

Donald J. Lee, Jr.

Chief of Police



Key West

POLICE DEPARTMENT

TO: Bogdan Vitas, City Manager

FROM: Donald J. Lee Jr., Chief of Police

DATE: November 19, 2013

RE: Approval to accept the attached award package for Grant No. EMW-2013-PU-00417 for the 2013 Port Security Grant Program funded by the Department of Homeland Security / FEMA in the amount of \$54,033.00 and approving a scope of work change to reprogram the funding. Authorize necessary budget amendments and transfers to accept the funding.

Action Statement: Approval to accept the attached award package for Grant No. EMW-2013-PU-00417 for the 2013 Port Security Grant Program (PSGP) funded by the Department of Homeland Security / FEMA in the amount of \$54,033.00 Federal share with a City match of \$18,011 and approval of a scope of work change to reprogram the funding. Authorize necessary budget amendments and transfers to accept the funding.

Background: In June 2013, the Key West Police Department submitted a PSGP grant application to request funding for a new SAFE Boat in the amount of \$286,895 with a \$72,228 City match. The City currently has two boats in which to respond to transportation security incidents. One boat is on loan from the Florida Department of Law Enforcement and could be recalled at any time. The other boat is a 29 foot SAFE Boat purchased in 2003 with an estimated remaining engine life of two or more years. Upon review of the City's application, the request for a new SAFE Boat was denied and instead, funding in the amount of \$54,033 for training associated with the new boat was awarded with an \$18,011 match from the City. Rather than use the grant funding for training associated with the new SAFE Boat that was ultimately denied, the Police Department is requesting City Commission approval to change the scope of work to include repowering the 2003 SAFE Boat, replacing/upgrading the electronics and training associated with the current boat, meeting Infrastructure Goal #2 in the May 2011 Key West Strategic Plan, safe and secure neighborhoods and business districts. In order to request the funding be reprogrammed through a scope of work (SOW) change, the grant award must first be accepted with its current scope. Once accepted, the Police Department can then request a change in SOW. If approved by the grantor, the funds will be reprogrammed to include repowering the current boat, replacing/upgrading the electronics as well as training for the current boat. It should be noted that the two engines on the current boat will be traded in and replaced with new engines.



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Based on a cost estimate received from a local vendor, the cost of repowering the current boat and replacing/upgrading the electronics is estimated to be approximately \$55,000. The trade in allowance of the two engines that will be replaced is estimated at about \$10,000 and will be a cash match for the grant. These figures may change by the time the grantor approves the change in scope of work and when the repowering & replacing/upgrading are started. An estimated \$10,000 will be spent on training over the two-year grant performance period. The grant approved total project cost is currently \$72,044, although the Police Department anticipates a project cost of about \$55,000 (trade in value included). In the event any further changes to the scope of work are required, Commission approval will be obtained prior to any modifications to the grant. The performance period of the grant ends August 31, 2015.

Options: The City Commission may choose to approve the attached award package and approve a scope of work change to reprogram the funding. This will allow reimbursement of \$54,033.00 for the repowering & replacing/upgrading the electronics of the Police Department's current SAFE boat and training associated with this boat. City match of \$18,011.00 required.

The City Commission may also choose to decline the grant award and forgo the funding opportunity and revenue provided by this grant.

Financial Impact: Grant revenue of \$54,033.00 will be budgeted in Account No. 101-0000-331.20-00. Based on the anticipated project cost of \$55,000.00, the \$13,750.00 City match will be funded with forfeiture funds in Account No. 172-2113-521.52-00. The expenses will be budgeted in 101-2101-521.64-00. The project number is PD1407.

Recommendation: We recommend the City Commission approve the grant award package and approve a scope of work change to reprogram the funding.

DJL/cds



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