



MEMORANDUM

Date: August 8, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Rodrigo Delostrinos
Director of Transportation

Subject: 24-6115 Approving Public Transportation Grant Agreement (PTGA) SFY2024 FTA Section 5339 Rural Bus and Bus Facility Capital Funds, FM # 452576-1-94-22, 452576-2-94-22, 452576-3-94-22 in the amount of \$59,678.

Introduction

The City Manager's office requests the approval of the attached Public Transportation Grant Agreement (PTGA) with the State of Florida Department of Transportation (FDOT) via FTA Section 5339 Rural Bus and Bus Facility Capital funds in an amount not to exceed \$59,678.

Background

Annually, the Federal Transit Administration (FTA) Section 5339 Bus and Bus Facilities program provides capital assistance to states and transit agencies through a statutory formula to replace, rehabilitate and purchase buses, support equipment, and transit facility related equipment.

Although Key West Transit is an enterprise fund, costs to upgrade buses and purchase facility equipment exceed annual department generated revenues. The attached PTGA outlines a 0% cost share to the city, thus upgrades to the buses and facility equipment are 100% reimbursable to the city. This PTGA specifies a two (2) year completion term from execution; however, FTA and FDOT have given extensions due to current supply chain issues.

The City of Key West – Key West Transit monitors all transit grant opportunities through FDOT District 6 and Central Office, the Florida Public Transportation Association, and the Federal Register. The City of Key West – Key West Transit typically uses the Transit Award Management System (TrAMS), the Federal Transit Administration's (FTA) platform, to apply, award and manage federal transit grants.

Procurement

The City of Key West was allocated \$59,678.00 to purchase support equipment for buses and transit facility. The FDOT approved list:

- Miscellaneous Equipment – AmbuBus Kit \$58,938.02 (This kit allows for the conversion of a cutaway bus into an emergency medical evacuation conveyance for non-ambulatory patients in situations such as mass casualty events)
- Transit Facility Surveillance/Security Camera(s) - \$440
- Transit Facility Replacement Office Furniture - \$300

Typically, Section 5339 Capital Grants programs require a cost share of 80% FTA and 20% City; however, this PTGA outlines the City of Key West cost share is covered by the State of Florida Toll Revenue Credits (TRC), page 17, Exhibit A Item C.

Continued participation in the Section 5339 grant program allows the City of Key West to deliver a safe transit system and reduces the financial burden of the citizenry.

Recommendation

The City Manager's office recommends the City Commission approve the attached Public Transportation Grant Agreement (PTGA) with the State of Florida Department of Transportation (FDOT) via FTA Section 5339 Rural Bus and Bus Facility Capital funds in an amount not to exceed \$59,678.00 and authorize any necessary budget amendments.

Exhibits:

Exhibit A – PTGA FM #452576-1-94-22, 452576-2-94-22, 452576-3-94-22

Exhibit B – Resolution 23-113 Designation of Authority