



THE CITY OF KEY WEST  
PO Box 1409 Key West, FL 33041-1409 (305) 809-3700

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July 8, 2015

Andrew M. Hayes, AIA  
Managing Principal  
Hayes Cumming Architects, P.A.  
2210 Central Avenue  
Suite 100  
Saint Petersburg, FL 33712

RE: Amendment to Resolution 12-220 - General Architectural Services Agreement

Mr. Hayes,

Upon both parties fully executing this Amendment, the enclosed City Commission Resolution 15-207 exercises the option to renew current General Architectural Services contracts per agreed terms for a period of two (2) additional years through August 17, 2017.

Hayes Cumming Architects, P.A

By:

Signature

Date

City of Key West

By:

James Scholl, City Manager

Date

RESOLUTION NO. 15-207

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, RENEWING FOR TWO YEARS THE GENERAL ARCHITECTURAL SERVICES CONTRACTS WITH TWO (2) FIRMS, ORIGINALLY AWARDED IN RESOLUTION 12-220; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution 12-220, the City Commission approved three (3) architectural firms to provide General Architectural Services for the City of Key West, and authorized the City Manager to negotiate three-year contracts with a two-year renewal; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That contracts for general architectural services are hereby renewed for a term of additional two years, upon mutually agreed terms for the following two (2) firms: (1) Salz-Michelson Architects and (2) Hayes/Cumming Architects.

Section 2: That the City Manager is hereby authorized to execute a two-year renewal upon agreed terms for each of the above-described contracts, upon the advice and consent of the City Attorney.

Section 3: Specific task orders issued pursuant to the contracts shall continue to comply with the City's procurement guidelines.

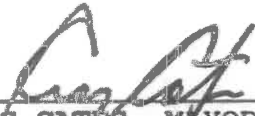
Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 16 day of June, 2015.

Authenticated by the Presiding Officer and Clerk of the Commission on 17 day of June, 2015.

Filed with the Clerk on June 17, 2015.

|                            |            |
|----------------------------|------------|
| Mayor Craig Cates          | <u>Yes</u> |
| Vice Mayor Mark Rossi      | <u>Yes</u> |
| Commissioner Teri Johnston | <u>Yes</u> |
| Commissioner Clayton Lopez | <u>Yes</u> |
| Commissioner Billy Wardlow | <u>Yes</u> |
| Commissioner Jimmy Weekley | <u>Yes</u> |
| Commissioner Tony Yaniz    | <u>Yes</u> |

  
CRAIG CATES, MAYOR

ATTEST:

  
CHERYL SMITH, CITY CLERK



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

### EXECUTIVE SUMMARY

**Date:** May 27, 2015

**To:** Jim Scholl, City Manager

**From:** Jim Bouquet, P.E., Director of Engineering Services

**Cc:** Greg Veliz, Assistant City Manager  
Sarah Spurlock, Assistant City Manager

**Subject:** Approve a two (2) year extension to the General Architectural Services Contracts with Salz-Michelson Architects and Hayes/Cumming Architects.

#### Action Statement

This resolution extends the respective City of Key West General Architectural Services Contracts for Salz-Michelson Architects and Hayes/Cumming Architects for two (2) years. This extension allows these firms to continue providing services to the City for ongoing projects. This resolution authorizes the City Manager to execute the contract extensions.

#### Background

Both architectural firms were awarded three (3) year General Architectural Services contracts by Resolution 12-220 in August 2012. Saltz-Michelson Architects currently provides services to the City for the Community Services Building Project (FM1201). This project is on-hold awaiting further direction from the City Commission for location of an annex facility. Hayes/Cumming Architects currently provides services to the City for the Frederick Douglas Gym Repair Project (PR1208). This project is currently under design with construction anticipated to commence late Fall 2015.

Current agreements for both firms expire during August 2015.

#### Purpose and Justification

This resolution provides exercising a two (2) year, mutually agreed extension of the existing General Architectural Services contracts for both architectural firms to

MEMORANDUM

continue services for ongoing City projects. This extension is in accordance with Article 4 of the executed agreements.

Current fee schedules for each firm and primary sub-consultants are within allowable increases. This resolution also provides for revising project team members if so requested by the respective architect.

#### **Financial Issues**

Financial implications of this resolution are limited to an adjustment of hourly fee schedule rates by the architectural teams as allowed in Article 5.1.2.1 of the respective agreements.

#### **Recommendation**

Staff recommends extending the City of Key West General Architectural Services Contracts with Salz-Michelson Architects and Hayes/Cumming Architects for two (2) years. This agreement extension allows these firms to continue providing architectural services to the City for ongoing projects. This resolution authorizes the City Manager to execute the contract extensions.

May 26, 2015

Mr. James Bouquet, PE  
Director of Engineering  
City of Key West  
3140 Flagler Avenue  
Key West, FL 33040

re: Request for Two Year Contract Renewal  
City of Key West Resolution No 12-220

Dear Mr. Bouquet:

Our firm's General Architectural Services Contract with the City of Key West (Resolution No. 12-220) is set to expire on August 17, 2015. Article 4 of the Agreement between City of Key West and Hayes Cumming Architects for Request for Qualifications for General Architectural Services Key West, Florida provides for the option of one (1) two (2) year renewal. If acceptable to the City of Key West, we would like to formally request a renewal of our contract for the optional two year period as stipulated in the contract.

As part of this renewal process it is necessary to replace two consultants from the original contract. The replacement firms are:

- Landscape Architect – Simply Verde, LLC
- Mechanical/Electrical/Plumbing engineer

Hourly billing rates for each firm are attached.

Should you wish to discuss this matter further, please do not hesitate to call us at 727.321.0900.

Sincerely,

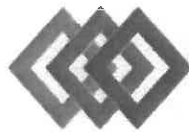
hayes | cumming architects, pa



Andrew M. Hayes, AIA  
Managing Principal

**2015 STANDARD HOURLY BILLING RATES  
HAYES | CUMMING ARCHITECTS, P.A.**

|                          | Hourly Rate |
|--------------------------|-------------|
| Managing Principal       | \$195.00    |
| Principal                | \$165.00    |
| Studio Manager/Associate | \$150.00    |
| Sr. Project Manager      | \$140.00    |
| Project Manager          | \$130.00    |
| Architect                | \$120.00    |
| Intern Architect - Sr.   | \$ 92.00    |
| Intern Architect - Jr.   | \$ 78.00    |
| CAD Operator             | \$ 62.00    |
| Admin/Student            | \$ 50.00    |



## DIAMONDBACK ENGINEERING

May 27, 2015

Hayes Cummins Architects PA  
2210 Central Avenue, Suite 100  
St Petersburg, Florida 33712

RE: Diamondback Hourly Rates

Andy, Diamondback Engineering's standard hourly rates are as follows:

|                               |              |
|-------------------------------|--------------|
| Registered Engineer/Principle | \$ 125.00/Hr |
| Engineering Designer          | \$ 95.00/Hr  |
| Draftsman/Cad Operator        | \$ 60.00/Hr  |
| Clerical                      | \$ 45.00/Hr  |

*Ralph Elenbaum*  
Ralph Elenbaum  
Vice President

1801 North Himes Ave. \* Tampa, Florida 33607  
Telephone (813) 350-0080 \* Fax (813) 350-0083



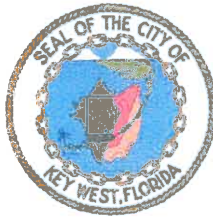


**SimplyVerde, LLC**  
**RATE SCHEDULE**

|                     |          |
|---------------------|----------|
| Principal           | \$150.00 |
| Senior Professional | \$115.00 |
| Professional        | \$90.00  |
| Technical           | \$80.00  |
| Clerical            | \$55.00  |

\*These rates are effective through 12/31/2015

829 38th Avenue North | Saint Petersburg Florida 33704 | Phone/Fax  
727.521.7290  
FL # LC26000392



THE CITY OF KEY WEST  
PO Box 1409 Key West, FL 33041-1409 (305) 809-3700

July 8, 2015

Mark Saltz, AIA, LEED AP  
President  
Saltz Michelson Architects  
3501 Griffin Road  
Fort Lauderdale, FL 33312-5444

RE: Amendment to Resolution 12-220 - General Architectural Services Agreement

Mr. Saltz,

Upon both parties fully executing this Amendment, the enclosed City Commission Resolution 15-207 exercises the option to renew current General Architectural Services contracts per agreed terms for a period of two (2) additional years through August 17, 2017.

Saltz Michelson Architects

By: Mark L. Saltz, AIA, LEED AP, President

\_\_\_\_\_  
Signature

\_\_\_\_\_  
July 10, 2015

Date

City of Key West

By:

\_\_\_\_\_  
James Scholl, City Manager

\_\_\_\_\_  
Date

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ATTEST:

  
CHERYL SMITH, CITY CLERK



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Sarah Spurlock, Assistant City Manager  
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#### Background

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#### Purpose and Justification

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*Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.*

MEMORANDUM

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#### **Financial Issues**

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#### **Recommendation**

Staff recommends extending the City of Key West General Architectural Services Contracts with Salz-Michelson Architects and Hayes/Cumming Architects for two (2) years. This agreement extension allows these firms to continue providing architectural services to the City for ongoing projects. This resolution authorizes the City Manager to execute the contract extensions.



May 26, 2015

City of Key West  
3140 Flagler Avenue  
Key West, FL 33040  
Attn: James Bouquet, P.E.  
City Engineer

RE: **Contract Extension**

Dear Mr. Bouquet,

Pursuant to our contract with the City of Key West (Resolution No. 12-280) Article 4, which expires on August 17, 2015, we are requesting the contract extension in accordance with this provision of this agreement for an additional two year period.

Attached are copies of our 2015 hourly billing rates, for our firm and our consulting team, as well as a current certificate of insurance.

Very truly yours,  
Saltz Michelson Architects

A handwritten signature in black ink, appearing to read "Mark L. Saltz", is written over a horizontal line.

Mark L. Saltz, AIA, LEED AP  
President

MLS:sm  
Ltr KW 2015-05-26



**2015 HOURLY RATE SCHEDULE**

|                          |           |
|--------------------------|-----------|
| Principal                | \$ 285.00 |
| Senior Project Manager I | \$ 150.00 |
| Designer                 | \$ 150.00 |
| Project Manager          | \$ 135.00 |
| Project Architect III    | \$ 125.00 |
| Project Architect II     | \$ 115.00 |
| Project Architect I      | \$ 95.00  |
| CAD Draftsperson         | \$ 85.00  |
| Administrative Assistant | \$ 70.00  |

3501 GRIFFIN ROAD, FORT LAUDERDALE, FL 33312-5444  
(954) 266-2700 FAX: (954) 266-2701

[www.saltzmichelson.com](http://www.saltzmichelson.com) • e-mail: [sma@saltzmichelson.com](mailto:sma@saltzmichelson.com)

AA-0002997





May 21, 2015

*Art Kamm, PE, LEED AP CxA  
Brady Brown, PE, LEED AP  
Rick Gonzalez, LEED AP  
Lon T. Carter, P.E., LEED AP  
Mike Pella, PE, LEED AP  
Gordon Scott*

**KAMM CONSULTING HOURLY RATES**

|   |                        |           |
|---|------------------------|-----------|
| • | Clerical               | \$ 75.00  |
| • | CADD                   | \$ 85.00  |
| • | Designer               | \$ 95.00  |
| • | Engineering/Field Tech | \$ 110.00 |
| • | Project Manager        | \$ 125.00 |
| • | Principals             | \$ 225.00 |

**R.J. Heisenbottle Architects, PA**

**Standard Billing Rate Schedule 2015**

2199  
PONCE  
DE LEON  
BOULEVARD  
SUITE 400  
CORAL  
GABLES  
FLORIDA  
33134  
305.446.7799  
305.446.8275 FAX

**HEISENBOTTLE**  
ARCHITECTS

| <u>Category</u>                      | <u>Rate</u> |
|--------------------------------------|-------------|
| Principal -                          | \$185.00    |
| Director of Design -                 | \$155.00    |
| Sr. Project Manager/Architect        | \$155.00    |
| Intermediate Architect/Job Captain - | \$135.00    |
| Tech III -                           | \$112.00    |
| Tech II -                            | \$ 95.00    |
| Tech I -                             | \$ 85.00    |
| Clerical -                           | \$ 60.00    |

**Rates subject to annual adjustment.**



## **CONSULTING HOURLY SERVICES**

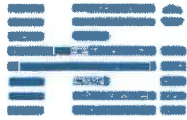
**Effective January 1, 2015**

|                                                                         |                              |
|-------------------------------------------------------------------------|------------------------------|
| <b>Principle Engineer</b>                                               | <b>\$ 175.00 / Hour</b>      |
| <b>Project Engineer (Hours 1-9 per day)</b>                             | <b>\$ 110.00 / Hour</b>      |
| <b>Project Engineer (10+ hours per day<br/>or on weekends/holidays)</b> | <b>\$ 165.00 / Hour</b>      |
| <b>Project Draftsman</b>                                                | <b>\$ 65.00 / Hour</b>       |
| <b>Administration</b>                                                   | <b>\$ 30.00 / Hour</b>       |
| <b>Travel to-From Sites or Meetings</b>                                 | <b>\$ 0.55 / Mile + Time</b> |
| <b>Expenses</b>                                                         | <b>At Cost</b>               |

All projects have a minimum one-time fee of \$350.00. These fees are subject to change at any time. Please consult this office prior to quoting clients on specific projects.

JSG HOURLY RATES 2015

**3500 N.W. Boca Raton Blvd., Suite 618 • Boca Raton, FL 33431  
phone 561-982-8999 • fax 561-982-8899 • [www.johnsonstructural.com](http://www.johnsonstructural.com)**



**Holland Engineering, Inc.**  
3900 Hollywood Blvd., Suite 303  
Hollywood, FL 33021

**Holland Engineering In.  
Hourly Rates**

|                             |               |
|-----------------------------|---------------|
| Professional Civil Engineer | \$195.00/hour |
| Engineering Project Manager | \$170.00/hour |
| Engineering Inspector       | \$150.00/hour |
| Computer Technician         | \$ 90.00/hour |
| Clerical/Administrative     | \$ 50.00/hour |



## 2015 RATE SCHEDULE

| <u>Professional Services</u>                                                                                                            | <u>Hourly Rate</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Project Administrator/Technician                                                                                                        | \$75               |
| Specialist                                                                                                                              | \$95               |
| Senior Specialist I                                                                                                                     | \$115              |
| Senior Specialist II                                                                                                                    | \$135              |
| Senior Specialist III                                                                                                                   | \$155              |
| Designer                                                                                                                                | \$100              |
| Senior Designer                                                                                                                         | \$115              |
| Engineer I                                                                                                                              | \$110              |
| Engineer II                                                                                                                             | \$135              |
| Engineer III                                                                                                                            | \$170              |
| Senior Engineer                                                                                                                         | \$195              |
| Biologist/Scientist I                                                                                                                   | \$80               |
| Biologist/Scientist II                                                                                                                  | \$110              |
| Senior Biologist/Scientist I                                                                                                            | \$145              |
| Senior Biologist/Scientist II                                                                                                           | \$165              |
| Landscape Architect I / Planner I                                                                                                       | \$105              |
| Landscape Architect II / Planner II                                                                                                     | \$115              |
| Senior Landscape Architect/Senior Planner I                                                                                             | \$130              |
| Senior Landscape Architect/Senior Planner II                                                                                            | \$165              |
| Surveyor                                                                                                                                | \$105              |
| Senior Surveyor                                                                                                                         | \$150              |
| 2-Person Survey Crew                                                                                                                    | \$135              |
| 3-Person Survey Crew                                                                                                                    | \$165              |
| 4-Person Survey Crew                                                                                                                    | \$195              |
| Principal                                                                                                                               | \$230              |
| Senior Principal/ Expert Witness                                                                                                        | \$300              |
| <u>Sub Surface Utility Engineering</u>                                                                                                  | <u>Rate</u>        |
| Designation (Utility Location)                                                                                                          | \$1,240/Day        |
| Test Holes (Minimum of 6)                                                                                                               |                    |
| Soft Surface (A)                                                                                                                        | \$250/ea.          |
| Hard Surface (A)                                                                                                                        | \$450/ea.          |
| <u>In-house Reimbursable Expenses</u>                                                                                                   | <u>Rate</u>        |
| Mileage (per mile)                                                                                                                      | \$0.75             |
| Color Copies (<8 1/2" X 11") (per copy)                                                                                                 | \$1.00             |
| Color Copies (<11" X 17") (per copy)                                                                                                    | \$2.00             |
| Blackline Prints (<24" X 36") (per sheet)                                                                                               | \$2.20             |
| Mylars (<24" X 36") (per sheet)                                                                                                         | \$28.00            |
| Vellums (<24" X 36") (per sheet)                                                                                                        | \$5.50             |
| Official Record Docs (per page)                                                                                                         | \$1.00             |
| Copies, postage, fax transmissions                                                                                                      | (B)                |
| <u>Out-of-Pocket Expenses</u>                                                                                                           | Cost + 15%         |
| (A) If less than 6 test holes, a \$500 mobilization fee will apply.                                                                     |                    |
| (B) Charges for monthly copies, fax transmissions, postage, and long distance will be the greater of 0.5% of invoice amount or \$25.00. |                    |

NOTE: These rates are subject to change after Dec 31, 2015

**dave bodker**

landscape architecture/planning, inc.

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601 north congress avenue, suite 105 a  
delray beach, florida 33445  
561-276-6311 (ph)  
561-276-3869 (fax)

### **SCHEDULE OF RATES**

One hundred twenty-five dollars (\$125.00) per hour for principal

Sixty-five dollars (\$65.00) per hour for draftsman

Fifty dollars (\$50.00) per hour for administrative