



THE CITY OF KEY WEST

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MEMORANDUM

TO: Greg Veliz, City Manager

Cc: Patti McLaughlin, Asst. City Manager

FROM: John Paul Castro, Utilities Director

DATE: July 29th, 2020

SUBJECT: Ratifying the City Managers Emergency Procurement to Replace 70 ft of 12" pipe at Pump Station E

Action statement:

This resolution would ratify the City Managers emergency procurement signed on July 16th to approve a change order to project SE1504 from Key Honey Contracting, LLC in the amount of \$84,682.71. The emergency declaration was signed pursuant to code of ordinances section 2-797 (2) emergency procurement.

Purpose and Justification:

Key Honey Contracting, LLC won the publicly advertised bid to rehabilitate Pump Stations E and C. Part of the scope at Pump Station E is to replace the valves and pumps. After exposing the lines coming into the station that connect to the valve vault the original 12" lines were inspected and considered to be in very poor condition. Attaching new connections to the old corroded lines is not advisable.

Staff requested a change order proposal to replace the line from the valve vault back to the street, Govt. Rd. After negotiations with the contractor we came to an agreement on the attached proposal for \$84,682.71 and 21 work days added to the contract for the project.

The emergency declaration was executed to maintain construction activities and eliminate a more costly contract extension due a stalled project.

The emergency declaration was issued pursuant to code of ordinances 2-797 (2) emergency procurement where the City Manager may make emergency procurements of commodities or contractual services where the cost exceeds \$50,000.00 when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the City.

Key to the Caribbean – Average yearly temperature 77° F.

Financial Impact:

A change order has been issued for the project, SE1504, account Utilities/Sewer/Renewal and Replacement/CIP 401-3503-535-6500. A transfer from reserves was created from account 401-3501-535-9900

Recommendation:

Staff recommends ratifying the City Managers emergency procurement for a change order for project SE1504 to Key Honey Contracting, LLC in the amount of \$84,682.71