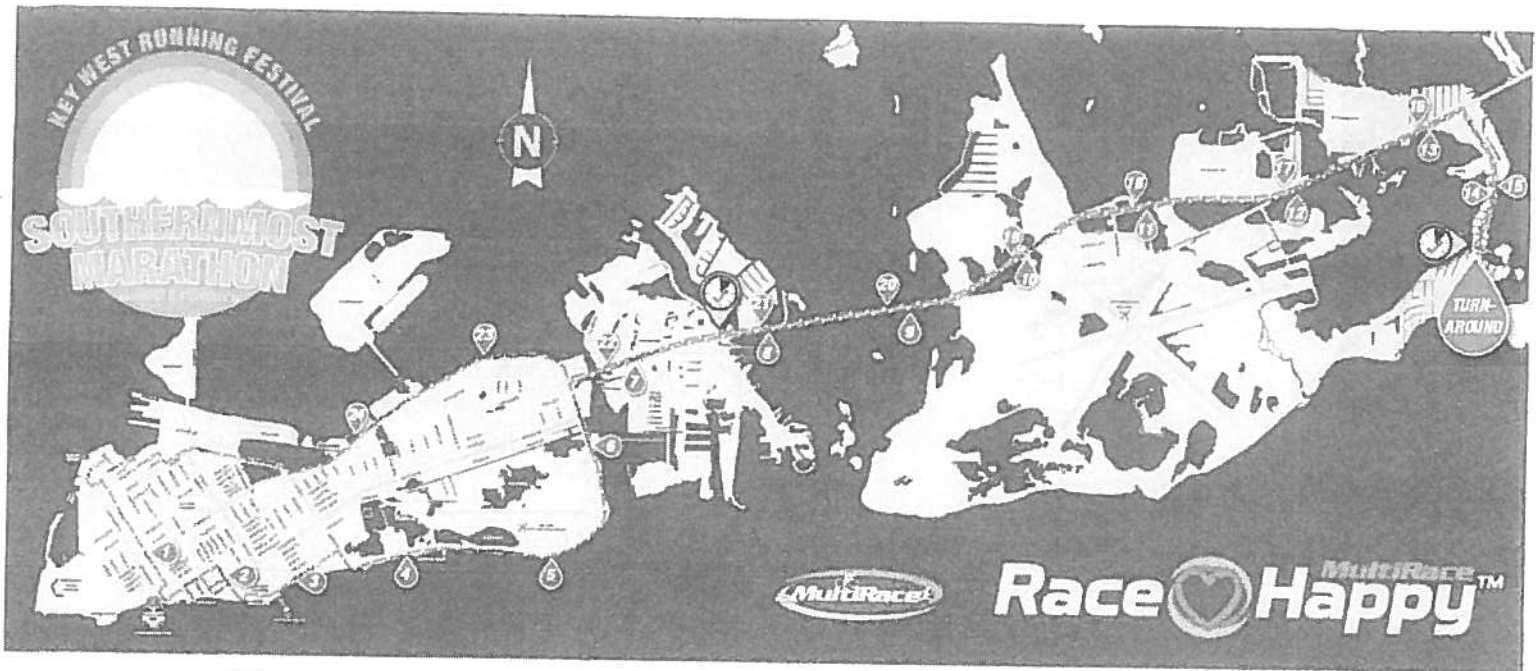
Event Name: Southernmost Marathon/Half/5k  
 Oct 11-12, 2019

**Special Event Checklist**  
 Everything must be checked off before  
 submitting the special event application

X	TITLE	COMMENTS
X	Special Event Application	
X	Noise Exemption (If applicable)	
	\$50.00 for Noise	
X	Ordinance initialed	
X	Recycling checklist completed	
	Recycling deposit \$1,000.00	
X	Recycling Plan	
X	Authorization Letter for continuous cleaning of recycled area	
X	Signatures of No Objection of Street closure (If applicable)	N/A
	Insurance naming the City as additional insured	
	Financial of previous event (If applicable)	
	Release & Idemnification Form	
X	Site Map ( where barricades, stages, etc are to go)	
X	Letter from non profit that states they will be receiving the funds	

## **Southernmost Marathon & Half Course 2018**

The Full Marathon Course will leave from 0 Simonton. All Old Town streets are a rolling closure. The US1 intersection will be heavily patrolled and runners are anticipated to be through the area by 7:30am. The Half Marathoners will turnaround close to the northernmost College Road entrance and return along the same route as the Marathoners. The Full Marathoners will continue along the bike path to the Boca Chica road for their turnaround. All runners return along N. Roosevelt with Lazy Way Lane and last block of Simonton (Front St. to Simonton Beach) as hard closures.



## 26.2 Full Marathon Course Description

● Start on Simonton Street  
 Right on Font Street  
 Left on Greene Street  
 Right on Duval Street  
 Mile Marker 1  
 Right on United Street  
 Left on Whitehead Street  
 Left on South Street  
 Right on Reynolds Street  
 Mile Marker 2

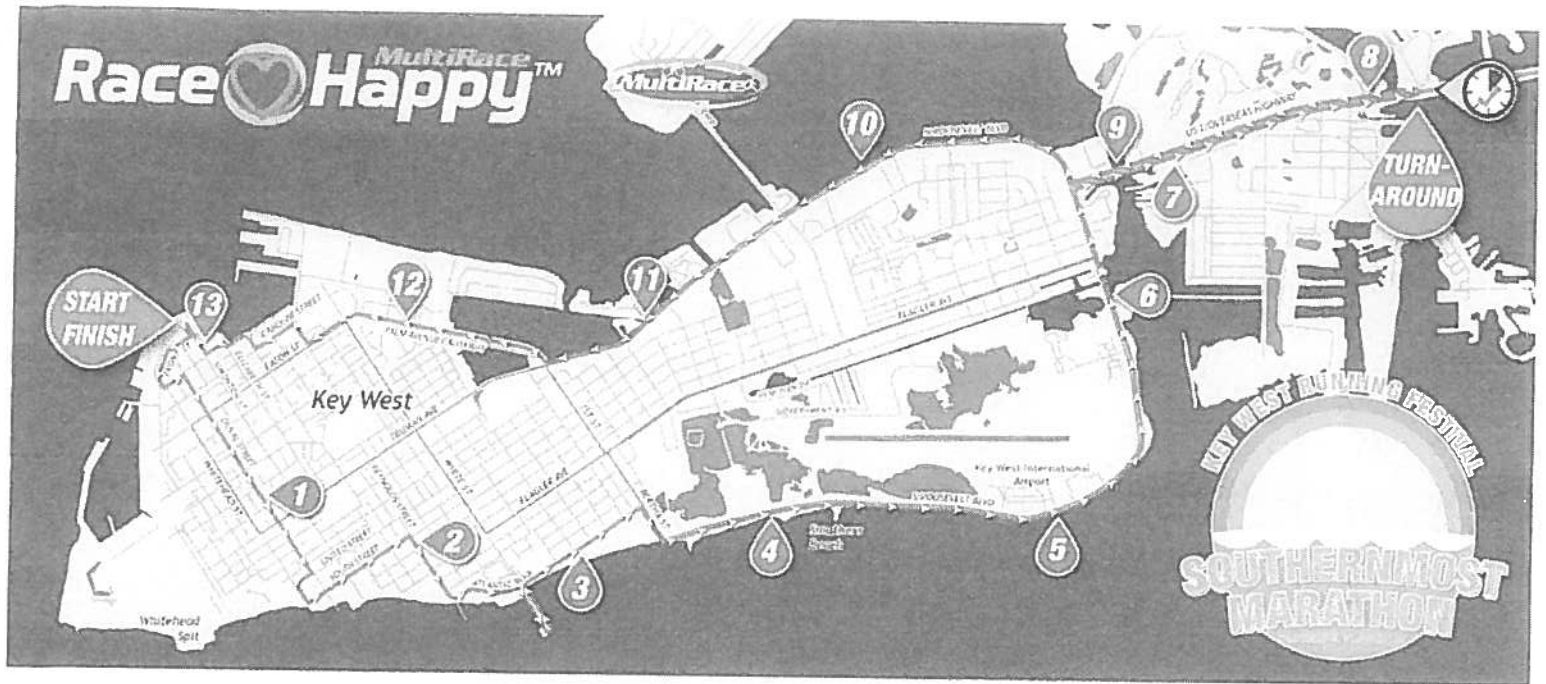
Left on Atlantic Blvd  
 Right on to White Street Pier  
 Right on Atlantic Blvd  
 Mile Marker 3  
 Right on Bertha Street  
 Left on South Roosevelt Blvd  
 Mile Markers 4 through 6  
 Right on US 1/Overseas Highway  
 Mile Markers 7 through 8  
 Right on Boca Chica Road

Mile Marker 9  
 ⌚ Timing Verification Check Point  
 Turnaround at Egret Lane  
 Mile Marker 10  
 Left on US 1/Overseas Highway  
 Mile Markers 11 through 13  
 ⌚ Timing Verification Check Point  
 Mile Marker 14  
 Right on Roosevelt Blvd  
 Mile Markers 15, 16

Right on Palm Avenue Causeway  
 Mile Marker 17  
 Left on Eaton Street  
 Right on Grinnell Street  
 Left on Caroline Street  
 Right on William Street  
 Left on Lazy Way Lane  
 Right on Elizabeth Street  
 Left on Greene Street  
 Mile Marker 20  
 Right/Finish on Simonton Street ●

**COURSE RECORD:** (Male) 2:48:56 (2014) Brian Sames - (Female) 3:05:27 (2016) Claire Grima





## 13.1 Half Marathon Course Description

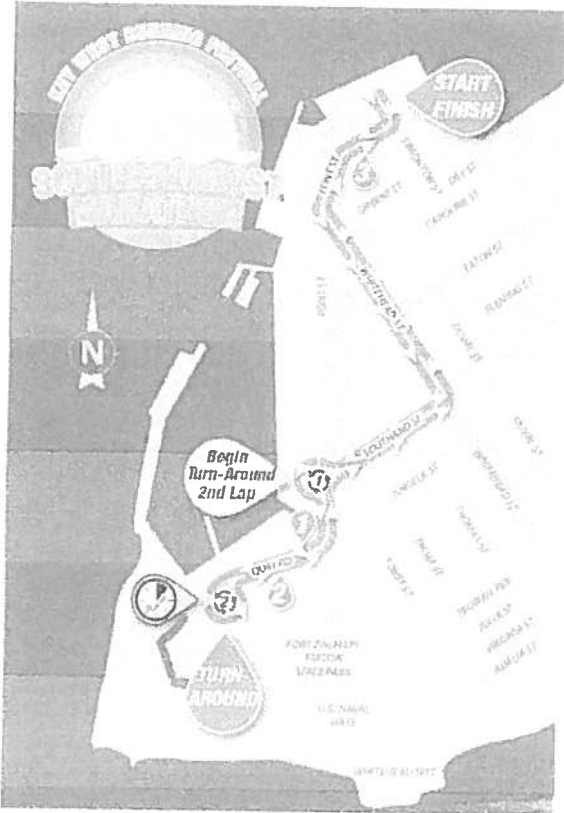
Start on Simonton Street  
 Right on Font Street  
 Left on Greene Street  
 Right on Duval Street  
 Mile Marker 1  
 Right on United Street  
 Left on Whitehead Street  
 Left on South Street  
 Right on Reynolds Street

Mile Marker 2  
 Left on Atlantic Blvd  
 Right on to White Street Pier  
 Right on Atlantic Blvd  
 Mile Marker 3  
 Right on Bertha Street  
 Left on South Roosevelt Blvd  
 Mile Markers 4 through 5  
 Right on US 1/Overseas Highway

Mile Marker 6  
 Turnaround at marked point  
 Timing Verification Check Point  
 Mile Markers 8 9  
 Right on Roosevelt Blvd  
 Mile Markers 10 11  
 Right on Palm Avenue Causway  
 Mile Marker 12  
 Left on Eaton Street

Right on Ginnell Street  
 Left on Caroline Street  
 Right on William Street  
 Left on Lazy Way Lane  
 Right on Elizabeth Street  
 Left on Greene Street  
 Right on Simonton Street  
 Mile Marker 13  
 Finish on Simonton Street

**COURSE RECORD:** (Male) 1:17:38 (2014) Stefan Fromme - (Female) 1:31:01 (2017) Jami Brayton



www.southernmostpoint.com

## SoMo 5K Course Description

- Start on Simonton Street at Lagerheads
- Right on Font Street
- Left on Whitehead Street
- Right on Southard Street
- Stay to the right at the 1st Roundabout
- Enter Truman Waterfront Park
- Continue on Quay Road
- Mile Marker
- Turn-Around at the 2nd Roundabout
- Timing Verification Check Point
- Return on Quay Road
- Turn-Around at the 1st Roundabout to begin 2nd lap
- Continue on Quay Road
- Turn-Around at the 2nd Roundabout to complete 2nd lap
- Timing Verification Check Point
- Return on Quay Road
- Mile Marker (on 2nd Lap)
- Exit Truman Waterfront Park
- Right on Southard Street of the 1st Roundabout
- Left on Whitehead Street
- Right on Font Street
- Mile Marker
- Left on Simonton Street
- Finish at Simonton Street at Lagerheads



### SoMo 5K EVENT RECORD:

(Male) 18:27 (2015) Jim Buchanan  
 (Female) 20:42 (2016) Alexandre Barr

## Southernmost Marathon & Half Recycle Plan



Trash and Recycle bins will be available as indicated. Additionally, we will have trash containers and recycle boxes at all water stations along the route. All trash will be collected post race with a dedicated staff member in charge of ensuring all stations are cleared of trash. Trash will be collected by Waste Management at time of pick up.

Fully recyclable paper cups are used at  
Legend: all stations. No plastic.

 Trash Bin

 Recycle Bin

SOMU Marathon, 1/2 Marathon, 5K



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Multi Race - SOMU  
DATES: Oct 11-12, 2019

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rakuff 8/30/19  
SIGNATURE DATE

[Empty comment box]

COMMUNITY SERVICES

[Signature]  
SIGNATURE DATE

[Empty comment box]

POLICE DEPARTMENT

SIGNATURE DATE

[Empty comment box]

FIRE DEPARTMENT

SIGNATURE DATE

[Empty comment box]

KWDOT

SIGNATURE DATE

[Empty comment box]

PORT AND MARINE SERVICES

SIGNATURE DATE

[Empty comment box]

CODE COMPLIANCE

SIGNATURE DATE

[Empty comment box]

ENGINEERING

SIGNATURE DATE

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UTILITIES

SIGNATURE DATE

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SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED

## **Maria Ratcliff**

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**From:** Joseph Tripp  
**Sent:** Monday, September 2, 2019 11:11 AM  
**To:** Maria Ratcliff  
**Cc:** Alexandre J. Gaufillet  
**Subject:** RE: SOMO Marathon, 1/2 Marathon & 5K October 11 & 12, 2019

Maria,

We can make just about anything work.

I did not have an application approval for the Breast Cancer Walk. Do we need one? Do they usually have an officer?

Joe

**From:** Maria Ratcliff <mratcliff@cityofkeywest-fl.gov>  
**Sent:** Friday, August 30, 2019 3:27 PM  
**To:** Richard Sarver <rsarver@cityofkeywest-fl.gov>; Ralph Major <rmajor@cityofkeywest-fl.gov>; Alexandre J. Gaufillet <agaufillet@cityofkeywest-fl.gov>; Joseph Tripp <jtripp@cityofkeywest-fl.gov>; JR Torres <jtorres@cityofkeywest-fl.gov>; Danny Blanco <dblanco@cityofkeywest-fl.gov>; Alan Averette <aaverett@cityofkeywest-fl.gov>; Rod Delostrinos <rdelostrinos@cityofkeywest-fl.gov>; Rogelio Hernandez <rhernandez@cityofkeywest-fl.gov>; Regina Scott <rscott@cityofkeywest-fl.gov>; Doug Bradshaw <dbradshaw@cityofkeywest-fl.gov>; Jim J. Young <jjyoung@cityofkeywest-fl.gov>  
**Cc:** Elizabeth Love <lizlovekw@gmail.com>  
**Subject:** SOMO Marathon, 1/2 Marathon & 5K October 11 & 12, 2019

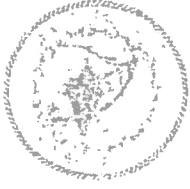
*Good afternoon everyone,*

*I believe that the 5K will interfere with the October 12<sup>th</sup> Making Strides Breast Cancer Walk at the Amphitheatre. Would there be a recommendation to change the 5K route? We can't have both events at the same area. Thank you!  
Respectfully*

*Maria Ratcliff  
Executive Administrator to the City Manager  
& Special Events Coordinator  
City of Key West  
1300 White Street  
Key West, Florida 33040  
(305) 809-3881  
[mratcliff@cityofkeywest-fl.gov](mailto:mratcliff@cityofkeywest-fl.gov)*



SOMU Marathon, 1/2 Marathon, 5K



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Multi Race - SOMU  
DATES: Oct 11-12, 2019

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rakuff 8/30/19  
SIGNATURE DATE

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COMMUNITY SERVICES

SIGNATURE DATE

[Empty comment box]

POLICE DEPARTMENT

SIGNATURE DATE

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FIRE DEPARTMENT

SIGNATURE DATE

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KWDOT

Rogelio Hernandez / RS 9-3-19  
SIGNATURE DATE

Bus Delays Possible

PORT AND MARINE SERVICES

SIGNATURE DATE

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CODE COMPLIANCE

SIGNATURE DATE

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ENGINEERING

SIGNATURE DATE

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UTILITIES

SIGNATURE DATE

[Empty comment box]

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Liz love

From: Division Chief/Fire Marshal Danny Blanco

Date: September. 4,2019

Reference: Marathon and 1/2 Marathon

This office reviewed the special event application for the Marathon and 1/2 Marathon to be held starting at Front and Simonton St. on October 11&12, 2019.

The following conditions apply:

- **Road closures need to allow one lane open for emergency vehicle.**
- **This year's event will require an EMS crew standing by at the Start / Finish Line and at the half way point for the following reasons listed below.**
  - Closing and/or altering of roads and traffic for the event that may hinder the response of emergency vehicles.
  - High volume of runners participating in a competitive endurance event.
  - High potential for this event to cause strain on Fire and EMS resources due to the participants falling ill or becoming injured while participating.
  - Previous events of this nature have required the emergency response of Fire and Rescue units.
- **Event organizer is responsible for four rescue personnel @ \$40.00 an hour each. They will be present for the entire event to monitor all participants of this competitive endurance event.**

If I can be of any further assistance, please contact me.

*Danny Blanco, Fire Marshal*

Key West Fire Department  
1600 N. Roosevelt Boulevard  
Key West, Florida 33040  
305-809-3933 Office  
305-292-8284 Fax  
[dblanco@cityofkeywest-fl.gov](mailto:dblanco@cityofkeywest-fl.gov)

*Serving the Southernmost City*

*Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.*

326E L53M 13X

SOMO Marathon, 1/2 Marathon, 5K



# CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Multi race - SOMO

DATES: Oct 11:12, 2019

## DEPARTMENTS

## COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rakuyi 8/30/19  
SIGNATURE DATE

✓ COMMUNITY SERVICES

SIGNATURE DATE

✓ POLICE DEPARTMENT

SIGNATURE DATE

✓ FIRE DEPARTMENT

SIGNATURE DATE

✓ KWDOT

SIGNATURE DATE

✓ PORT AND MARINE SERVICES

SIGNATURE DATE

N/A

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN \_\_\_\_ APPROVED \_\_\_\_ DENIED