### Memorandum



To: Rick Beasley, Executive Director

From: Jhyna Arauco, Business Services Manager

Robert Smith, Adult Programs Supervisor

Cheri Kavehersi, Policy Manager

Jennifer Montiel-Perez, Contracts Compliance Officer

Date: May 2, 2019

Re: City of Key West

The Review Committee has met formally and reviewed City of Key West Employed Worker Training (EWT) application package. Subsequent to completing the full reviews and corrections made thereafter, it has been determined City of Key West submitted all required documentation to proceed.

Training requested by City of Key West for Basic Law Enforcement Academy (BLE 72) is from May 13, 2019 through October 3<sup>rd</sup> 2019 thus crossing over CareerSource South Florida's fiscal year, in which the application had to be split to allocate training costs per fiscal year. Therefore, the committee reviewed two rating sheets for this EWT application. Each rating sheet proposal must score a total of ten (10) points to qualify for funding, however if the employer was previously awarded an EWT grant in the past they must have a total of twelve (12) points to qualify for funding in which applies to City of Key West.

First rating sheet covers training for May 13, 2019 to June 30, 2019 in which City of Key West was awarded a total of thirteen (13) points, making them eligible for funding. Second rating sheet covers training from July 1<sup>st</sup>, 2019 to October 3<sup>rd</sup>, 2019 in which City of Key West was awarded a total of thirteen (13) points, making them eligible for funding.

Therefore, the Committee deemed City of Key West a qualified candidate for funding.

The City of Key West is a municipality agency in Key West, Florida. The City of Key West Police Department is responsible for protecting a city population of over 25,000 residents and an estimated 2,662,500 visitors annually. City of Key West operates the largest police department in Monroe County and all law enforcement individuals must possess a certificate of compliance for Law Enforcement Officers.

The City of Key West is requesting the training for the following reasons:

The City of Key West is facing severe staffing shortages due to the cost of living, lack of career pathways and scarce training providers in the area. The lack of affordable housing is causes locals to move to more affordable areas resulting in a lack of skilled workforce locally. This makes training local recruits crucial as it will guarantee them with a career pathway and a sustainable living wage that will allow them to stay local. In summary, City of Key West has refocused their efforts and is recruiting locally by offering training assistance to targeted qualified individuals.

Basic Law Enforcement Academy- Basic Law Enforcement course prepares trainees to meet the requirements of the Florida Department of Law Enforcement, Criminal Justice Standards and Training Commission. Upon successful completion of a basic

training program, students will be eligible to apply to take the State Officer Certification Exam. After completing the course candidates will receive a State of Florida Law Enforcement Certification.

Employees who successfully complete the training will receive an increase in salary of over 20% upon completing the training, health insurance, membership in the Florida Retirement System and a State of Florida Law Enforcement Certification.

The table below sets forth the cost of the project.

Program Year	Project Amount	Number of Employees to be Trained	Cost Per Trainee
2018-2019	\$14,000.00	10	\$1,400.00
2019-2020	\$14,000.00	10	\$1,400.00

As a result, the committee is compelled to move the application forward.

Your approval is requested for the City of Key West to proceed with the requested training.



### Employed Worker Training Program – Team Rating Worksheet

Center:	Monroe County	<del></del>	Project Coo	rdinator: <u>Alexandria E</u>	Borges
Business Name	e: <u>City of Key West</u>		Date: Ap	orif 24, 2019	
* Total Trainin	g Funds Requested:	\$ 14,000	* Total Num	ber of Participants to T	rain: <u>10</u>
	Each prop	osal must score a mi	nimum of 1 poir	nt for #1 and #2.	
1. Cost Per Par	ticipant = Max 5 poi	nts			1
	han \$600 = 5 points 1 to \$1,200 = 2 poin			\$801 to \$1,000 = [Ave Cost Per: _\$	
2. Average Wa	ge Rate = Max 5 poi	nts			5
	0 to \$13.99 = 1 poin 0 to \$17.99 = 4 poin		5.99 = 2 points eater = 5 points	\$16.00 to \$16.99 [Ave Wage: <u>\$ 1</u>	
	in = Maximum 2 poi	nts an 2% = 2 Points (Earnir	ngs gain within 3(	O days.)	2
4. Targeted Oc	cupational List (TOL	) = Maximum 1 point			1
5. Targeted Inc	dustry = Maximum 1	point			
6. Minimum 1	Job Order of \$12.00	/hour in EFM (6 month	s prior to applica	tion date) = 1 point	1
7. Placement o	of \$12.00 and above	in EFM (6 months prior	to application d	ate) = 2 points	The second secon
Each propos	al must score a total	of 10 points to qualify	for funding.	otal Points Awarded:	10
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Each propo	osal for employers aw	varded previous EWT gra	nts must score a f	total of 12 points to qual	ify for funding.
	nts Possible: <u>20</u>			otal Points Awarded:	
	Cheri Kavehersi Jhyna Arauco Robert Smith fer Montiel-Perez ctor: Rick Beasley	Signature: Signature: Signature: Signature: Signature:	Paritte Mare	Date: Date: Date: Date: Date: Date:	
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### Customized Training Application

What is your Federal Employer Identification Number (EIN)?  7374-9531-9111  Self Insured Learn about EINs here: EIN  What is your Federal Employer Identification Number (EIN)?  Self Insured Learn about EINs here: EIN  What is your Florida Sales & Use Tax (FSUT) number?  Please desorthe your business, its products endfor services, and your customer base: Municipal agency providing services to a city population of 25 755 residents and estimated 2,662,500 visitors on an annual basis. Services provided inclosublic works, utilities, parks and recreation, building, planning, engineering, port operations, with internal support services including finance, human resources and information technology.  Please desorble in detail need for training current workforce:  The City of Key West has a continuous need for Police Officers. Per the State of Florida Chapter 943, Police Officers must possess a certificate of compliance for Law Enforcement Officers. Due to the high cost of housing, hiring already trained police officers from the mainland has proven to be unsuccessful. The training for this certificate requires 770 hours of training and spans over 21 weeks. The ability of the City of Key West to sponsor the requisite training to a select and limited pool of qualified candidates is crucial to attracting and retaining police officers at the Key West Police Department ability to successfully provide public safety services to advance in the law enforcement field while those at retining age of certification recruits receive a 3 increase in salary. This training will allow other officers to advance in the law enforcement field while those at retining age of the Key West Police Department ability to successfully provide public safety services to the community. It is rigorous training that, quite frankly, not everyone is capable of completing. Via population of approximately 25,755 and a median age of 41, it is a challenge to keep the police department fully staffed. Also presenting recruiting broad candidates in a locally admini	A Section of the Control of the Cont	The first part of the first pa	11.100	SECTION 1. GENER	AL INFORMATION	Control of the contro		s coins son
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	SECTION 3: TRAINING	and the second of the second o		
	Category	Grant Request	Employer Match	Total
	Trainee Wages & Benefits  Training Equipment Purchase  Facility Usage	Cannol Rigid	\$ 53,870.40	\$ 53.870.40 \$ - \$ - \$ - \$ -
4	Travel, Food, & Lodging	with the Control of t		\$ ·
	Instructor Wages/Tuition  Basic Law Enforcement Training (10) Trainees @ \$1,400.00 for a total of			\$
l .	232 total hours	\$ 14,000.00		\$ 14,000,00 \$ - \$ - \$ - \$ - \$ -
<del>6</del>	Curriculum Development			\$ - \$ - \$ - \$ - \$ -
<b>7</b>	Materials, Supplies, & Textbooks			\$ . \$ . \$ . \$ .
8 t	Other Cost			\$ - \$ - \$ -
a L	·	\$ 14,000.00		\$ - \$ - \$ - \$ 67,870.40



	SECTION 4: TRAINING PROV	/IDER INFORMATION	
Training Provider Name (1)	: Florida Keys Community College		
Street Address:	5901 College Road	Type of Trainer: Co	ommunity College
City & County:	Key West - Monroe County	Zip Code:	33040-0000
Authorized Contact Person	Cathy Torres	Title: Di	rector of Public Safety
Telephone Number:	305-809-3520	Fax Number: 30	5-292-5163
#	Training Description		Training Location
1 Basic Law Enforce	cement Training	5901 College Ro	ad , Key West, FL 33040
2			
3			AND THE REAL PROPERTY OF THE P
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Training Provider Name (2)	:		
Street Address:		Type of Trainer:	
City & County:		Złp Code:	
Authorized Contact Person		Title:	
Telephone Number:		Fax Number:	
#	Training Description	<u> </u>	raining Location
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	SECTION 5: BUSINESS FIN	The state of the s	
	Local Business T	•	
	Proof of State of Florida Regis	_	
minute of the specific state of the specific	Proof of Workers Co	mpensation	
Attach a comple	ted Request for Taxpayer Identification	Number & Certification	W-9 Form
	SECTION 6: CERTIFICATION BY AUTHORI	ZED BUSINESS REPRESENT	ATIVE
information listed abo or intended omissions	esentative of the organization applying for the "Cover and attached to this application is true and accommany subject me to civil or criminal penalties for the proved through this program.	curate. I am aware that any fal	se information
NAME:	Jim Scholl	TITLE:	City Manager
SIGNATURE:	JKSdull	DATE: 24A	PR 2019
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	Basic Law Enforcement	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00			- VALENCE - III							\$14,000.00
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	Cost per trained	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$0,00	\$0.00	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00
	Type of Training	Basic Law Enforcement Academy (BLE 68)	Basic Law Enforcement Academy (BLE 68)	Basic Law Enforcement Academy (BLE 68)	Basic Law Enforcement Academy (BLE 68)	Basic Law Enforcement Academy (BLE 68)	Basic Law Enforcement Academy (BLE 68)	Basic Law Enforcement Academy (BLE 68)	Basic Law Enforcement Academy (BLE 68)	Basic Law Enforcement Academy (BLE 68)	Basic Law Enforcement Асадету (ВLE 68)				Line (						10
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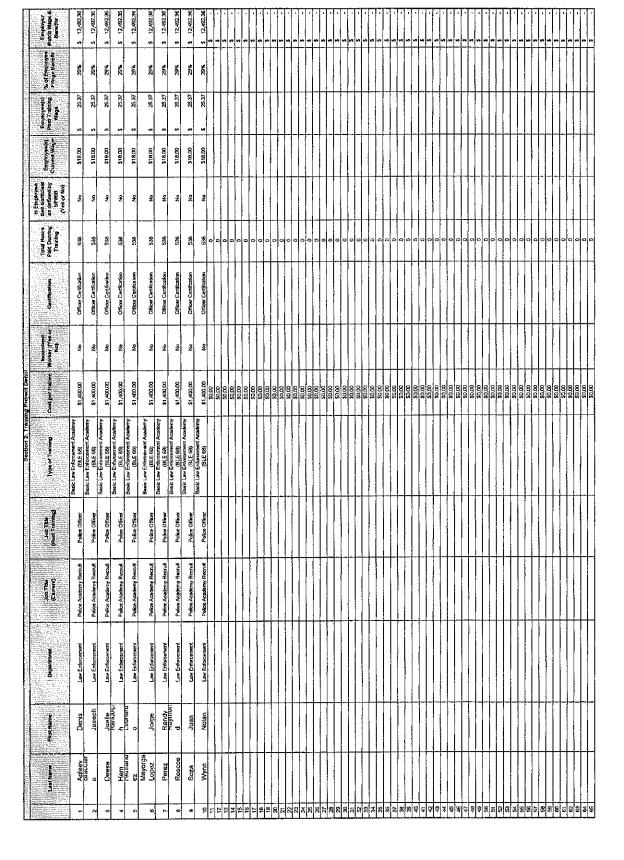
### **Employed Worker Training Program - Team Rating Worksheet**

Center: Monroe County	Pro	ject Coordinator: <u>Alexandri</u>	ia Borges
Business Name: <u>City of Key Wes</u>	t Dat	te: <u>April 24, 2019</u>	
* Total Training Funds Requested	: \$ <u>14,000</u> * To	otal Number of Participants t	o Train: <u>10</u>
Each pro	posal must score a minimum	of 1 point for #1 and #2.	1P**
1. Cost Per Participant = Max 5 pc	pints		1
Less than \$600 = 5 point: \$1,001 to \$1,200 = 2 point			0 = 3 points \$ 1,400.00 ]
2. Average Wage Rate = Max 5 po	ints		55
\$12.00 to \$13.99 = 1 poi \$17.00 to \$17.99 = 4 poi			•
Bonus Points  3. Earnings Gain = Maximum 2 po Less than 2% = 1 point, Greater th		within 30 days.)	2
4. Targeted Occupational List (TO	L) = Maximum 1 point		1
5. Targeted Industry = Maximum	1 point		
6. Minimum 1 Job Order of \$12.0	O/hour in EFM (6 months prior to	o application date) = 1 point	1
7. Placement of \$12.00 and above	e in EFM (6 months prior to appl	ication date) = 2 points	- Leavings
Each proposal must score a total	of 10 points to qualify for fund	ling. Total Points Awarde	ed: <u>10</u>
ADDITIONAL SCORING FOR EMPI 8. Employer listed Job Orders and PREVIOUS EWT OUTCOMES: 9. Credential Attainment Rate of 10. Earnings Gain Awarded as lister	Hired from CSSF since last EWT 95% or higher = Maximum 1 poi	award = Maximum of 1 point nt	11
Each proposal for employers a	warded previous EWT grants must	score a total of 12 points to q	ualify for funding.
Maximum Points Possible: 20		Total Points Awarde	72/0
Reviewers: Cheri Kavehersi Jhyna Arauco Robert Smith Jennifer Montiel-Perez Executive Director: Rick Beasley	Signature: Signature: Signature: Signature: Signature:	Da Da	te: 5/2/19 te: 5/2/19 te: 5/2/19 te: 5/2/19

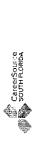


### Customized Training Application

	Appendix Annual Control of the Contr	THE PROPERTY OF THE PARTY OF TH	SECTION 1 GENER	AL INFORI	WATION						
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Page 2 of 4

	SECTION 31 TI	RAINING PROGRAM BUDGET		
	Category	Gramt Request	Employer Match	Total
1	Trainee Wages & Benefits Training Equipment Purchase		\$ 124,923.60	\$ 124,923.60 \$ -
3	Facility Usage		Amende Charles of Amende Charl	<b>5</b>
	b c	Full Will	The state of the s	\$
4	d Travel, Food, & Lodging	Sint Bolles		<b>-5</b>
	a .		Section 1	<b>S</b> 7 1 1 5 5
	b С		1) whether	\$
8	d Instructor Wages/Tultion			\$
	Basic Law Enforcement Training (10) Trainees @ \$1,400.00 for a 538 total hours	total of \$ 14,000.	00	\$ 14,000.00
	b c			\$ \$
	d			\$
	e f			\$
	g Curriculum Development			<b>5</b>
	a		mangang di Bangang ang Araban ang Araban ang Araban ang Araban ang Araban ang Araban ang Araban ang Araban ang	\$
	b c			\$ \$
	d Materials, Supplies, & Textbooks			<b>3</b>
	a		255 to the state of the state o	\$ \$
	b c			\$ .
	d e			\$ \$
. 8	f Other Cost			3
				\$ - 2.
	b c			\$ - \$ +
74 :	d Sub Total			\$
9	Indirect Costs			\$
	a Relevant description b			\$ \$
	TOTALS	\$ 14,000.	00 \$ 124,923.60	\$ 138,923.60



	SECTION 4: TRAINING PROV	IDER INFORMATION	
Training Provider Name (1):	Florida Keys Community College		
Street Address:	5901 College Road	Type of Trainer: C	Community College
City & County:	Key West - Monroe County	Zip Code:	33040-0000
Authorized Contact Person	Cathy Torres	Title: [	Director of Public Safety
Telephone Number:	305-809-3520	Fax Number: 3	305-292-5163
#	Training Description		Training Location
Basic Law Enforce	ment Training	5901 College R	load , Key West, FL 33040
2			-
3			
		and A reference of the control of th	
Training Provider Name (2):			
Street Address:		Type of Trainer:	
City & County:		Zip Code:	
Authorized Contact Person		Title:	
Telephone Number:		Fax Number:	
#	Training Description		Training Location
		**************************************	
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3	h Curriculum Outline and Identify (	WWW.	
	SECTION 5: BUSINESS FIN Local Business T	A STATE OF THE PARTY OF THE PAR	
	Proof of State of Florida Regis	tration www.sunbiz.org	
A-76	Proof of Workers Co	mpensation	AND THE STREET, STREET, STREET, STREET, STREET, STREET, STREET, STREET, STREET, STREET, STREET, STREET, STREET,
			·
Attach a complete	d Request for Taxpayer Identification	Number & Certification	<u>W-9 Form</u>
	SECTION 6: CERTIFICATION BY AUTHORI	zen blichlege Menrichei	
The second secon	SECTION 6: GENTHICATION BY AUTHORI		
information listed above or intended omissions n	entative of the organization applying for the "Co and attached to this application is true and acc nay subject me to civil or criminal penalties for to oved through this program.	curate. I am aware that алу f	false information
NAME:	Jim Scholl	TITLE:	City Manager
SIGNATURE:	JUSILI	DATE:	1- APR 2019
TO THE RESIDENCE OF THE PROPERTY OF THE PROPER			

# of Hours 88 538 538 538 538 538 538 538 538 538 Basic Law Enfercement \$14,000.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 Total Hours 538 88 538 538 538 538 538 538 538 538 Cost per frames \$14,000.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$1,400.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Basic Law Enforcement Academy (BLE 68) Basic Law Enforcement Academy (BLE 68) Basic Law Enforcement Academy (BLE 68) Basic Law Enforcement Academy (BLE 68) Basic Law Enforcement Academy (BLE 68) Basic Law Enforcement Academy (BLE 68) Basic Law Enforcement Academy (BLE 68) Basic Law Enforcement Academy (BLE 68) Basic Law Enforcement Academy (BLE 68) Basic Law Enforcement Academy (BLE 68) Type of Training 9 Raymond Randolph Leonardo First Name Joseph Randy Nolan Denis Joelle Jorge Juan Invoice Summary Hemandez Mayorga-Lopez Bracciale Roscoe Last Name Agleev Deese Wynn Perez Soza Ham 10 12 14 15 16 <u>~</u> ∞ • o N S. m

2.00 (1.00 (		Instru	tor Wages /	Curriculum Development Cost	Materials, Books & Supplies/Other Costs	Gra	int Request Total	# of People	Per	Person Yotal
	Basic Law Enforcement Training (10) Trainees @ \$1,400.00 for a total of 538 total hours	\$	14,000.00	0		\$	14,000.00	10	\$	1,400.00
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### May 2019

SATURDAY 4	11	18 Legal 1300-2100 PTERI 000 2200	25 Legal 1300-2100	
FRIDAY	10	17 Legal 1300-2100	24 Legal 1300-2100 PT 2100-2200	31 Diverse Community 1300-2200
THURSDAY 2	6	16 Legal 1300-2100 PTIP 1800-2200	23 Legal 1300-2100 PII DI 00-3200	30 Diverse Community 1300-2200
WEDNESDAY 1	<b>∞</b>	15 Intro 1300-1700 Legal 1800-2100 PTI 2100-2200	22 Legal 1300-2100 PT 000-2200	29 Diverse Community 1300-2200
TUESDAY	7	14 PTLASSESSMENT 1306-1700 Intro 1800-2200	21 Intro Exam 1300-1500 Britison 700 Legal 1800-2200	28 Legal 1300-1700 Legal Exam 18-2000 Diverse Community 2000-2200
MONDAY	9	13 Orientation 1300-1700	20	27 No Classes College Closed
SUNDAY	S	12	10	26

### June 2019

SATURDAY	1 Diverse Community 1300-2200	8 Patrol 1300-2100 Fri 2400-2200	15 Calls for Service 1300-2200	22 Criminal Investigations 1300-2100	29 Report Writing 1300-2200
FRIDAY	and a second supply of the sec	7 Patrol 1300-2100	14 Calls for Service 1300-2100 PTIZIU012200	21 Criminal Investigations 1300-2100	28 Report Writing 1300-2100 Final Mod 2200
THURSDAY		6 Patrol 1300-2100	13 Calls for Service 1300-2100 PT/2100/2200	Criminal Investigations 1300-2100	27 Criminal Investigations 1300-2200
WEDNESDAY		5 Patrol 1300-2100 RM2100-2200	12 Calls for Service 1300-2200	19 Criminal Investigations 1300-2200	26 Criminal Investigations 1300-2100
TUESDAY		4 Diverse Community 1300-1700 Patrol 1800-2000	11 Patrol 1300-1600 Piverse Exam 18-2000 Piles Exam 18-2000	18 PT 1300-1500 Patrol Exam 15-1700 Calls for Service 1800-2200	25 F1 1300-1500 Calls Exam 15-1700 Criminal Investigations 1800-2200
MONDAY		ĸ	10	17	24
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### July 2019

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		PT 1300-1500 Criminal Exam 1500-1700 Report Writing 1800-2200	Report Writing 1300-2200	No Classes College Closed	Report Writing 1300-2100 FT[2][90-2200	Report Writing 1300-2100 PT 2000-2200
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21	22	23	24	25	26	27
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78	29*	30*	31*	· · · · · · · · · · · · · · · · · · ·		
	Vehicle Ops MDC Range 0800-1700	Vehicle Ops MDC Range 1400-2300	Vehicle Ops MDC Range 0800-1700			

\*Vehicle Operations Driving Range at Miami Dade College, lunch/dinner break as per Instuctor

### August 2019

BLE #72 ACADEMY SCHEDULE

SATURDAY 3 Critical Incidents 1300-2200	10 DT 1300-2200	17 DT 1300-2200	24 DUI Traffic Stops 1300-2200	31 DT 1300-2200 OC SPRAY
FRIDAY 2	9 Traffic Stops 1300-1700 DT 1800-2200	16 No Classes College Closed	23 DUI Traffic Stops 1300-1700 DT 1800-2200	30 1s⁴ Aid 1300-2200
THURSDAY  1  No Classes	8 Traffic Stops 1300-1700 DT 1800-2200	15 Traffic Stops 1300-2200	22 DUI Traffic Stops 1300-1700 DT 1800-2200	29 I <sup>st</sup> Aid 1300-2100
WEDNESDAY	7 Traffic Stops 1300-1700 DT 1800-2200	14 DT 1300-2200	21 DUI Traffic Stops 1300-1700 DT 1800-2200	28 DUI Rvw 13-1500 DUI Exam 15-1700 DT 1800-2200
TUESDAY	6 Critical Incidents Exam 1300-1500 EMILESCOLICOO DT 1800-2200	13 Traffic Stops 1300-2200	20 Traffic Stops Exam 1300-1500 DT 1500-2200	27 DUI Traffic Stops 1300-1700 DT 1800-2200
MONDAY	2	12 Vehicle Ops Rvw 1300-1500 Vehicle Ops Exam 1500-1700 DT 1800-2200	тиниция чин. — 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	26
SUNDAY	4	11	18	25

# September 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	2	æ	4	5	9	7
	No Classes College Closed	DT Rvw 13-1500 DT Exam 15-1700 1 <sup>st</sup> Aid 1800-2200	1 <sup>st</sup> Aid 1300-2200	1st Aid 1300-2200	1st Aid 1300-2100 ₽⊤2100-2200	Traffic Crash 1300-2100
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		1st Aid Rvw 13-1500 1st Aid Exam15-1700 Traffic Crash 18-2100 PTD1000-2200	Traffic Crash 1300-2100 FL2100-2200	Traffic Crash 1300-2100 FT 2100-2200	Traffic Crash 1300-2100 PT2100-2200	Traffic Crash Rvw 1300-1500 Traffic Crash Exam 1500-1700
	16	17	18	19	20	21
	Firearms 1300-2200	Firearms 1300-2200	Firearms 1300-2200	Firearms 1300-2200	Firearms 1300-2200	Firearms 1300-2200
Symposymotype to Sum outs	23	24	25	26	27	. 28
		Firearms 1300-2200	Firearms 1300-2200	Firearms 1300-2200	Firearms 1300-2200	Firearms 1300-2200
	30					

## October 2019

			3		1
SATURDAY 5		12	19	26	TO THE PROPERTY AND THE
FRIDAY 4		11	18	25	
THURSDAY	Interviews sinent 1006/1400 Comprehensive Exam 1500-1900	10 Graduation!!! 1800-2000	17	24	31
WEDNESDAY 2	Dart-Firing Stun Gun 1300-2200	6	16	23	30
TUESDAY 1	Firearms Rvw 13-1700 Firearms Exam 1800-2000 PTC00042200	<b>∞</b>	15	22	29
MONDAY			14	21	28
SUNDAY		9	13	20	27

\*Lunch break 1400-1500



### **Basic Law Enforcement Academy**

Title: BLE 72

Duration: 102 (actual days)
Total Class Time: 770 hours

Number of participants: 13 minimum to 16 maximum Training Cost: \$5488.48 per student

### **Course Description**

Basic Law Enforcement course prepares students to meet requirements of the Florida Department of Law Enforcement (FDLE), Criminal Justice Standards and Training Commission (CJSTC). Upon successful completion of a basic training program, students will be eligible to apply to take the State Officer Certification Exam (S.O.C.E). If the student passes the SOCE, he/she will become eligible to apply for a Law Enforcement Officer, or Deputy Sheriff, in the State of Florida.

**Course Topics:** Intro to Law Enforcement, Legal, Interactions in a Diverse Community, Interviewing and Report Writing, Fundamentals of Patrol, Calls for Service, Criminal Investigations, Crimes Scene to Courtroom, Critical Incidents, Law Enforcement Vehicle Operations, First Aid for Criminal Justice Officers, Criminal Justice Firearms, Criminal Justice Defensive Tactics, Dart-Firing Stun Gun

### Learning Objectives:

- Knowledge of codes of ethics; history and evolution of laws; introduction to the criminal justice system
- Statutory authority of the FDLE CJSTC; basic law and legal procedures; law enforcement operations;
- Investigation knowledge and skills; laws, rules, and regulations of arrest; search and seizure
- Knowledge of use of force; defensive tactics; physical fitness; weapons skills; controlling and restraining techniques
- Traffic control and direction, DUI enforcement techniques; first aid techniques; communications skills; and human relations skills.

Learning Methodology: FKCC incorporates a variety of instructional methodologies including participative lecture, student-centered learning, demonstrations, role-plays, and presentation laboratories, including "crawl, walk, run" manner of watch, practice, do as well as a variety of audio-visual materials. The program provides students an introduction to presentation skills and curriculum development

Who should attend: Employees who meet the basic requirement of the state who wish to further their career in public safety.

**Prerequisites:** Criminal Justice Basic Abilities Test, 19 years of age, GED or High School Diploma, US Citizen, Background Screening, Seven Years of Driving Record

CEU's: NA

Certificates/ Certification Given: State of Florida Law Enforcement Certification

Logistics Information: TBA



April 19, 2019

Ms. Carolyn D. Sheldon Senior Grants Administrator City of Key West P.O. Box 1409 Key West, FL 33041-1409

To Whom It May Concern:

The Basic Law Enforcement Academy #72 will attend 232 hours of the 770 hours required training from May 13, 2019 to June 30, 2019.

The remaining 538 hours will be completed from July 1, 2019 to October 3, 2019.

Please note the schedule is subject to change, so if there any changes, you will be notified via email.

Sincerely.

Catherine Torres

Director, Institute for Public Safety



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/27/2019 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT NAME: Jennifer Jennings PHONE (A/C, No, Ext): E-MAIL ADDRESS: Je (407) 445-2414 World Risk Management LLC a member of: (407) 445-2868 FAX (A/C, No): Ballator Insurance Group jennifer.jennings@wrmllc.com 20 N Orange Ave Ste 500 INSURER(S) AFFORDING COVERAGE NAIC # Orlando FL 32801 Public Risk Management of Florida 58159 INSURER A: INSURED INSURER B City of Key West INSURER C PO Box 1409 INSURER D : 1300 White St INSURER E Key West FL 33040 CL1882101448 COVERAGES CERTIFICATE NUMBER: **REVISION NUMBER** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR INSD WVD TYPE OF INSURANCE POLICY NUMBER LIMITS COMMERCIAL GENERAL LIABILITY 1.000.000 EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrer 1,000,000 CLAIMS-MADE S Excluded MED EXP (Any one person PRM018-005-073 10/01/2018 10/01/2019 1,000,000 PERSONAL & ADV INJURY GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE PRO-JECT POLICY PRODUCTS - COMP/OP AGG Self Insured Retention: \$ 100,000 OTHER COMBINED SINGLE LIMIT (Ea accident) AUTOMOBILE LIABILITY s 1,000,000 X ANY AUTO BODILY INJURY (Per person) SCHEDULED AUTOS NON-OWNED AUTOS ONLY OWNED AUTOS ONLY PRM018-005-073 10/01/2018 10/01/2019 BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) AUTOS ONLY Collision Comp/Coll Deductible Comprehens \$ 1,000 UMBRELLA LIAB OCCUR EACH OCCURRENCE EXCESS LIAB CLAIMS-MADE AGGREGATE DED RETENTION \$ WORKERS COMPENSATION X STATUTE AND EMPLOYERS' LIABILITY AND PROPRIETOR/PARTINER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below \$ 1,000,000 E.L. EACH ACCIDENT N/A PRM018-005-073 10/01/2018 10/01/2019 1,000,000 E.L. DISEASE - EA EMPLOYEE s 1,000,000 E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RE: The City of Key West works on Keys Energy Property and Adjacent Property With respects to the listed coverages held by the named insured, as evidence of insurance, **CERTIFICATE HOLDER** CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. South Florida Workforce Investment Board AUTHORIZED REPRESENTATIVE 7300 Corporate Center Drive Miami FL 33126-1234



### DANISE D. HENRIQUEZ, C.F.C. MONROE COUNTY TAX COLLECTOR

### 2018 Paid Real Estate

NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

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CITY OF KEY WEST PO Box 1409 Key West, FL 33041-1409

000401000000000056825 1300 WHITE St

**SQR 1 TR 18 LTS 1 THRU 4** 9-10-13-14-17-18-21-22-25-26-29-30-31-32; SQR 2 TR 18 PT LTS 3, 4 AND 10 AND

		AD VALOREM TAXES			· · · · · · · · · · · · · · · · · · ·
TAXING AUTHORITY MILLAG	ELIGNE	ASSESSED VALUE EX	EMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
SCHOOL STATE LAW	1.5600	6,410,832	6,410,832	0	0.00
SCHOOL LOCAL BOARD	1.7980	6,410,832	6,410,832	0	0.00
GENERAL REVENUE FUND	0.7495	6,410,832	6,410,832	0	0.00
F&F LAW ENFORCE JAIL JUDICIAL	1.9068	6,410,832	6,410,832	0	0.00
HEALTH CLINIC	0.0394	6,410,832	6,410,832	0	0,00
FLORIDA KEYS MOSQUITO CONTROL	0.4555	6,410,832	6,410,832	0	0.00
CITY OF KEY WEST	2.2074	6,410,832	6,410,832	0	0,00
SO FL WATER MANAGEMENT DIST	0.1209	6,410,832	6,410,832	0	0.00
OKEECHOBEE BASIN	0.1310	6,410,832	6,410,832	0	0.00
EVERGLADES CONSTRUCTION PRJT	0.0417	6,410,832	6,410,832	0	0.00

TOTAL MILLAGE

9,0102

AD VALOREM TAXES

\$0.00

NON-AD VALOREM ASSESSMENTS RATE



NON-AD VALOREM ASSESSMENTS

\$0.00

IF PAID BY

COMBINED TAXES AND ASSESSMENTS \$0.00 See reverse side for important information.

If Postmarked By Please Pay

LEVYING AUTHORITY

Nov 30, 2018

\$0.00

2018 Paid Real Estate

NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

DANISE D. HENRIQUEZ, C.F.C. MONROE COUNTY TAX COLLECTOR PROPERTY ID # ESCROW CD MILLAGE CODE ACCOUNT# 1040827 10KW 1040827

CITY OF KEY WEST PO Box 1409 Key West, FL 33041-1409

RETURN WITH PAYMENT

000401000000000056825 1300 WHITE St

SQR 1 TR 18 LTS 1 THRU 4 9-10-13-14-17-18-21-22-25-26-29-30-31-32; SQR 2 TR 18 PT LTS 3, 4 AND 10 AND

CHECKS ON U.S. BANKS ONLY TO DANISE D. HENRIQUEZ, C.F.C. TAX COLLECTOR • P.O. BOX 1129, KEY WEST, FL 33041-1129

if Postmarked By	Nov 30, 2018		
Please Pay	\$0.00		

### Form (Rev. December 2014) Department of the Treasury

### Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

THE THE	Haviside detaide								Ĺ						
	Name (as shown on your income tax return). Name is required on this line     City of Key West	e; do not leave this line blank	•												
	2 Buckeyer and dispersed with the second sec														
, se	The state of the s														
Print or type Specific Instructions on page	single-member LLC  ☐ Umited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶						rust/estate certain eni instruction Exempt pa					tions (codes apply only to ittlies, not individuals; see ns on page 3): ayee code (if any)			
ii c		the tax classification of the single-mamber owner.						Examption from FATCA reporting code (if any)							
A T	Covern     Address (number, street, and apt. or sulte no.)  Govern  Govern  Govern  Govern  Govern  Govern  Govern  Govern										146 cuhi	ie the (	LS.;		
ζ.	1300 White Street		Request	equester's name and address (optional)											
Ø,	8 City, state, and ZIP code														
88	Key West, Florida 33040														
	7 List account number(a) here (optional)		·····	_	_										
271	Taxpayer Identification Number (TIN)									_					
Enter	our TIN in the appropriate box. The TIN provided must match the n	ame given on line 1 to ave	old	Soc	la) s	ocurit	yп	umbe	98						
Dacku	p withholding. For individuals, this is generally your social security n nt alien, sole proprietor, or disregarded entity, see the Part I instructi	umber (SSM). However fo	ra 🗂	T			Ī	T	$\overline{1}$	T		Ī			
entities	s, it is your employer identification number (EIN), if you do not have a	a number, see How to ge	a L				-		-	1					
77N on	page 3.	<u>-</u>	o	r			_					·			
Note.	If the account is in more than one name, see the instructions for line nes on whose number to enter.	1 and the chart on page	4 for	Emp	loy	er Iden	titi	CRTIO	n num	bei	-				
Agiron	ies on whose halfber to ditter.			5	9	_ e	3	0 (	0 0		3 4	6			
Part	Certification					<u> </u>						<u> </u>			
***************************************	penalties of perjury, I certify that:								——						
	number shown on this form is my correct taxpayer identification nu	mber (or I am walting for :	numbe	r to	he l	isel (ar	1 +-	neal	, end						
<ol> <li>I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and</li> </ol>								am							
3. Iam	a U.S. citizen or other U.S. person (defined below); and														
4. The l	FATCA code(s) entered on this form (if any) Indicating that I am exen	npt from FATCA reporting	is correc	ot.											
nterest general	eation instructions. You must cross out item 2 above if you have be e you have failed to report all interest and dividends on your tax retupald, acquisition or abandonment of secured property, cancellation by, payments other than interest and dividends, you are not required ions on page 3.	arn, For real estate transar of debt, contributions to to sign the certification, I	ctions, ite an Indivi out you n	em 2	2 do Leon	es no	ta	pply.	For	noi	tgage		***		
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General Instructions • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T															
Section references are to the Internal Revenue Code unless otherwise noted.		(tuition) • Form 1099-C (canceled debt)													
future devolopments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9,		<ul> <li>Form 1089-A (acquisition or abandonment of secured property)</li> </ul>													
<sup>P</sup> urpose of Form		Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.													
In individual or entity (Form W-9 requester) who is required to file an information eturn with the IRS must obtain your correct texpayer identification number (TIN) which may be your social security number (SSN), individual texpayer identification umber (TIN), adoption texpayer identification number (ATIN), or amployer fentification number (EIN), to report on an information return the amount paid to ou, or other amount reportable on an information return. Examples of information sturns include, but are not limited to, the following:		if you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.  By signing the filled-out form, you:  1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),  2. Certify that you are not subject to backup withholding, or													
	099-INT (Interest earned or paid)	<ol> <li>Ciaim exemption from applicable, you are also c</li> </ol>	n backup ertifying th	with.	holo	ling if y	/OU	are a	U.S. e	xer	not pa	yee.	f		
	398-DIV (dividends, including those from stocks or mutual funds) 399-MISC (various types of income, prizes, awards, or gross proceeds)	any partnership income fr withholding tax on foreign	om a U.S.	trad	ië or	busin	988	is not	t subie	ect t	o the				
Form 1099-B (stock or mutual fund sales and certain other transactions by rokers)		4. Certify that FATCA or	ode(s) ente	ered	on l	this fon	m {	if anvi	ladic:	atim	n that	Arte i er	re		
	99-S (proceeds from real estate transactions)	exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.													

• Form 1099-K (merchant card and third party network transactions)