

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) Mel Fisher Days, Inc.

Address of Applicant(s) 200 Greene Street

Phone Number of Applicant(s) 305-296-6533 Fax: 305-296-2200 Email sdrager@melfisher.com

Name of Non-Profit (s) Wesley House Family Services, Inc.

Address of Non-Profit(s) 1304 Truman Ave.

Phone Number of Non-Profit(s) 305-809-5000

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 25% gross revenue

Date/Dates of Event July 11, 2015

Hours of Operation Set up 9am-12noon, Street Fair 12noon-10pm, Breakdown by 11:50 Am

Estimated/anticipated number of persons per day 1,000 +/-

Location of Event 200-300 Blocks of Duval Street + 1/2 of 300-400 blocks of Caroline

Street Closed Duval from Greene to Eaton, Caroline from Telegraph to Anne

Detailed description of event A stage will be in the intersection of Caroline + Duval with front of stage facing down Caroline toward whitehead for a free concert booth spaces will be on property's side of the 200 + 300 blocks of Duval. Access down Caroline

Street and Duval Street will allow fire access from all 4 sides of stage because stage will block intersection (ok'd by fire dept) will have silent auction games, vendors, dunk tank + more in honor of the 30th Anniversary of Atcha's Mother Love discovery.

Noise exemption required: Yes No

Alcoholic beverages sold/served at event: Yes No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Mel Fisher (president)

3/23/15

Applicants Signature

Date

Financial Statement of the event of the previous year must be submitted with application

CITY OF KEY WEST APPLICATION FOR A SPECIAL EVENT PERMIT NOISE CONTROL EXEMPTION

\$50.00

Date 3/3/15

Applicant Name Mel Fisher Days, Inc.

Applicant Address 200 Greene Street Key West, FL 33040

Applicant Phone Number 305-296-6533

Event Name Mel Fisher Days' Street Fair

Event Address/Location 200 + 300 Block Duval, Caroline Street.

Date of Event Free Concert + charity street fair

Nature of Event Free Concert + charity street fair celebrating the 30th Anniversary of Mel Fisher's Atocha Mother Lode Discovery. 100% net proceeds benefit Westway House

Profit Non Profit

Time(s) Request for Exemption 10am -

Number of Exemptions at this location this calendar year 1

Date of last exemption July 12, 2014

City of Key West
*** CUSTOMER RECEIPT ***
Oper: KEYWSJS2 Type: DC Drawer: 1
Date: 3/11/15 45 Receipt no: 16001

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00

G/L account number:
00100003429300
00100001040000

MEL FISHER NOISE

Tender detail		
CK CHECK	529	\$50.00
Total tendered		\$50.00
Total payment		\$50.00

Trans date: 3/11/15 Time: 12:19:02

Revised for
Third Reading
11/19/02

ORDINANCE NO. 02-29

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

X Kim Fisher (pres)
Kim Fisher

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

(a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provision of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is

*(Coding: Added language is underlined; deleted language is ~~struck through~~.)

established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1-1/2%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

Section 2. That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five(5) feet of the property line of, a restaurant or a bar or a retail store (selling

primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3. That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, Aat least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private person or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a ~~fee~~ cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4. That section 6-57 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-57. Donation of percentage of revenue
to nonprofit organization.**

~~A percentage of the revenues of a special event that causes the closing of a city street must be donated to the nonprofit organization and, at the sponsor's option, to additional charities. On the application form issued by the city manager, the nonprofit must state the amount or percentage of revenues it anticipates to receive from the special event.~~ When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least twenty-five percent (25%) of the sponsor's gross revenues or \$1,000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manager with a letter of assent.

Section 5. That section 6-58 of the Code of Ordinances is hereby amended as follows:

Sec. 6-58. Major festival.

(a) A major festival is a special event of regional impact. Major festivals are: FaneyFantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at Mango's Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons

or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of Key West.

Section 6. That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Section 7. If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable

therefrom and shall be construed as reasonable and necessary to achieve the lawful purposes of this Ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

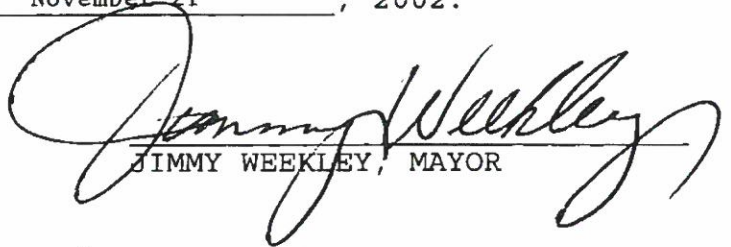
Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

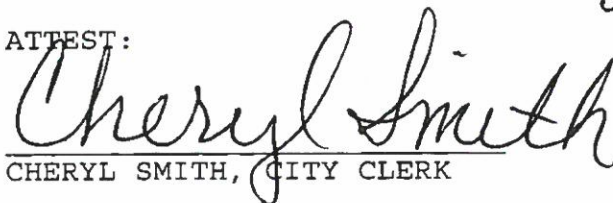
Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

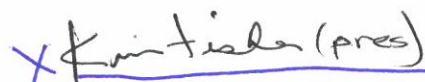
Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.


JIMMY WEEKLEY, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK

X  (pres)
Kim Fisher



THE CITY OF KEY WEST
POST OFFICE BOX 1409
KEY WEST, FLORIDA 33041-1409
WWW.KEYWESTCITY.COM

MEMORANDUM

TO: Mayor & Members of the City Commission

FROM: Robert Tischenkel
City Attorney RT

DATE: October 17, 2002

RE: Special Events Ordinance
Second Reading

The following are the changes made to the Special Events Ordinance for second reading:

- Section 6-26. The requirement of certified check or credit card applies only to the down payment.
- Section 6-27. The requirement of payment for parking meters has been removed altogether. In its place is a new section concerning food and beverage booths, and a prohibition against their placement in front of or near restaurants and bars.
- Section 6-56. The contact person's telephone number is now required.
- Section 6-57. Each nonprofit organization named by a sponsor in the application must provide a letter of assent to the City Manager.
- The effective date of the ordinance is January 1, 2003.

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature KT
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature KT
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature KT
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature KT
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature KT

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.
Sponsor's Signature Kt
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.
Sponsor's Signature Kt
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
Sponsor's Signature Kt
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.
Sponsor's Signature Kt
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.
Sponsor's Signature Kt
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.
Sponsor's Signature Kt
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.
Sponsor's Signature Kt
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
Sponsor's Signature Kt

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature Kt

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature Kt.

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature Kt.

Complete Checklist for Event Recycling

City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Star Fisher Phone number: 305-295-7927
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass _____ #1 Plastic #2 Plastic _____ Steel _____
Corrugated Cardboard _____ Other: _____
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 10 each
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: yes. order Placed 1/21/15
- Capacity of containers on grounds: 10, 32 Gallon Recycle • 10, 32 Gallon trash
Contact person for containers: Margaret Lara Phone #: 800-433-2300
Star Fisher 305-849-0534
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers. Cans labeled.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: yes - volunteers.
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: yes - Pickup scheduled.
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas. OK
- Oversee the delivery of containers and placement of signs. OK
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling OK

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____
Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced. *Cans will be picked up by Waste Management*
- At the end of the event, remove signs and arrange for their return to owners. *OK*
- Place recycling containers in the pick-up location, as arranged with the providers of the containers. *OK*
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____
Contamination: _____
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations. *OK*
- Share the results with event organizers. *OK*
- Security deposit of \$1000.00 must be submitted prior to the event. *✓*
- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*

RECYCLE PLAN for Mel Fisher Days 2015

Duval Street Party

Saturday, July 11, 2015, 9am-11:50pm

Recycle Coordinator: Star Fisher

Recycle Coordinator will:

- Educate and/or train recycle staff, volunteers & participants of event policies
- Will educate event staff on what items can be recycled
- Will coordinate the transfer of recycling bins from drop off point to point of use
- Will make sure all recycling bins are returned to pick up point after end of event
- Will work with Waste Management to supply additional recycling bins
- Will coordinate the pickup of recyclables by event volunteers
- Will ensure recycle bins are located next to every trash bin
- Locate recycling containers next to each food/drink vendor & at both ends of the street
- All recycle bins will be clearly labeled with a color poster indicating its recycling status
- Will physically inspect each recycling bin to make sure they are not contaminated by non-recyclable items
- Will post flyers at each table explaining the need to recycle

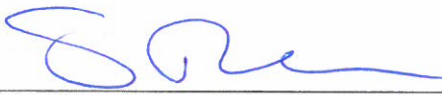
Waste Management will supply all recycling & trash bins. They will be dropping them off on Caroline Street by the bus stop early morning on July 11th. They will be picked up at the same location next business day on Monday July 13.



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

+ 
Star Fisher
Recycling Coordinator



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
Mel Fisher Day's Inc.
Mel Fisher Celebration
200 & 300 Block of Duval Street

July 11, 2015

I Kim Fisher being authorized to act on behalf of and legally bind Mel Fisher Day's, Inc. doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

[Signature]
Signature of Witness

[Signature: Kim Fisher (pres)]
Signature of Applicant

JOE SWEENEY
Print Name

Kim Fisher
Print Name

4 MARCH 2015
Date

4 MARCH 2015
Date

FLORIDA NOTARY ASSOCIATION
SINCE 1918
JOE SWEENEY
NOTARY PUBLIC
STATE OF FLORIDA
Comm# EE145671
Expires 11/13/2015

Key to the Caribbean - Average yearly temperature 77° F.

MEL FISHER DAYS

est. 1985







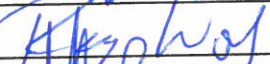
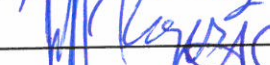
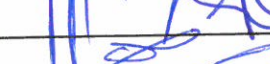

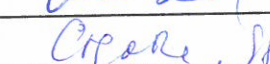
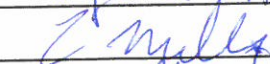
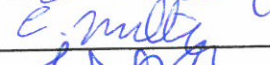



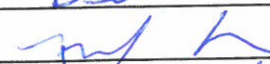
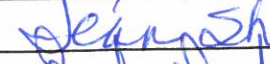
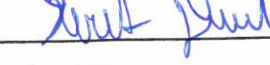
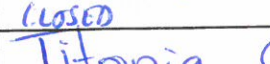
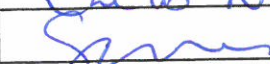
Annual Charity Event

Saturday July 11, 2015

This year Mel Fisher Days will donated 100% of all net proceeds to Wesley House Family Services, Inc. On Saturday July 11, 2015 from noon - 10pm a street festival will be held on the 200 and 300 blocks of Duval Street. Setup will begin at 9am and breakdown will conclude at 11:45pm. The 200 and 300 blocks of Duval, Caroline Street from Duval to Telegraph Lane, and Caroline Street from Duval to Ann Street will be closed to vehicular traffic during these hours. A free concert will be held on stage which will be located in the intersection of Duval and Caroline Street which will draw additional crowds and undoubtedly benefit surrounding business. We thank you for your support. **Today's the Day!**

Business Name / Address

Signature / Printed Name

KEY WEST GEAR CLUB	 John F Long
Angelina's Pizza	 Kit
Conch Flash / JEWELRY	 Jim
SLOPPY JOES	 Mary
LAZY GECKO	 Joy Chimarost
YOURS AND MAYAN	CLOSING
CROCS	 Ray Wolf
IRISH KEVINS	 Ray Wolf
DECAL 4 EVER	 Ray Wolf
SHORTYS	 Ray Wolf
JOHNNY ROCKETS	 Ray Wolf
BURGER FI	 Ray Wolf
ISLAND CIGARS	Cigars Store.
MONKEY STOLE / MONKEY BOX	 E. Mully
FOURTY'S	 E. Mully
FURY	 Timothy Foster
NEPTUNE DESIGNS	 Paulina
Columbian Collection	 Paulina
FAT TUESDAYS	 Paulina
HARD ROCK	 Paulina
KW WOMEN'S CLUB -	 Shannon
VERTIGO	 Shannon
CAMELA WORLD	closed
CASA 325	Titania Castillo
PIMP MY PHONE	Eniko Nagypan
SUNGLASSES HOT / SHADES	 Eniko Nagypan

R
US

MEL FISHER

est. 1985 **DAYS**

Annual Charity Event

Saturday July 11, 2015

This year Mel Fisher Days will donate 100% of all net proceeds to Wesley House Family Services, Inc. On Saturday July 11, 2015 from noon - 10pm a street festival will be held on the 200 and 300 blocks of Duval Street. Setup will begin at 9am and breakdown will conclude at 11:45pm. The 200 and 300 blocks of Duval, Caroline Street from Duval to Telegraph Lane, and Caroline Street from Duval to Ann Street will be closed to vehicular traffic during these hours. A free concert will be held on stage which will be located in the intersection of Duval and Caroline Street which will draw additional crowds and undoubtedly benefit surrounding business. We thank you for your support. **Today's the Day!**

Business Name / Address

Signature / Printed Name

Kohl's	
FRENCH KISS	REFUSED - HUNTS BUSINESS - GOING TO COMPLAIN
WENDYS	
PRUDENTIAL St. Knight + Gardner	Kirsti Madeo
✓ FLIRT	busy
✓ BIKINI VILLAGE	
SAOKE STORE	busy
OLDEST HOUSE	Val Taylor
KELLY'S HANGAR	OK - NO SIGNATURE - NO HOT BOOZIES PLEASE.
BLOND CAFE	Kenny Ellis
CAROLINES	Madeira Harris
TRANSFORMATIONS	Jean Deandra
TROPICAL NAME PRINTING	
GALLERY UNO	
LA LIGA	W. Bell
PHOTO SHOP ALMOST ART. T&A	Tony Fuller
PORTER VILLAGE (S&L)	
PORCH	Keith St. Peter
BULL (YOUNG)	
KW T-SHIRT OUTLET 222 DUVAL	
KW CHARMS	
SUNSHINE APP	Dr. DeLoach
DENA CIGARS	
COYOTE	

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS



Detail by Entity Name

Florida Non Profit Corporation

MEL FISHER DAYS, INC.

Filing Information

Document Number	N97000002730
FEI/EIN Number	650927664
Date Filed	05/14/1997
State	FL
Status	ACTIVE
Last Event	AMENDMENT AND NAME CHANGE
Event Date Filed	06/16/1999
Event Effective Date	NONE

Principal Address

200 GREENE STREET
KEY WEST, FL 33040

Changed: 02/16/2009

Mailing Address

200 GREENE STREET
KEY WEST, FL 33040

Changed: 02/16/2009

Registered Agent Name & Address

FISHER, KIM H
200 GREENE ST
KEY WEST, FL 33040

Name Changed: 02/16/2009

Address Changed: 07/09/1999

Officer/Director Detail

Name & Address

Title VP

ABT, TAFFI
200 GREENE STREET
KEY WEST, FL

Title P

FISHER, KIM
 200 GREENE STREET
 KEY WEST, FL

Annual Reports

Report Year	Filed Date
2013	04/01/2013
2014	02/20/2014
2015	02/19/2015

Document Images

02/19/2015 -- ANNUAL REPORT	View image in PDF format
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03/06/2003 -- ANNUAL REPORT	View image in PDF format
03/28/2002 -- ANNUAL REPORT	View image in PDF format
02/06/2001 -- ANNUAL REPORT	View image in PDF format
02/14/2000 -- ANNUAL REPORT	View image in PDF format
07/09/1999 -- ANNUAL REPORT	View image in PDF format
06/16/1999 -- Amendment and Name Change	View image in PDF format
02/12/1998 -- ANNUAL REPORT	View image in PDF format

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State of Florida, Department of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/21/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Keys Insurance Services 805 Peacock Plaza Key West FL 33040		CONTACT NAME: PHONE (A/C No. Ext): (305) 294-4494 FAX (A/C No): (305) 743-0582 E-MAIL ADDRESS: dross@keysinsurance.com	
INSURED Key West Treasure Exhibit, Inc. 200 Greene Street Key West FL 33040		INSURER(S) AFFORDING COVERAGE INSURER A: United Specialty Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL1512108591 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			USA4054522	6/8/2015	6/8/2016	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COM/POP AGG	\$ Included
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per person)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> OCCUR					PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE						\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Certificate holder is also added as an additional insured for Mel Fisher Days, July 11, 2015

CERTIFICATE HOLDER City of Key West 3140 Flagler Ave Key West, FL 33040	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE F Hager



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/21/2015

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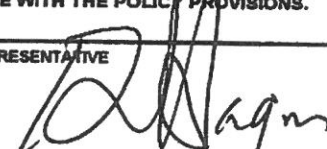
PRODUCER Keys Insurance Services 805 Peacock Plaza Key West FL 33040		CONTACT L - NAME: PHONE (A/C, No, Ext): (305) 294-4494 E-MAIL ADDRESS: dross@keysinsurance.com FAX (A/C, No): (305) 743-0582	
INSURED Key West Treasure Exhibit, Inc. 200 Greene Street Key West FL 33040		INSURER(S) AFFORDING COVERAGE INSURER A: United Specialty Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1512108591 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADCL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
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	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
	AUTOMOBILE LIABILITY						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> ANY AUTO						PRODUCTS - COM/PO/ AGG \$ Included
	<input type="checkbox"/> ALL OWNED AUTOS						
	<input type="checkbox"/> HIRED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> PROPERTY DAMAGE (Per accident)						\$
	<input type="checkbox"/> UMBRELLA LIAB						\$
	<input type="checkbox"/> EXCESS LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	<input type="checkbox"/> CLAIMS-MADE						\$
	<input type="checkbox"/> DED						\$
	<input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Certificate holder is also added as an additional insured for Mel Fisher Days, July 11, 2015

CERTIFICATE HOLDER		CANCELLATION	
Wesley House Family Sevices, Inc 3114 Flagler Ave Key West, FL 33040		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
		AUTHORIZED REPRESENTATIVE 	
		F Hager	

Mel Fisher Days, Inc
Street Fair
July 12, 2014

Income:

TDC Grant	2,270.11
Beer	1,203.48
Dunk Tank	1,036.00
Games	125.16
Booth Rental Income & Cash Sponsorships	2,200.00
Cash Contributions	1,979.00
T-shirts/Coozie Sales	488.00
Silent Auction	15,673.00
Total Income	24,974.75

Expenses:

Advertising	2,572.31
Charge Card Fees	457.24
Firemen/Policemen	4,110.00
T-Shirts & Merchandise	1,653.49
Doerfels/Sound	3,100.00
Equipment Rentals	1,334.08
Misc supplies/signs/cups/game prizes/Waste Mgmt Fees	2,870.78
Permits	50.00
Insurance	888.47
Sales Tax	118.00
City of KW Community Services Fees	406.26
Total Expense	17,560.63

Net Profit/Loss **\$7,414.12**



Wesley House Family Services

1304 Truman Ave Key West, FL 33040 Office 305.809.5000 Fax 305.809.5010
www.wesleyhouse.org

Board of Directors

Bryan Green, Chair
Julio Torrado, Vice-Chair
Esther Tupino, Treasurer
Claude J. Gardner, Jr., Secretary

Alice Calleja
Alan Eckstein
Rosemary Enright
Carrie Groomes
Pamela Lindner
Karen Lockwood
Gertrude Stewart
Maria Pierce, Designee
Sharon Toppino
Julie Waters

Associate Board

Jessica Cranney
Leigha Fox
Ja Good
Karen Goodwin
Vicki Gordon
Jo Pine
Ronald Ramsingh
Amber Shaffer
Yvette Talbott
Lori Thompson
Rev. Ruben Velasco
Jennifer Walker
Mary Ann Westerlund

Chief Executive Officer

Beth A. Barrett

Friends of Wesley House

Sandy Green
Stephanie Monsalvatge
Georgia Parks

Attn: City of Key West

February 2, 2015


To Whom it May Concern,

Wesley House Family Services is greatly appreciative to our friends at Key West Treasure Exhibit for once again choosing our agency as the beneficiary to the net proceeds of the 2015 Mel Fisher Days events.

It is with great joy that we accept this charitable gesture. We look forward to working with these members of our business community to make this year's event a truly successful one.

We will apply the donation toward achieving our mission of promoting and enhancing the safety, well-being and development of children by educating, supporting and meeting the needs of families.

Sincerely,


Beth A. Barrett
CEO



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food *Restaurants have booth space.*
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths – Total # 5-6 (Approximate)
- Vendor Booths – Total # 40 (Approx)
- Total Number of Booths - 60 (Approximate)

Parade

- Floats – Total # _____

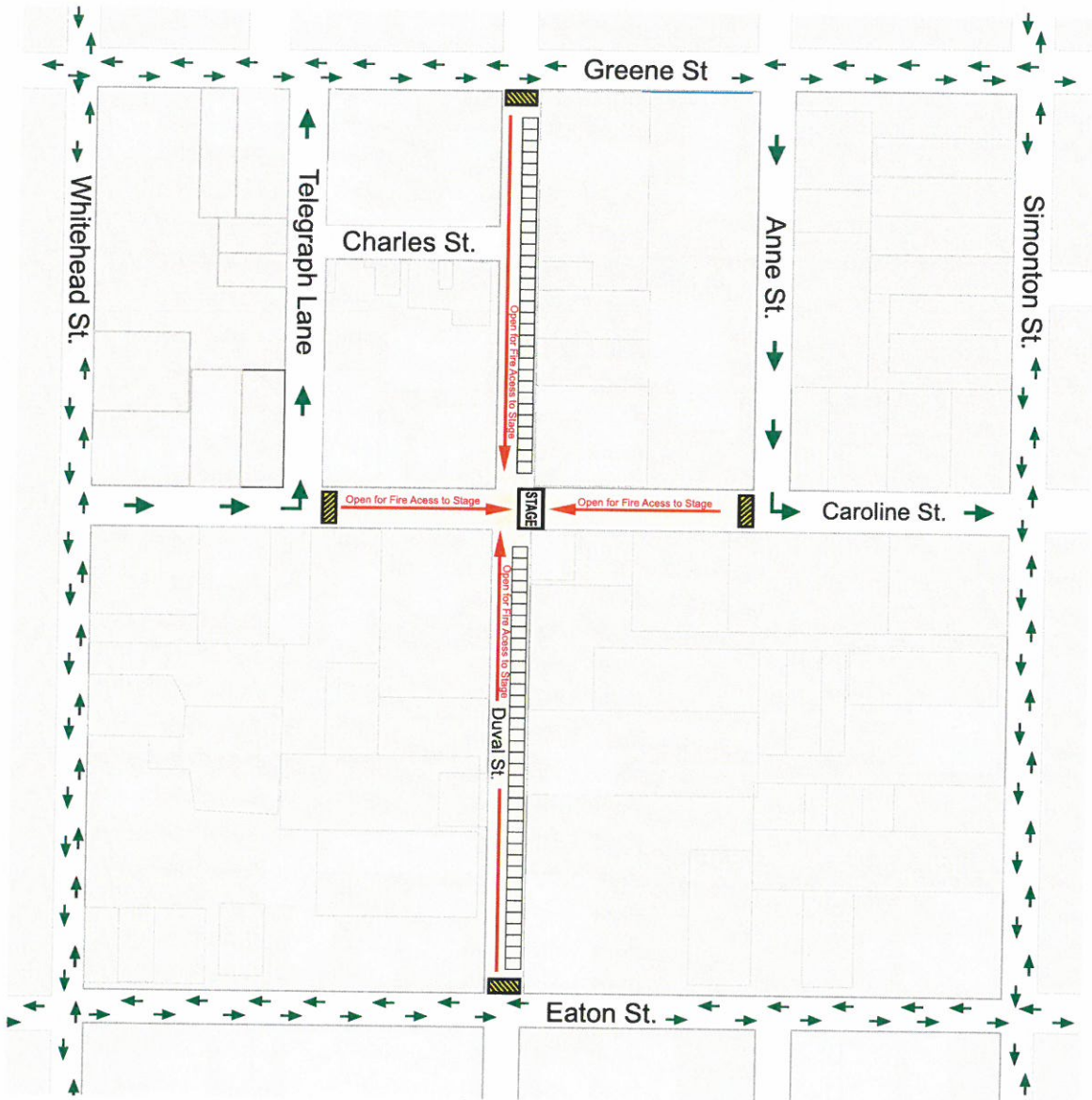
MEL FISHER

est. 1985

DAYS

Annual Charity Event

Saturday July 11, 2015
Street Layout Proposal



Event Name: Mel Fisher Days Street Fair

Special Event Checklist
Everything must be checked off before
submitting the special event application

X	TITLE	COMMENTS
X	Special Event Application	Sharon
X	Noise Exemption (If applicable)	Sharon
X	\$50.00 for Noise	Jan
X	Ordinance initialed	Kim
X	Recycling checklist completed	Star
X	Recycling deposit \$1,000.00	Jan
X	Recycling Plan	Star
X	Authorization Letter for continuous cleaning of recycled area	Star
X	Signatures of No Objection of Street closure (If applicable)	Joe
X	Insurance naming the City as additional insured	Jan
X	Financial of previous event (If applicable)	Jan
X	Release & Idemnification Form	Kim - will get after app. submitted
X	Site Map (where barricades, stages, etc are to go)	Amy
X	Letter from non profit that states they will be receiving the funds	Jeremy

Mel Fisher Days, The Street July 11, 2015

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Ratuiff 3/6/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

Steven Torrence Digitally signed by Steven Torrence
DN: cn=Steven Torrence, ou=MPD, email=sttorrence@cityofkeywest.fl.gov, c=US
Date: 2015.03.06 13:43:28 -0500 3/6/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

Requires Noise Exemption
Requires Extra Duty Officers
Requires ABT Alcohol Permit

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____ (if denied attach explanation)

Mel Fisher Days, Inc Street July 11, 2015

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Ratchuff 3/6/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE



POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

Jim Young 6 Mar 15
SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)

Mel Fisher Days, The Street July 11, 2015

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Ratuff 3/6/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

KWDOT/PORT

Rogelio Hernandez 3/6/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

Bus Detour

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)

Mel Fisher Days, The Street July 11, 2015


CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Ratzoff 3/6/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

 3/9/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____

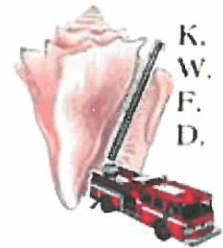
DENIED _____

(if denied attach explanation)

Mel Fisher's Days

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):	CONDITIONS/RESTRUCTIONS
_____ SIGNATURE DATE	_____ _____ _____
PUBLIC WORKS	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
POLICE	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
FIRE DEPARTMENT	<u>SEE ATTACHED MEMO</u>
<u>Danny Blanco</u> 03/11/15	_____ _____ _____
SIGNATURE DATE	
PORT/KEY WEST DOT	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
CODE COMPLIANCE	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
KEY WEST PROPERTY MANAGEMENT	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
PARKING DEPARTMENT	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Mel Fisher Days, Inc. (sdrager@melfisher.com)

From: Division Chief/Fire Marshal Danny Blanco

Date: 3/11/2015

Reference: Street Fair

This office reviewed the special event application for the Mel Fisher Days, Inc. Street Fair to be held on the 200 Block of Duval Street on July 11, 2015.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- The Duval Street closure needs to allow for emergency vehicle passage, one lane needs to remain open.
- Event organizer is responsible for 2 Fire Inspectors @ \$40.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance, please contact me.

Danny Blanco, Fire Marshal/Division Chief

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3931 Office
305-292-8284 Fax
dblanco@keywestcity.com

Serving the Southernmost City

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.

3266 LS3M W3X

Mel Fisher Days, Inc Street July 11, 2015

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

✓ Maria Ratchoff 3/6/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

✓ PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

✓ POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

✓ FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

✓ KWDOT/PORT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

✓ CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____

DENIED _____

(if denied attach explanation)