

DAVID M. HARVELL, ICMA-CM

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EXECUTIVE PROFILE

- Executive and operations management professional offering an impressive background in the direction and leadership of municipalities, utility systems, and construction projects management. Effectively manage budgets and financial resources. Consistently produce results that achieve objectives and surpass community expectations.
- Outstanding communication, organization and analytical skills, written and verbal. Formulate and clearly communicate policies, procedures, strategic vision and long-range priorities. Cultivate working relationships with local government boards, communities, member counties, regulatory authorities, and financing agencies.
- Advanced education in management. Credentialed Manager with the International City Managers Association.

"...individual of the highest integrity and moral character... admire his qualities of frankness, absolute honesty, outstanding leadership, sound judgment and professionalism... under such leadership, the Public Services Department became well respected and positively recognized by our citizens."

- Jim Freeman, City Manager, City of Havelock

AREAS OF EXPERTISE

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|---------------------------------------|---|---------------------------------------|
| ■ Executive Administrative Operations | ■ State & Federal Regulatory Compliance | ■ Key Construction Project Leadership |
| ■ Municipal Financial Management | ■ Reporting to State & Federal Legislatures | ■ Public Education/Outreach Programs |
| ■ Intergovernmental Relations Mgmt. | ■ Policies, Procedures, Long-Range Plans | ■ Revenues / Profit & Loss Oversight |

PROFESSIONAL EXPERIENCE

City of Havelock, Havelock, NC

City population of 22,500 with 120 full-time city employees. Havelock is a full service coastal - military community.

ASSISTANT CITY MANAGER

2008 - Present

- Plan, direct, and manage city operations, services and activities related to Planning and Zoning, Finance-Customer Service, Public Services, construction projects and other city departments. Provide administrative support.
- Project Manager for critical construction projects, including the design, planning, troubleshooting and management of multiple, ongoing infrastructure partnerships and projects with various government agencies such as the Navy/Defense and the Marine Corp Air Station at Cherry Point. Review, approve or deny payments, as appropriate.
- Negotiate contracts and agreements for city services, in compliance with supporting municipal ordinance. Prepare budget for funding and implementing City programs and construction projects.
- Work with contractors and engineers, and inspect completed work for compliance with set plans and specifications.
- Assist City Manager in the design, development and execution of plans, policies, programs and procedures. Research and compile data for special projects, reports, and complaint investigations, and disseminate findings.
- Attend meetings with Board of Commissioners and other appointed boards, committees, councils and agencies.

Selected Achievements

- Strengthened business culture and work flow systems of the Finance - Utility Billing Area encompassing water, sewer and solid waste. Revised department name from "Revenue Collections Department" to "Customer Service Department" to emphasize a new customer-centric focus, and improved facility ergonomics and overall environment, resulting in significantly improved customer and employee satisfaction reporting.
- Contributed to the development, integration and adoption of the city-wide Unified Development Ordinance (UDO), Technical Specifications Manual, and Emergency Operations Manual.
- Directed the 11,700 sq. ft. Fire/EMS station construction project, as Project Manager.

Town of Atlantic Beach, Atlantic Beach, NC

City population of 1,800 with 65 full-time city employees. Atlantic Beach is a full service coastal resort community.

TOWN MANAGER & FINANCE OFFICER

2007

- Managed public services, planning and zoning, police/fire/emergency services, finance and administration.

Selected Achievements

- Identified changes and solutions to effectively reduce costs, increase efficiencies and improve the level of town services provided to citizens. Delivered detailed financial reporting and documentation for Town Council meetings.

"...outstanding Town Manager and capable fiscal administrator... proven management, leadership and fiscal/budgetary control skills... high-energy, no-nonsense approach to legacy challenges... committed to providing exceptional public services... exemplifies what we, as the Town's governing body, wanted in our Town Manager."

- Joyce Vinson, Mayor, Town of Atlantic Beach

City of Havelock, Havelock, NC

PUBLIC SERVICES DIRECTOR

2004 - 2007

- Directed solid waste services, water and wastewater facilities, streets and drainage, and fleet and facility maintenance.
- Provided leadership and oversight for extensive organizational structure and culture change.

Selected Achievements

- Developed and implemented a five (5) year capital improvement plan and initiated benchmarking procedures.
- Reorganized Public Services' divisions and coordinated special projects, including \$3.2M sewer collection rehabilitation, \$1M citywide drainage improvement, and \$28M wastewater capacity plan, sewer allocation project.
- Empowered employees to function as a team, gaining respect and recognition from customers / citizens.

"...today, we have almost no flooding and virtually no citizen complaints or concerns... result of Dave's vision and leadership... leadership, visions and enthusiasm to bear on any task or assignment given... I see a long and fruitful career in Public Service for Dave and envision that he will continue to serve a larger and more diverse population."

- **Thomas A. Phillips, City Manager, City of Havelock**

City of Benton, Benton, KY

City population of approximately 4,500 with 35 full-time employees.

ADMINISTRATOR / UTILITIES DIRECTOR

2000 - 2003

- Managed and administrated natural gas system, solid waste collection, and wastewater and water treatment systems. Supervised a professional team of 35 full-time personnel. Reported to Mayor and City Council.

Selected Achievements

- Designed and quickly executed organizational changes, policies and procedures, and reallocated key personnel; transforming a troubled organization into a financially sound company without subjecting customers to rate increases.
- Recognized individual contributions within a team-based environment, energizing employees to take pride in their work and accomplishments, and to deliver exceptional customer service at every level of contact or communication.

"...the Benton Gas System was financially and operationally dysfunctional. Dave implemented several organizational changes that proved to be very successful... with Mr. Harvell's leadership, the financial condition of the company became financially sound (debt free)... exceptional leadership... well versed in many areas of city government."

- **James Wiseman, Mayor, City of Benton**

OWNER / OPERATOR - **Heartland Shuttle Inc.**, Paducah, KY**1998 - 2000**

- Built and managed a highly successful company providing ground transportation from the Western Kentucky area to metropolitan airports. Negotiated the profitable sale of business in 2000.

Continental Waste Industries, Inc. (CWI), Paducah, KY

Private firm offering a complete range of municipal waste collection management services, including collection, hauling, recycling, and disposal, while ensuring compliance with all local, state and federal guidelines.

DISTRICT MANAGER

1995 - 1998

- Provided overall profit and loss management of solid waste collection, recycling, composting, transfer, disposal and landfill operations encompassing four (4) states: Kentucky, Illinois, Missouri & Tennessee; two (2) landfills; and five (5) transfer stations, with up to 115 employees.

Selected Achievements

- Drove strategic corporate marketing and branding of CWI in Kentucky, Illinois, Missouri and Tennessee.
- Ensured profitable, environmentally safe operations in all four states during entire tenure.
- Directed multiple major construction and capital improvement projects; on time, to objective and within budget.
- Planned and integrated solid waste management programs that delivered cost-effective and profitable results.

"...showed a good degree of technical talent and enterprise... good manager of people and operations... treated the business as his own... would trust him and recommend him without hesitation... He is one of the best."

- **Thomas A. Volini, COO and Board Chairman, Continental Waste Industries, Inc.**

City of Paducah, Paducah, KY

City population of approximately 27,500 with 70 full-time city employees.

DIRECTOR OF PUBLIC WORKS

1991 - 1995

- Provided strategic leadership and management of solid waste collection, disposal and landfill operations, wastewater collection, treatment plant, streets/drainage, and facility and fleet maintenance. Implemented a number of highly successful programs that significantly improved productivity, efficiencies, performance and perception.

Selected Achievements

- Restructured and revitalized an ineffective system into a powerhouse of efficiency and profitability without requiring funding from the general fund. System and operations became a model for other communities in Kentucky.

"...extremely effective and resourceful leader... brilliant mind and well-schooled in all aspects of public works... highly regarded by City Commission, subordinates, and citizens... taken a very ineffective, inefficient, and costly solid waste division and molded it into one of the best, if not the best, in the Commonwealth of Kentucky."

- James L. Pennington, City Manager, City of Paducah

City of Delray Beach, Delray Beach, FL

City population of approximately 37,000 with 45 full-time city employees.

ASSISTANT DIRECTOR OF PUBLIC WORKS

1984 - 1990

- Provided strategic management and leadership of the Public Works and Utilities Department.

EDUCATION**Mid-Continent College, Mayfield, KY**

- CANDIDATE FOR MASTER OF SCIENCE ■ HUMAN RESOURCE MANAGEMENT (expected graduation: 2013)
- BACHELOR OF SCIENCE ■ BUSINESS MANAGEMENT
Financial Accounting; Managerial Accounting; Principles of Management; Principles of Marketing; Principles of Finance; Organizational Behavior; Human Resource Management; Personnel Supervision; Management of Cultural Diversity

Community College of the Air Force

- ASSOCIATE OF APPLIED SCIENCE ■ ELECTRICAL GENERATION & DISTRIBUTION

CERTIFICATIONS

- INTERNATIONAL CITY MANAGER ASSOCIATION ■ CREDENTIALLED MANAGER (ICMA-CM)
- CERTIFICATION ■ MUNICIPAL AND COUNTY ADMINISTRATION, **University of North Carolina**, Chapel Hill

INDUSTRY ASSOCIATIONS

- INTERNATIONAL CITY MANAGER ASSOCIATION (**ICMA**)
- NORTH CAROLINA COUNTY & CITY MANAGEMENT ASSOCIATION (**NCCCMA**)
- NORTH CAROLINA LEAGUE OF MUNICIPALITIES (**NCLM**)

AWARDS & AFFILIATIONS

- KEY TO THE CITY AWARD – CITY OF HAVELOCK
- KENTUCKY COLONEL – COMMON WEALTH OF KENTUCKY
- BOARD OF DIRECTORS – COASTAL CAROLINA UNITED WAY