



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### City Commission

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Wednesday, January 20, 2021

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**CALL MEETING TO ORDER - 5:01 P.M.**

#### ROLL CALL

**Present** 7 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

#### PLEDGE OF ALLEGIANCE TO THE FLAG

**APPROVAL OF AGENDA - The agenda was unanimously approved as amended.**

#### PROCLAMATIONS

1 Island Dog's Baseball Day

Attachments: [Proclamation](#)

Received and Filed

#### PRESENTATIONS

2 Retirement of Mark Bacon - 27 Years of Service

Received and Filed

Rhyanna Rispoli - Add-On

3 State of the City - Mayor Johnston

Received and Filed

**City Attorney's Report**

**City Manager's Report**

**CONSENT AGENDA\***

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

**MINUTES**

4 \*January 5, 2021

Attachments: [Minutes](#)

**RESOLUTIONS**

5 \*Reappointing Richard B. Wagner to the Citizens Review Board (CRB).

Attachments: [Resolution](#)  
[Richard B. Wagner Resume](#)

**Passed**

Enactment No: Res 21-005

6 \*Recognizing the merger of CH2M Hill Companies, Ltd. (CH2M) with Jacobs Engineering Group, Inc. (Jacobs); Authorizing the City Manager to execute any necessary documents.

Attachments: [Resolution](#)  
[Executive Summary](#)  
[CH2M-Jacobs Status](#)  
[CH2M Hill Contract](#)  
[Resolution 17-207](#)  
[Resolution 20-142](#)  
[CH2M Hill-Extension](#)

**Passed**

Enactment No: Res 21-006

- 7                    \*Approving Task Order 1-21-Eng for CH2M Hill, Inc. in an amount not to exceed \$47,370.00 for a Sea Level Rise Design Criteria Task Order (Resilient Engineering Services); Authorizing necessary budget transfers and adjustments; Authorizing the City Manager to execute any necessary documents upon consent of the City Attorney.

**Attachments:**     [Resolution](#)  
                              [Executive Summary](#)  
                              [CH2M Hill Task Order](#)  
                              [CH2M Hill Contract](#)  
                              [Resolution 17-207](#)  
                              [Resolution 20-142](#)  
                              [CH2M Hill-Extension](#)

**Passed**

Enactment No: Res 21-007

- 8                    \*Approving the attached "Poinciana Gardens funding Interlocal Agreement" between Monroe County (County), the City of Key West (City) and the Housing Authority of the City of Key West (KWA); Authorizing any necessary budget transfers or adjustments.

**Attachments:**     [Resolution](#)  
                              [Executive Summary](#)  
                              [Resolution 13-256](#)  
                              [Poinciana Gardens Funding Interlocal Agreement](#)

**Passed**

Enactment No: Res 21-008

- 9 \*Authorizing the purchase of an MWI stormwater pump, spare impeller, 2 GA stormwater check valves and 2 dismantling joints from PSI Technologies, Inc. on a brand name, sole source basis, and in the best interests of the City, pursuant to Section 2-844, 2-797(1) and 2-797(4)(b) of the Code of Ordinances, in a total amount not to exceed \$162,030.50; Approving the purchase of dismantling joints and butterfly valves in the amount of \$24,597.64 from PSI Technologies, Inc. as the lowest cost provided, and pursuant to 2-797(4), best interests of the City.

**Attachments:**    [Resolution](#)  
                          [Executive Summary](#)  
                          [PSI Quote MWI Pump, Impeller, 24" Butterfly Valves](#)  
                          [PSI Quote 24" GA Valves, 24" Dismantling Joints](#)  
                          [On site CV Quote](#)  
                          [McDade CV Quote](#)  
                          [MWI sole source letter 2021](#)  
                          [AvTek Sole Source Letter](#)

**Passed**

Enactment No: Res 21-009

### **Approval of the Consent Agenda**

**A motion was made by Commissioner Weekley, seconded by Commissioner Wardlow to Approve the Consent Agenda. The motion was carried unanimously.**

10

Authorizing the City Manager to negotiate and execute a contract in conformance with the RFP (001-21) documents with All Aspects Inspection Services, LLC, to include a performance standard, and that the final contract will be presented to City Commission for final approval, upon advice and consent of the City Attorney; Authorizing budget transfers and adjustments, if necessary.

**Attachments:**    [Resolution](#)  
[Executive Summary](#)  
[Building Inspection Services - Final](#)  
[\\*Large File\\* CAP Government, Inc.](#)  
[CAP Financial Documents](#)  
[\\*Large File\\* All Aspects](#)  
[All Aspects Financial Documents](#)  
[Score Sheet - Evaluation Committee](#)  
[Mandatory Pre-Bid Sign In Sheet](#)

**A motion was made by Vice Mayor Kaufman, seconded by Commissioner Wardlow, to authorize the City Manager to negotiate a contract with All Aspects Inspection Services, LLC to include a performance standard, and that the final contract will be presented to City Commission for final approval. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

Enactment No: Res 21-010

11

**Proposed to be Postponed by Staff:  
Quasi-Judicial Hearing - Appeal**

Granting/Denying the Appeal of Nancy Paulic, by  
Affirming/Reversing the determination of the Planning Board  
rendered in Resolution 2020-44, approving Modification of a  
Conditional Use Approval at 809-811 Terry Lane.

**Attachments:**    [Resolution](#)  
[Appeal Petronia, Whitehead and Terry Lane](#)  
[Amended - Planning Board Resolution 2020-44 - Passed December  
17, 2020](#)  
[Application For Modification of Conditional Use Approval PB  
Resolution 2011-059](#)  
[Planning Board Minutes December 17, 2020](#)  
[Staff Report - Planning Board](#)  
[Trash Area Photos](#)

**A motion was made by Vice Mayor Sam Kaufman, seconded by Commissioner  
Jimmy Weekley, that the Resolution be Postponed to February 2, 2021. The  
motion passed by unanimous vote.**

**ORDINANCES – FIRST READING**

12

An Ordinance of the City of Key West amending Chapter 10  
of the Code of Ordinances, entitled "Animals" by amending  
Section 10-2, by amending Section 10-11, to provide that it  
is unlawful to feed or provide sustenance to poultry;  
Providing for severability; Providing for repeal of  
inconsistent provisions; Providing for an effective date.

**Attachments:**    [Ordinance - Revised Draft](#)  
[Ordinance - Original Draft](#)  
[Letter - SPCA](#)  
[SPCA Approval](#)

**A motion was made by Vice Mayor Kaufman, seconded by Commissioner  
Weekley, that the Ordinance be Passed to Second Reading. The motion  
carried by the following vote:**

**Yes:** 7 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman,  
Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley  
and Mayor Johnston

13

An Ordinance of the City of Key West, Florida, amending Chapter 46, Article IV, Police Officer's and Firefighter's Retirement Plan, Division II, Board of Trustees, Section 278, Terms of Office; Vacancies; Division III, Benefits and Contributions, Section 326, Compliance with Internal Revenue Code, to comply with changes made to the Internal Revenue Code; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Attachments:**     [Ordinance](#)  
                                 [Executive Summary](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Wardlow, that the Ordinance be Passed to Second Reading. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

**ORDINANCES - SECOND READING (Public Hearing)**

- 14 An Ordinance of the City Commission of the City of Key West, Florida, amending Chapter 86, Section 86-9, entitled "Definition of Terms," of the City of Key West Land Development Regulations; Amending the Historic Architectural Review Commission Design Guidelines Chapter VI, Article u, entitled "Decks, Patios, Hot Tubs and Pools" and Chapter IX, entitled "Architectural Glossary," as referenced in Chapter 90, Section 90-142 of the City of Key West Land Development Regulations; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Attachments:**    [Ordinance](#)  
                              [Executive Summary](#)  
                              [Planning Board Resolution 2020-41](#)  
                              [Staff Report for Planning Board](#)  
                              [Draft Planning Board Resolution](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Wardlow, that the Ordinance be Adopted. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

Enactment No: Ord 21-02

## DISCUSSION

- 15 Covid-19 Update

Discussed

## CITIZEN COMMENTS

## COMMISSION COMMENTS



**ADJOURNMENT - 7:48 P.M.**