



THE CITY OF KEY WEST  
Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

## EXECUTIVE SUMMARY

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**Date:** November 3, 2021

**To:** Patti McLauchlin, City Manager

**From:** Kelly Crowe, P.E., Project Manager

**Cc:** Mark Finigan, Finance Director  
Steve McAlearney, Engineering Director  
Kelly Crowe, P.E., City Engineer

**Subject:** Interlocal Agreement with City of Marathon for Bicycle and Pedestrian Amenity Installation and Maintenance for Final Mile Grant

### **Action Statement**

Authorize City Manager to approve an Interlocal Agreement (ILA) outlining the installation and maintenance for bicycle and pedestrian amenities located on properties owned by the City of Marathon.

### **Background**

The City was awarded a \$510,000 grant from the Florida Department Of Transportation (FDOT) Transportation Alternatives Program (TAP) for the purchase and installation of Bicycle, Pedestrian, and Bus Rider Amenities at high use bus stops and public areas along the Lower Keys Shuttle bus route. A total of 88 sites have been chosen to receive at least one of the following amenities: Bus Map Holders, Hailing Lights, Bike Racks, Bike Lockers, Trash cans, Recycle bins, and Bicycle Fixit stations.

Some of these sites are not owned by the City of Key West, and therefore need an Interlocal Agreement to outline expectations before, during and after installation. The attached ILA is for sites located within the City of Marathon.

### **Purpose and Justification**

Per the ILA, the City of Key West is responsible for installation of the amenities (paid for by the grant). City of Marathon representatives have seen the 60% and 90% site plans and had the opportunity to comment.

The City of Marathon ILA is for fixit stations at 5 sites:

- Site 83) Marathon Community Park
- Site 84) Sombrero Beach Park
- Site 85) Children's Rotary Park
- Site 86) City Hall
- Site 87) Quay Park

The City of Marathon will assume maintenance of all fixit stations.

This project supports the Key West Forward Strategic Plan (Traffic & Pedestrian Friendliness Goal 2: Improve Public Transit), the Bike Ped Master Plan and the Transit Development Plan.

**Financial Issues**

The purchase and installation of all amenities will be reimbursed by the FDOT grant.

The City of Marathon will assume maintenance of all fixit stations. There will be no extra cost to the City.

**Recommendation**

Staff recommends authorizing City Manager approval of Interlocal Agreement with the City of Marathon for installation and maintenance of bicycle and pedestrian amenities purchased through the FDOT Final Mile grant.