



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

To: Jim Scholl, City Manager
From: Jim Bouquet, Director of Engineering
Date: October 24, 2017
Subject: Repairs to City Sidewalks Damaged by Hurricane Irma

Action Statement

Approving Work Order # 1 under the General Utilities Services Contract to Douglas N. Higgins in an amount not to exceed \$182,728.46 for the repair of city sidewalks damaged by Hurricane Irma. Approving Addendum to General Utilities Services Contract to incorporate Federal Contracting Clauses required for FEMA reimbursement into the General Utilities Services Contract. Authorizing City Manager to execute Addendum, any necessary budget amendment and transfers and execute the work order.

Background

Hurricane Irma made landfall in the Lower Keys on September 10, 2017 as a Category 4 Hurricane, causing significant damage in Key West. Inspection of City facilities revealed damage to many concrete sidewalks due to uplifting by roots of trees felled by the storm (see attached map).

To address necessary repairs, the City recommends a Work Order be issued to Douglas N. Higgins, Inc. (Higgins) under their General Utilities Services Contract (GUSC) with the City (Resolution #15-292). Work Order # 1 in an amount not to exceed \$ 182,728.46 is based on unit prices in the GUSC and quantities estimated by staff for the repair of city sidewalks

An addendum to General Utilities Services Contract incorporating Federal Contracting Clauses required for FEMA reimbursement.

Purpose and Justification

The use of the GUSC will expedite removal, disposal and repair of damaged sidewalks necessary to address public safety. Higgins is a local contractor mobilized within Key West and will begin work upon approval of this work order and issuance of a Purchase Order. Staff has determined prices in the GUSC and estimated quantities in Work Order # 1 to be reasonable and consistent with the effort to perform the requested work.

MEMORANDUM

Financial Issues

Project is funded from Account HU 0011910-5196500 established for Hurricane Irma recovery expenses. The City will issue a new purchase order to Higgins under Project # HU1701C01-5196500

Recommendation

Engineering Services staff recommends approving Work Order # 1 under the General Utilities Services Contract to Douglas N. Higgins in an amount not to exceed \$182,728.46 for the repair of city sidewalks damaged by Hurricane Irma; approving Addendum to General Utilities Services Contract to incorporate Federal Contracting Clauses required for FEMA reimbursement into the General Utilities Services Contract; and, authorizing City Manager to execute Addendum, any necessary budget amendment/transfers and execute the work order.