



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Advisory Screening Committee for a City Attorney

Monday, July 21, 2025

3:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 3:00 P.M.

Roll Call

Absent 1 - Mr. Lloyd

Present 6 - Mr. Hoyes, Mr. Oropeza, Mr. Shillinger, Ms. Sterling, Mr. Varela, and Chairman Smith

Pledge of Allegiance to the Flag

Public Comment

Approval of Agenda

The agenda was unanimously approved as presented.

Approval of Minutes

1 June 24, 2025

Attachments: [Minutes](#)

A motion was made by Mr. Shillinger, seconded by Mr. Oropeza, that the Minutes be Approved. The motion passed by unanimous vote.

Discussion Items

2

Recruitment Timeline

A total of four candidates have submitted applications.

During discussion, a motion was made by Ms. Sterling, seconded by Mr. Oropeza, recommending the City Commission seek an outside attorney and contract with them for a temporary amount of time to act as City Attorney. That motion carried with Mr. Hoyes voting No and members Oropeza, Shillinger, Sterling, Varela, and Chairman Smith voting Yes.

Then, a motion was made by Mr. Shillinger, seconded by Ms. Sterling, to leave the advertising for the position open until further direction from City Commission after their August 6, 2025 meeting. That motion carried unanimously.

Committee Member Comment

Adjournment - 3:28 P.M.

Next meeting August 12, 2025 at 3:00 P.M.