

Donald J. Lee, Jr.
Chief of Police



Key West
POLICE DEPARTMENT

TO: Sue Snider, Purchasing Agent, City of Key West
FROM: Frank Sauer, Administrative Captain
DATE: December 8, 2011
RE: Sole Source Procurement Exemption

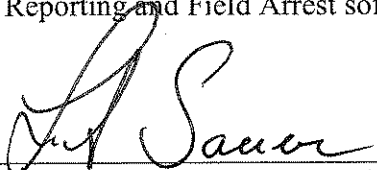
Pursuant to purchasing code 2-844 relating to Brand Name Specifications, "Since use of a brand name specification is restrictive of product competition, it may be used only when the purchasing agent makes a written determination that only the identified brand name item will satisfy the City's needs"

Additionally, "The Purchasing Agent shall seek to identify sources from which the designated brand name item can be obtained and shall solicit such sources to achieve whatever degree of price competition is practicable. If only one source can supply the requirement, the procurement shall be made under the sole source procurement provisions of section 2-797".

In this case, these software modules are only available from Sungard THE Inc. and must interface with our current system.


Purchasing Code 2-797 (1) b. states, "A contract may be awarded without competition when the department head makes a written determination and the purchasing agent verifies that, after conducting a good faith review of available sources, there is only one source for the required commodity or contractual service."

After good faith review, this confirms that Sungard THE Inc. is the only authorized vendor for the Field Reporting and Field Arrest software the Police Department requires in the state of Florida.



Frank Sauer, Administrative Captain

12-8-11
Date



Sue Snider, Purchasing Agent

12-8-11
Date



RESPECT - INTEGRITY - FAIRNESS - SERVICE

Key West Police Department 1604 N. Roosevelt Blvd. Key West, FL 33040 (305) 809-1111
www.keywestcity.com



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The Key West Police Department is requesting authorization to purchase Panasonic Tough Book computers from CDW – Government with an exemption from the requirements of formal competitive procurement pursuant to City Ordinance Article VII, sec. 2-797(3) *Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.*


CDW- Government, is a GSA authorized vendor for Information Technology through cooperative purchasing to state and local governments under contract number GS-35F-0195I, utilizing federal supply schedule 70 pursuant to section 502 of title 40, United States Code H. R. 2458, the "E-Government act of 2002", and utilizing brand name specification as provided for in the City Ordinance Article VII, sec. 2-844 (a) Use and (b) Competition. The Key West Police Department had reviewed several different brands of laptops and found that Panasonic Tough Books are considered an industry standard and provide reliability with a failure rate of less than three percent (3%). Lower failure rates mean fewer repair expenses and less downtime. All of the current laptop computers in use by our police units are Panasonic Tough Book computers.

After good faith review, this confirms compliance with Section 2-797(3) – Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.



Frank Sauer, Administrative Captain

12-9-11
Date



Sue Snider, Purchasing Agent

12-9-11
Date



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