



## MEMORANDUM

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Date: March 4, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso  
City Manager

From: Marcus Davila  
Director of Community Services

Subject: **Authorize the purchase of six hundred (600) chairs and twenty (20) carts from MityLite Inc. for the Coffee Butler Key West Amphitheater**

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### **Introduction**

Authorize the purchase of six hundred (600) Swiftset stacking chairs and twenty (20) carts from MityLite Inc. for a total of \$65,505.46 via the Buy Board Purchasing Cooperative, without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

### **Background**

The chairs at the Coffee Butler Key West Amphitheater are very worn and in need of replacement. The chairs currently being used are the original chairs from when the amphitheater was completed. Many major performances as well as local events take place at the amphitheater and use these chairs. The original chairs were also a color that is prone to fading and the new chairs will fix that issue. The chairs must be locking chairs that are also stackable so they can be moved and stored. The carts allow the chairs to be stacked and easily moved for storing.

This purchase is a part of a cooperative agreement with Buy Board, a purchasing cooperative of which the City of Key West is a member.

City staff have determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

**Procurement**

Purchase of six hundred (600) Swiftset stacking chairs and twenty (20) carts is funded under Truman Waterfront/Amphitheater/Operating Supplies 105-7507-575-5200 for \$75,000.00.

**Recommendation**

The City Manager recommends authorizing the purchase of six hundred (600) Swiftset stacking chairs and twenty (20) carts from MityLite Inc. for a total of \$65,505.46.

Attachments:

Resolution

Quote

Buy Board MityLite RFP

Buy Board MityLite Award

Buy Board MityLite Renewal