



THE CITY OF KEY WEST

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TO: Jim Scholl, City Manager

FROM: Doug Bradshaw, Director Port and Marine Services

CC: Greg Veliz, Asst. City Manager
Shawn Smith, City Attorney
Todd Stoughton, Risk Manager/Safety Office

DATE: January 14, 2019

SUBJECT: Emergency Procurements: Mallory Square Pier Dolphin Repairs

On November 24, 2018 the Cruise Ship Silver Spirit damaged beyond repair the southernmost breasting dolphin at Mallory Square Pier. In order to minimize the financial impact from either having to cancel or relocate cruise ships and to construct a new breasting dolphin, City staff immediately engaged the services of Jacob's Engineering, Terramar Environmental Services, Inc., and Pac Comm. Inc. (PAC).

Per Section 2-797(2) the city manager may make emergency procurement of commodities or contractual services where the cost exceeds \$20,000.00 when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the city.

Both Jacobs and Terramar are either currently under a professional services contract directly with the City or as a subcontractor. PAC has entered into a contract with the City for repairs of the aquarium seawall. Staff feels that all the firms are capable of performing the services at a reasonable price. The following are the current task orders submitted by each firm:

1. Jacobs Engineering: \$33,473 (TO #3-19) – Emergency Inspection of Mallory Square Dolphin. This task is being performed under the general engineering services contract dated 11/3/2017.
2. Terramar Environmental Services: \$7,500 (Scope of Services and Cost Proposal dated 12/10/18) - Assist City in obtaining FDEP and ACOE permits for the demolition and replacement of a damaged dolphin at Mallory Pier.
3. Terramar Environmental Services: \$4,155 (Scope of Services and Cost Proposal dated 12/17/18) - Conduct pre-demolition benthic assessment. Relocate corals to FKNMS coral nursery. Prepare summary relocation report and benthic assessment per FKNMS requirements.
4. PAC: ^{com.} \$140,000 (Mooring Dolphin Demolition and Disposal proposal dated 12/17/18) – Full demolition and disposal of the damaged breasting dolphin at Mallory Square Pier.
5. Jacobs Engineering: \$36,755.02 (TO #3-19 Amended) – Design and Construction Oversight of new Mallory Square Dolphin. This task is being performed under the general engineering services contract dated 11/3/2017

All emergency procurements in excess of \$20,000.00 will be ratified by the city commission


City Manager Approval

16 JAN 2019
Date

Key to the Caribbean – Average yearly temperature 77° F.

MEMORANDUM