



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Art in Public Places Advisory Board

Monday, June 16, 2025

5:30 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting to Order - 5:29 P.M.

Roll Call

Absent 2 - Mr. Bromm, and Ms. Convertito

Present 5 - Ms. Burgohy, Ms. Cameron, Mr. Heck, Ms. McKenna, and Chair Holtkamp

Pledge of Allegiance to the Flag

Public Comments

Approval of Agenda

The agenda was unanimously approved as presented.

Approval of Minutes

1 March 19, 2025

Attachments: [Minutes](#)

A motion was made by Ms. McKenna, seconded by Ms. Burgohy, to approve the Minutes. The motion passed by unanimous vote.

Presentations

2 Key West Housing Authority's Project - 1671 Dunlap Drive -

Gavin Scarbrough

Attachments: [Site Plan](#)
[Art in Public Places Application & Guidelines](#)

Received and Filed

- 3 Frederick Douglass Community Center Interior Mural
Proposed Final Plan - Sally Binard

Attachments: [Main Hall Design Sketch](#)
[Presentation](#)

Received and Filed

Action Items

- 4 Review and approve Debra Yates' proposal to repair and
clean Smathers Beach mosaic wall

Attachments: [Yates' Proposal](#)
[Photo of Mosaic Wall](#)

A motion was made by Ms. McKenna, seconded by Ms. Burgohy, to approve the proposal. The motion carried by the following vote:

Absent: 2 - Mr. Bromm, and Ms. Convertito

Yes: 5 - Ms. Burgohy, Ms. Cameron, Mr. Heck, Ms. McKenna, and Chair Holtkamp

- 5 Review and approve funds for the addition of a poetry
component to the children's playground at Truman
Waterfront Park

Attachments: [Memorandum - Todd Stoughton](#)
[Photo & Proposal](#)

A motion was made by Ms. Cameron, seconded by Mr. Heck, to postpone this item until the July 16, 2025 meeting. The motion carried by the following vote:

Absent: 2 - Mr. Bromm, and Ms. Convertito

Yes: 5 - Ms. Burgohy, Ms. Cameron, Mr. Heck, Ms. McKenna, and Chair Holtkamp

Discussion Items

- 6 Update on Frederick Douglass Community Center Art

Projects**Discussed**

- 7 Key West Seaport Artwork Update - Trellage - Ferrill
Discussed
- 8 Florida Association of Public Art Professionals (FAPAP) -
Conference report from Chair and Administrator
Discussed
- 9 John Jones Navigation Center
Discussed
- 10 Florida Keys Sculpture Trail Expansion

Discussed

Reports

- 11 Administrator's Report

Attachments: [Financial Summary 2nd Qtr 2025](#)
[Administrator Report - May 2025](#)

Board Member Comments - Next Meeting - July 16, 2025

Adjournment - 6:40 P.M.