



Monthly Utilities Department Report

To: Todd Stoughton
Interim City Manager

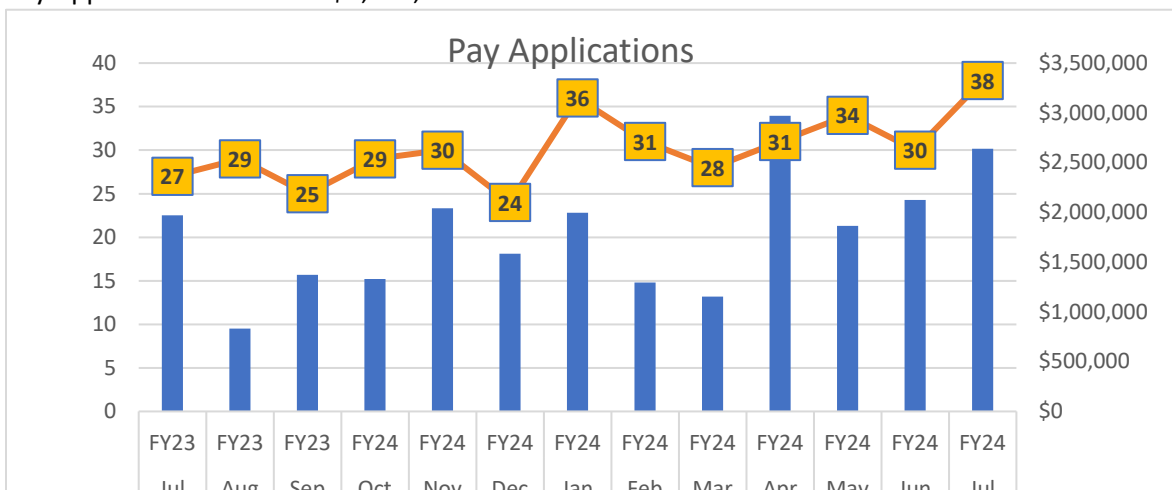
Date: August 8, 2024

From: Matt Willman
Interim Utilities Director

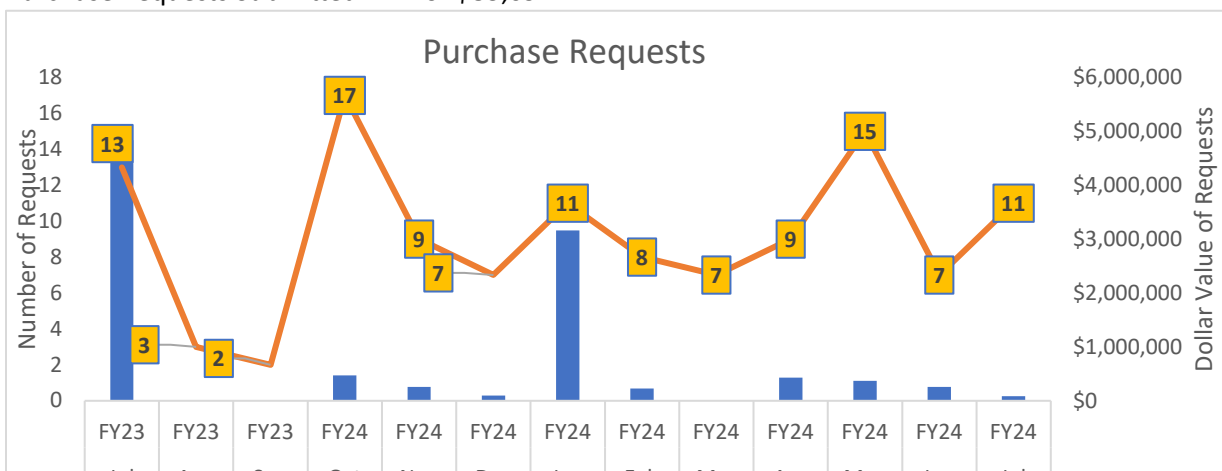
Subject: July 2024 Utilities Report

Administrative

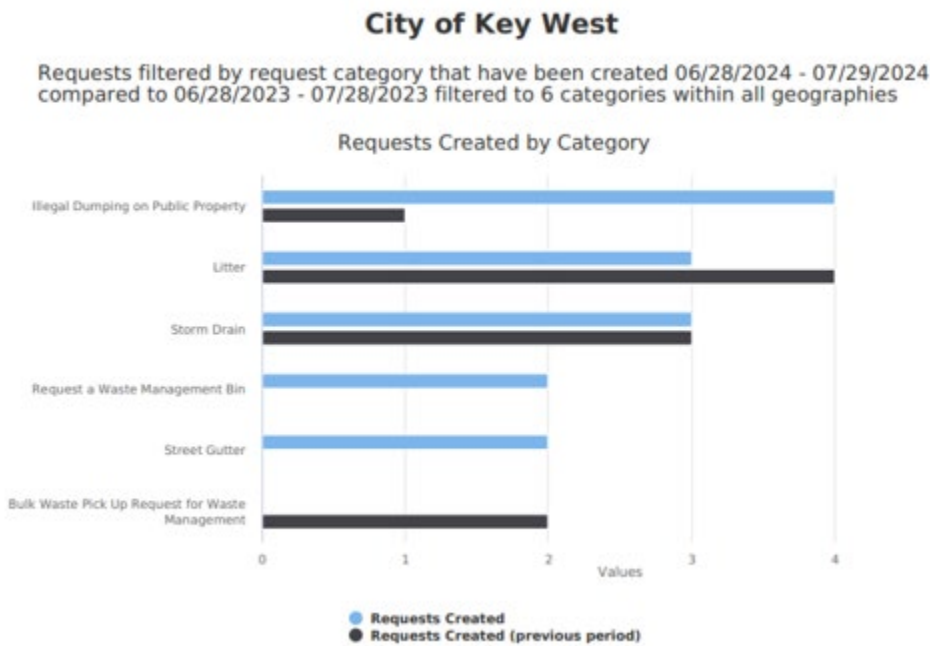
- Pay Apps Processed: 38 for \$2,639,638



- Purchase Requests Submitted: 11 for \$83,697



Issues Resolved-Click Fix 10 of 14 resolved to date (all categories)



- Back Utility Fees Assessed/Collected: \$415.74 Assessed / \$415.74 collected
- Add or Reassess New Parcels: 1 @ \$348.87, 2 @ 117.79 = \$235.58/year

Solid Waste

- Waste Hauled
 - Municipal Solid Waste: 3091 tons
 - Yard Waste: 499 tons
 - Recycling: 338 tons
 - Construction and Demolition: 12 tons
 - Metal: 58 tons
 - Leachate: 130 tons
 - Household Hazardous Waste & E-Waste: 2 tons
- White Goods (Pick Ups): 125 Items picked up
- Free Bulk Pick Ups by Waste Management (Tons): 315 Pick Ups
- Charged (by Waste Management) Pick Ups: 65 Pick Ups
- Tonnage of bulk picked up by Waste Management: 639 tons
- Bulk Item Pick Ups by Public Works: 92 billable tons
- Extra Pick Ups (Pick Ups): 92
- Carts Delivered: 58
- Carts Repaired: 0
- Cart Exchanges: 15
- Commercial Recycling Participation Rate: 50%
- Solid Waste related code cases opened: 37

- Solid Waste code cases closed: 35

Recycling Update

A Recycling Coordinator is crucial for the creation and execution of educational initiatives and compliance monitoring programs.

Emphasis must be placed on proper recycling practices to minimize contamination. A composition study from May 2024 revealed that 21.9% of the City of Key West's recyclables were contaminated.

Communities with effective recycling programs reject loads containing 25% contamination. They evaluate pick-up routes and remove high contamination sources from collection.

Transparency with the community is essential to foster the development of strategies aimed at reducing contamination.

The assessment of recycling at City Hall identified areas where recycling habits could be improved. The Special Projects Coordinator has addressed these deficiencies by modifying procedures.

Sewer/Storm/GIS/Solid Waste

Key West - Gap Analysis Workshop

Published Stormwater, Sewer, and Solid Waste Public Notice Hearing dates

RAHEPF Dewatering System Upgrade - 90% Review Meeting

Explored Stewardship Funding Opportunities

Budget Hearing Workshops

Tested the Key Haven sewer tie in with FCAA

Key West - Harris and 10th - BCA Demonstration

Met with Gary Hardie (FDEP) to discuss Richard A. Heyman Consent Order compliance and enforcement concerns

Fleming Tunnel Design Review Meeting

Agenda Setting for August CC Meeting

Met with Jacobs staff to explore City access and utilization of OMI's asset management system