



October Utilities Department Report

To: Todd Stoughton
Interim City Manager

Date: November 14, 2024

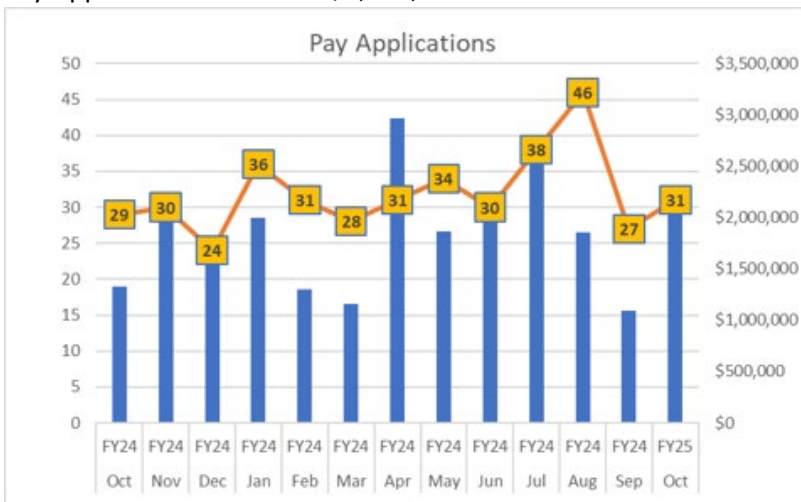
From: Matt Willman
Utilities Director

Subject: October 2024 Utilities Report

Utilities Department

Administrative

- Pay Apps Processed: 31 for \$2,113,811

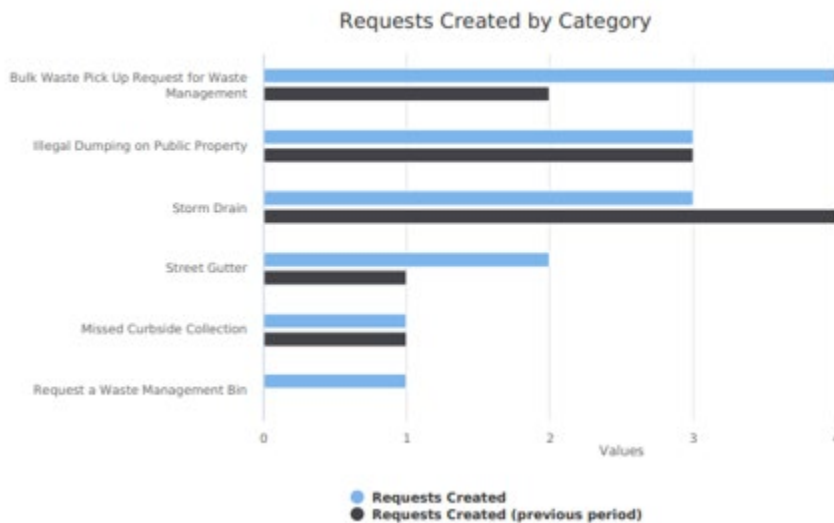


- Purchase Requests Submitted: 25 for \$16,601,842



- Issues Resolved-Click Fix 12 of 14 resolved to date (all categories)

Requests filtered by request category that have been created 09/29/2024 - 10/29/2024 compared to 09/29/2023 - 10/29/2023 filtered to 6 categories within all geographies



- Back Utility Fees Assessed/Collected: \$262,029 Assessed / \$998 Collected

Solid Waste

- Waste Hauled
 - Municipal Solid Waste: 2844 tons
 - Recycling: 277 tons
 - Yard Waste: 441 tons
 - Construction and Demolition: 0 tons
 - Metal: 45 tons
 - Leachate: 40 tons
 - Household Waste & E-Waste: 2 tons
 - Tires: 3 tons
- White Goods: 87 items collected
- Free Bulk Pick Ups by Waste Management: 304 locations
- Charged Bulk Pick Ups by Waste Management: 476 locations
- Tonnage of bulk picked up by Waste Management: 221 tons
- Bulk Pick Ups by Public Works: 121 billable tons
- Extra Pick Ups: 11
- Carts Delivered: 47
- Carts Repaired: 0
- Cart Exchanges: 7
- Commercial Recycling Participation Rate: 50%
- Solid Waste related code cases opened: 32
- Solid Waste code cases closed: 31

Recycling Update:

- Interviewing candidates for Recycling Coordinator
- Installation of new data management system and unattended scale automation system.

Sewer/Storm/GIS/Solid Waste Update:

- Wastewater treatment plant chlorine contact basins concrete repair project was completed by Toppino/ECS 10/02/24
- Pump Station F Grinder Installation 90% design was received from Jacobs review meeting on 10/29/24 to proceed to 100%
- Pump Station R Rehabilitation project approved for Jacobs engineering and design services at the Oct. 10th Commission meeting. NTP for 11/04/24
- Fogarty & 3rd Kickoff held
- Wastewater Treatment Plant Resilience Plan Kickoff held
- Tide Valve Final Public notice period set up and advertised
- Compiling Grant required Phase I submittals for 10th & Harris
- Compiling Grant required Phase I submittals for Fleming Force main
- Preparing White St. Stormwater Pump Station Can Install Proposal
- Ongoing coordination Duval St. Corridor project
- Submitted quarterly reports for HMGP projects
- Prepared information for the Annual Report
- Sent Solid Waste invoices to Navy for payment (\$230k)
- Held bi-weekly meeting with Jacobs/OMI staff
- Held bi-weekly Utilities Dept Staff meetings
- Participated in monthly operational meetings with Waste Management
- Attended EOC meetings pertaining to hurricanes Helene & Milton
- Met with the Fantasy Fest planning group
- Met with Jacobs Staff to design and implement a process to generate asset entries into Maintenance Connect
- Discussed potential adjustments of Non-Ad Valorem Assessments with other City Departments
- Prepared the "Resolution of Intent" for stormwater improvement assessments
- Reviewed the updated impact fee ordinance and implementation with Licensing official, A Brady
- Attended the Duval Street resiliency project presentation
- Sought bids for a new Vactor and Skid Loader for the Fiscal Year 2025 budget